

Senate Minutes

June 7, 2019
Senate Chamber CE-339

Chair, M. Mkandawire, called the meeting to order at 1:35 pm.

The Chair declared quorum and began with the acknowledgement that Cape Breton University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik (Maliseet) people first signed with the British Crown in 1726. The treaties did not deal with surrender of lands and resources but in fact recognized Mi'kmaq and Wolastoqiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

1. Roll Call and Declaration of Quorum

Present:

Catherine Arseneau, Tanya Brann-Barrett, Parteek Brar, Ian Brodie, Geoff Carre, David Dingwall, David Gerbasi, Jasmine Hoover, Stephanie Inglis, David Johnson, George Karaphillis, Mary Keating, Angela Keylor, Brendan MacDonald, Gordon MacInnis, Judy MacInnis, Richard MacKinnon, Bernie MacLennan, Martin Mkandawire, Mary Jane Morrison, Joshua Nyamukapa, Amara Othman, Joe Parish, Andy Parnaby, Rick Pierrynowski, Joanne Pyke, Scott Rodney, Vicky Salazar, Samuel Shaji, Hussam Sherief, Gurpreet Singh, Michael Tanchak, Claudette Taylor, Tom Urbaniak, Audrey Walsh, Richard Watuwa

Regrets:

Stephen Augustine, Pat Bates, Sheila Christie, Patrick Delamirande, Mary Beth Doucette, Odette Griscti, Carolin Kreber, Jane Lewis, Martin Moy, Chester Pyne, Ann Sylliboy, Terry MacDonald

Absent:

Jaya Kaushik

2. Consent Agenda

It was moved by M. Keating, seconded by S. Inglis, to accept items from the consent agenda as follows:

2.1 Academic Committee

Recommendations:

1. New Course proposal: DRAF 116X: Drafting for Technologists
2. New Course proposal: PUBH 3XXX Public Health Inspection. This course will fulfill new requirements by the Accreditation Board.

Motion carried.

3. Confidential Business – N/A

4. Matters to be Considered in Closed Session

It was moved by M. Tanchak, seconded by P. Brar, to move in to closed sessions for the purposes of

conducting confidential business. **Motion carried.**

Following a closed session, **it was moved** by M. Tanchak, seconded by T. Brann-Barrett, to move back in to open session. **Motion carried.**

In light of the Farley Mowat Chair Announcement taking place at 3:00 pm, Senators agreed to adjust the agenda to allow the report of the President to immediately follow the Confidential Session.

7.1 Report of the President

President Dingwall reported on the following:

- The Academic Plan continues its development and many positive suggestions came from the Academic Plan Bootcamp.
- With the continued growth at Cape Breton University, some infrastructure improvements projects have begun.
- There have been 40 new positions filled over the last number of months
- R. MacKinnon and T. Brann-Barrett continue to lead an Enrolment taskforce which will look, among other items, the possibility of capping some programs
- The World Tourism Institute will meet soon
- Community engagement at CBU has made progress with a funder which will work well with the newly created Volunteer Advantage Program
- Discussion between Student Services and the Students' Unions have taken place on the refurbishment of The Pit and the cafeteria.
- A meeting was held with Chartwells to advise of the dissatisfaction of the quality and service currently being offered.

5. Matters Forwarded for Information

5.1 Changes to the Graduation List

B. MacDonald referred to the circulated memo detailing the additions, changes, and deletions to the May 2019 graduation list after approval during the May meeting of Senate.

5.2 Appeals Committee Report

R. Pierrynowski referred to the Appeals Committee report circulated with the meeting material. He noted that the committee addressed three distinct appeals from students during the period commencing June 1, 2018 to the present. It was suggested that an on campus ombudsman would be beneficial for CBU.

6. Special Presentations/Updates – CBU Budget, Gordon MacInnis

In a PowerPoint presentation, G. MacInnis provided Senators with an overview of the 2019/20 CBU Operating Budget approved by the Board of Governors during their May meeting. Responding to comments and questions as they rose, he provided a detailed account of considerations for the budget proposal including sector information with regard to enrolments, tuition environment, and the Provincial policy framework, including a comparative of program averages in tuition and differential fee levels. He detailed an overview of the proposed expenditures, revenue projections, faculty, staff and student investments and key issues for 2018/19.

