

Senate Minutes

**June 20, 2022
CE-339 / MS Teams**

The Chair, T. Urbaniak, called the meeting to order at 1:30 pm.

He began with the acknowledgement that Cape Breton University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship," which Mi'kmaq and Wolastoqiyik (Maliseet) people first signed with the British Crown in 1726. The treaties did not deal with the surrender of lands and resources but, in fact, recognized Mi'kmaq and Wolastoqiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

1. Roll Call and Declaration of Quorum

Present:

Nofisat Banjo-Saibu, Carol Beaton, Mary Beth Doucette, Jasmine Hoover, Patrick Howard, George Karaphillis, Mary Keating, Janet Kuhnke, Kimberley Lamarche, Doug Lionais, Jason Loxton, Gordon MacInnis, Richard MacKinnon, Bernie MacLennan, John MacMillan, Martin Mkandawire, Dana Mount, Peter Oyedijo, Joe Parish, Natalia Parsons, Andy Parnaby, Rick Pierrynowski, Michelle Prendergast, Erin Robertson, Damanpreet Singh, Chloe Stewart, Ann Sylliboy, Éric Thériault, Tom Urbaniak, Wendy Wadden, Audrey Walsh, Bilynda Whiting, Terry MacDonald, John Mayich

Regrets:

Sahand Ashtab, Catherine Arseneau, Tanya Brann-Barrett, Bettina Callary, David Dingwall, Ayse Ersoy, David Gerbasi, Terry Gibbs, Michael Henick, Katherine Jones, Himali Kadam, Mandy Nguyen, Marcia Ostashewski, Karen Rowe, Samarjeet Singh, Kyra Smith, Laurianne Sylvester, Lacie White

2. Special Orientation – Truth and Reconciliation, Calls to Action – Implications for CBU

Unfortunately, due to sudden health issues, Dean Sylvester had to send her regrets at the last moment. T. Urbaniak noted this presentation will take place during a meeting next term.

3. Committee Membership 2022-2023

J. Hoover referred to the Senate and committee membership documents circulated with the meeting material. She noted that the SASS representation has not yet been determined and that two committees have an extra member due to the creation of the new School of Nursing. As noted during the earlier June meeting, this will be addressed with a review of the Terms of

Reference in the coming year. For this year only, **it was moved by** J. Hoover, seconded by A. Walsh, the approval of the committee membership list be approved as presented, including the Academic Committee and QA Committee having 11 members notwithstanding the terms of reference for the Senate. **Motion carried.**

4. Election of Officers

Prior to the election, T. Urbaniak acknowledged Vice Chair, Audrey Walsh for her dedication, professionalism and leadership. He also noted that he has allowed his name to stand for Chair in the coming year, but noted that he will only be serving half the year and he will work with the Vice Chair over the summer as they will assume the role of Chair from September to December.

For the purposed of this election, the Chair handed Chair responsibility to the Vice President Academic (Provost).

R. MacKinnon advised that Tom Urbaniak has allowed his name to stand for the Chair of Senate for 2022-2023. He called for any further nominations and with none, Tom Urbaniak was re-appointed as Chair of Senate for 2022-2023.

R. MacKinnon advised that Erin Robertson has agreed to allowed her name to stand for the Vice Chair of Senate for 2022-2023. He called for any further nominations and with none, she was appointed as Vice Chair of Senate for 2022-2023.

R. MacKinnon advised that Jasmine Hoover has agreed to allowed her name to stand for the Secretary of Senate for 2022-2023. He called for any further nominations and with none, Jasmine Hoover was re-appointed as Secretary of Senate for 2022-23.

5. Reports

5.1 University Parliamentarian – Annual Update

T. Urbaniak referred to the report circulated with the meeting material noting that it gives a summary of the workshops and consultations that have occurred during the last year and welcomed any comments or questions.

