

MI'KMAW ETHICS WATCH

APPLICATION FORM

MI'KMAW RESEARCH PRINCIPLES AND PROTOCOLS:
CONDUCTING RESEARCH WITH AND/OR AMONG MI'KMAW PEOPLE

All research involving collective Mi'kmaw knowledge, culture, arts, spirituality, or traditions, or having the potential to impact treaty or Aboriginal rights must be reviewed by Mi'kmaw Ethics Watch.

Please review the full MEW [Principles and Protocols](#) before completing this application.

Please pay close attention to word limits in certain sections of the application. Please do not exceed these limits or append additional documentation that is not requested.

SUBMISSION CHECKLIST- required	Attached	NA
Copy of the verbal or written letter of information that will be provided to participants before they are asked for consent to participate		
Copy of the consent form		
Copy of the sample questions, interview guide and questions, questionnaire, survey or any other relevant materials		
Recruitment materials: notice, advertisement, draft emails and/or any information sheet that may be used by a collaborative organization		
Completed and signed application for review		
Institution/Affiliation ethics review forms		
Letters of support from community partners		

*Note: Not all items are required for all applications. Supporting documents will vary depending on research proposed.

Send completed application to:

Mi'kmaw Ethics Watch
mew@cbu.ca

1. STUDY OVERVIEW

1.1 Basic study information			
Title of Study			
Applicant name			
Study start date	DD/MM/YYYY	Study end date	DD/MM/YYYY
Anticipated field research dates			

1.2 Summary [100-250 words]
<i>Provide a brief statement of the purpose, hypotheses or brief statement of research questions, and significance proposed research</i>
Click or tap here to enter text.

2. RESEARCH TEAM AND FUNDING

2.1 Applicant(s)			
Applicant name			
Institutional/organizational affiliation(s)			
Address (indicate summer address if pertinent)			
Email		Phone	
Co-Applicant name			
Institutional/organizational affiliation(s)			
Address (indicate summer address if pertinent)			

Email		Phone	
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2.2 Collaborators			
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Collaborator name			
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Role in research			
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Institutional/organizational affiliation(s)			
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Email		Phone	
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Collaborator name			
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Role in research			
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Institutional/organizational affiliation(s)			
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Email		Phone	
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Collaborator name			
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Role in research			
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Institutional/organizational affiliation(s)			
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Email		Phone	
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2.3 Communities	
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Will your research take place in a Mi'kmaw community or communities?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If yes, has the community or communities been consulted?	Choose an item.
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Community name	
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Contact person	
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Email		Phone	
Community name			
Contact person			
Email		Phone	

2.4 Student Research			
<i>Honours, Masters, and PhD Students <u>ONLY</u>, see research exemptions for more information on student research</i>			
Program name			
Supervisor's name			
Institutional/organizational affiliation(s)			
Email		Phone	

2.5 Funding	
Is this project funded?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please indicate the source of research or study funds	
Funding status	Choose an item.

3. RESEARCH PROJECT

3.1 Purpose of study	
Statement of purpose	
Research question(s)	

3.2 Participants

Describe who will take part in the study (age, number of participants, demographic information).

3.3 Positionality and Reflexivity

How does the researchers' social position compare to that of their participants and how do researchers plan to address the power relations imbued in their research?

Click or tap here to enter text.

3.4 Recruitment

Describe the procedures for recruiting, selecting, and assigning participants. Please include rationale for methods proposed.

Click or tap here to enter text.

Which recruitment tools will be used? (Check all that apply)

- Posters
- Social Media
- Email
- Letter
- Telephone

If recruitment tools are being used, have copies been included?

- Yes
- No

3.5 Methods/Procedures

Describe the methodologies for this study including choice of methods and approaches.

Click or tap here to enter text.