5.2 QA Review – Centre for Teaching and Learning

R. MacKinnon referred to the circulated report of the Centre for Teaching and Learning's (CTL) Quality Assurance Review. He provided an overview of the process and the self-study. **It was moved by** R. MacKinnon, seconded by G. Karaphillis, **to endorse the VPA's recommendations in response to the CTL's Quality Assurance Review Report as circulated. Motion carried.**

6. Updated on Student Advising Implementation & Recommendations

J. Mayich noted that a report of an ad hoc committee was submitted in December 2020 which contained recommendations in three categories: the implementation of CRM Advise, Student Affairs-Advising/Academic Success Coaching and Faculty Roles in Advising. He would be unable to provide an update on the third category due to collective agreement matters. He advised that Holly MacDonald is no longer on secondment and is now a dedicated CRM Advise specialist. Her main focus will be to have ongoing advice, implementation, and connection with the School, staff, and other departments. With regard to advising and success coaching, he reported that Student Affairs has four individuals that are relied upon heavily and Kim Deveaux is handling the post-baccalaureate students separately. The process now has five-step follow-up process to follow which includes how to redirect students, online tutorials, online open sessions. He noted waitlist issues with some programs but that advisors are working with these departments and Deans to address these matters and as individuals become more comfortable with the capabilities of CRM Advise, they will be more easily able to remedy these issues.

On the question of a report being generated in December to ensure first year students are correctly enrolled in the courses/classes they need, J. Mayich agreed this check-ins are essential and they have implemented check in session that will begin in July. Holly MacDonald also confirmed that the system does have the capabilities to provide a wide range of reports.

7. Approval of Minutes

7.1 June 3, 2022

It was moved by M. Keating, seconded by G. Karaphillis, **approval of the minutes of June 3, 2022. Motion carried. Abstention(s): 4**

8. Business Arising from the Minutes – N/A

10. Reports of Other Committees of the Senate

i) Planning & Review

J. MacMillan referred to the Post-Budget Commentary circulated with the meeting package and thanked his co-Chair, Ken Oakes, and the entire committee for their work on this report. He detailed the report as a broad focus and that the Committee looks positively on the responses. He then welcomed any comments or questions. For clarification, T. Urbaniak noted that the report would be appended to the minutes once approved for full transparency and accessibility.

ii) Academic Committee

M. Keating to the report circulated with the meeting material.

Items for information:

1. Course Changes to BIOL2503, BIOL4271, ELEC4107, COMM5105.

2. Proposed Dates, Academic Calendar 2023F, 2024W, 2024SS (tentative)

M. Keating drew attention to the fact that Treaty Day and the day for Truth and Reconciliation

fall within the weekend format, and would therefore be recognized on the same day which is not an acceptable option and further discussions will be needed to address the issue. For clarification, MB Doucette agreed that CBU should continue to be mindful of the meaningfulness and significance for those who do celebrate Treaty Day but that technically it is not a holiday.

M. Keating also noted that the mid-term break for the fall session also needs to be further discussed due to the timings.

1. Approval of the ENVI3XXX - Remediation Techniques

It was moved by M. Keating, seconded by B. MacLennan, to approve the **ENVI3XXX - Remediation Techniques. Motion carried.**

2. Approval of the Academic Standing Policy, effective September 1, 2023

It was moved by M. Keating, seconded by A. Walsh, to approve the **Academic Standing Policy**. M. Keating provided a detailed comparison of the old and new policies, and the overall improvements should the policy be approved. After a fulsome discussion, the **motion carried.**

iii) Research

É. Thériault referred to the report circulated in advance of the meeting with regard to the Honours Thesis Policy. He thanked Senate for the feedback received during the last meeting. After reviewing this feedback, and integrating the changes, **it was moved by** É. Thériault, seconded by P. Oyedijo, to approve the revised policy for the repositing of Honours Thesis Projects within the CBU library repository. **Motion carried.**

iv) TLEC – No report.

11. Adjournment

With no further business, the meeting was adjourned.

**Jasmine Hoover
Secretary to Senate**