<p>Which questioning techniques will be used? (Check all that apply)</p>	<input type="checkbox"/> Questionnaires <input type="checkbox"/> Surveys <input type="checkbox"/> Interview guides <input type="checkbox"/> Focus Group <input type="checkbox"/> Other (Please Specify) Click or tap here to enter text.
<p>If questioning techniques are being used, have copies been included?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

4. RISK MANAGEMENT

<p>4.1 Risk or deception [250-300 words]</p> <p><i>Indicate if any aspects of the study involve risk to the participants or to the Mi'kmaw people collectively. Describe any risk to the person/persons as a result of the findings being reported or published or risk to the Mi'kmaq, such as to their treaty or Aboriginal rights.</i></p>	
<p>Click or tap here to enter text.</p>	
<p>Will there be deception or partial disclosure in this study?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, why it is necessary for the study? (for example: what information is withheld from participants).</p>	<p>Click or tap here to enter text.</p>
<p>Will participants be debriefed?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<p>4.2 Usefulness and Benefits [250-300 words]</p> <p><i>Describe the benefit(s) for individual Mi'kmaw persons, groups such as youth, women or Elders, etc. or to the Mi'kmaw Nation as a whole as a result of this study or its published report or findings. How will this research help build capacity within the communities being studied?</i></p>	
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Click or tap here to enter text.

5. INFORMED CONSENT

5.1 Informed Consent [250-300 words]

Describe process by which participants consent to participate in the research project; that is, how will participants be informed of their rights as participants, and by what means they will signify their understanding of those rights and consent to participate.

Click or tap here to enter text.

How will consent be obtained?

- Oral consent
 Written consent

Describe reasoning for chosen approach to obtaining consent as it relates to Mi'kmaw language, culture and community protocols?

Click or tap here to enter text.

Have copies of consent forms and/or oral consent scripts been included?

- Yes
 No

5.2 Accommodations and Language [200-350 words]

Describe accommodations for Mi'kmaw language, culture and community protocols in the proposed study, including how Mi'kmaw people will be accommodated in communicating or deriving consent. Describe process for determining and using appropriate protocols and traditions for entering into Mi'kmaq territory and homes.

Click or tap here to enter text.

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5.3 Minors <i>Any research involving children under the age of 14, shall require parental informed consent.</i>	
Will all participants be the age of majority?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, have you included alternative consent forms/scripts for parental or guardian consent?	<input type="checkbox"/> Yes <input type="checkbox"/> No

6. INTERPRETATION OF RESULTS

6.1 Analyzing Data [100-250 words] <i>Explain how the data will be analyzed and who will be analyzing the data</i>	
Click or tap here to enter text.	
Will any Mi'kmaw people be involved in, consulted with, or informed about, the interpretation process of analyzing the data or in the presentation of its findings and conclusions.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, describe in what capacity they will be involved.	Click or tap here to enter text.

7. PRIVACY, CONFIDENTIALITY AND ANONYMITY

7.1 Storage of data [200-250 words]

Detail how the data will be stored to ensure safety and confidentiality of the participants in the study.

Click or tap here to enter text.

Who will have access to the data? (select all that apply)	<input type="checkbox"/> Lead Applicant(s) <input type="checkbox"/> Collaborators <input type="checkbox"/> Research Assistant(s) <input type="checkbox"/> Thesis Supervisor <input type="checkbox"/> Communities <input type="checkbox"/> Other (Please Specify) Click or tap here to enter text.
How long will the data be kept?	Click or tap here to enter text.
Will the data be used again in another aspect of the study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the participants have the right to consent to this next phase of study? (Secondary use)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable

7.2 Confidentiality [200-250 words]

Describe what measures will be taken to protect Mi'kmaw participants and third party privacy (confidentiality and anonymity).

Click or tap here to enter text.

Will any data may be kept by the community(ies) for their own community research?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, describe where it will be stored.	Click or tap here to enter text.
If yes, discuss how confidentiality can be maintained, or how the researcher(s) have informed participants if they see to have confidentiality released in order for the communities to have the data.	Click or tap here to enter text.

8. OWNERSHIP

8.1 Copyright [200-250 words]	
<i>Describe who will be the copyright holder of the final document and who the author(s) will be.</i>	
Click or tap here to enter text.	
Where can this report be accessed at the completion of the study?	Click or tap here to enter text.
Will a copy of the final document be sent to the Mi'kmaw Resource Centre at Cape Breton University?	<input type="checkbox"/> Yes <input type="checkbox"/> No

8.2 Publication and Royalties [200-250 words]	
<i>Describe anticipated publications or plans for publication from this research and how any royalties from book sales will be shared with participants of the study.</i>	
Click or tap here to enter text.	