With regard to enrolment projections, **it was moved** by S. Rodney, seconded by S. Inglis, that G. MacInnis provide Senators with a break-down of departmental and course based enrolment projections. **Motion carried.**

7. Report of the President and Vice-President Academic & Research (Provost)

7.2 Report of the Vice-President Academic (Provost)

Vice-President Academic, R. MacKinnon, reported that one Board meeting has taken place since the last meeting of Senate and one of CBU's largest Convocations in recent years. The Provost Group has been meeting to develop the Academic Plan, agreements from Humber College and Dorset College have been signed and he has attended a recent meeting of the MPHEC Quality Assurance committee.

8. Question Period

What initiative/plan is being considered to address the issue of pressure for CBUFA members to assume overload duties?

R. MacKinnon responded that some of these pressures will be addressed through the budget, as indicated in the presentation from G. MacInnis, and through the Academic Plan currently under development.

9. Approval of Minutes

9.1 It was moved by M. Keating, seconded by M. Tanchak, the approval of the minutes from the May 2, 2019 meeting. **Motion carried. Abstentions: 6**

10. Business Arising from the Minutes – N/A

11. Report of the Executive Committee

T. Urbaniak reported that the Executive Committee met on May 24th to set the agenda for this Senate meeting. The Committee is also working on the slate of committee membership for the coming year. The Executive was also requested to convene a special meeting of Senate. This meeting on June 21st will be to address a time sensitive and confidential item relating to branding, as well as to finish any unfinished Senate business. The Committee also discussed the protocol for the sharing of information and a repository for policies.

11.1 2019-2020 Senate Membership

M. Mkandawire referred to the 2018-19 Senate membership circulated with the meeting material. He advised that most Senate positions have been filled.

11.2 2019-2020 Standing Committee of Senate – Membership

D. Johnson reported that the Committee list is near completion and will be presented during the June 21st meeting.

11.3 Election of Officers

R. MacKinnon advised that Martin Mkandawire has allowed his name to stand for the Chair of Senate for 2019-2020. He called for any further nominations and with none, Martin Mkandawire was re-appointed Chair of Senate for 2019-2020.

R. MacKinnon advised that Tom Urbaniak has also agreed to allowed his name to stand for the Vice Chair of Senate for 2019-2020. He called for any further nominations and with none, Tom Urbaniak was re-appointed Vice Chair of Senate for 2019-2020.

R. MacKinnon advised that David Johnson has also agreed to allowed his name to stand for the Secretary of Senate for 2019-2020. He called for any further nominations and with none, Tom Urbaniak was re-appointed Secretary of Senate for 2019-2020.

12. Students' Union Report

Student's Union President, P. Brar reported that the Union is focusing on spreading awareness of academic honesty to the student body. They have been working with the Provost Group on course availability. They are also looking to holding a model UN at CBU to assist students in a variety of areas.

13. Reports of Other Committees

(a) Academic – Chair, M Keating, referred to the documents included with the meeting material.

Items for Information:

- Change of title and pre-requisite for FRNC 1203
- Course title change for PHYS 3201
- Cross-list ENGL 4140 with HIST 2123 with FOLK and ANTH (it is already cross-listed with COMM) and RELS 2193 with HIST.

Items for Information:

1. Change of course level for FRNC 2324
2. BETW 3989 and BETW 4989
3. Overload classes being scheduled in the collaborative time slot

Recommendations:

1. Program Change: ENVI 2161 will be replaced by PUBH 3XXX as a degree requirement.

It was moved by M. Keating, seconded B. MacLennan to approve the change of ENVI 2161 will be replaced by PUBH 3XXX as a degree requirement. It was noted that approval did take place at the School level. **Motion carried.**

2. Articulation Agreements

Under the present policy on Articulation Agreements, new agreements should come to Senate for information, but the avenue to get there is not outlined. The Committee recommends that articulation agreements be sent to Academic Committee as information items, and the Committee will forward them to Senate as part of its report. This step will be reflected in the decision matrix. **It was moved** by M. Keating, seconded by B. MacLennan, to accept the recommendation as presented. It was suggested that all new and renewal agreements should follow this process. **Motion carried.**

(b) Quality Assurance

J. Gerrie referred to the report circulated with the meeting material. He noted the Notice of Motion presented at Senate meeting on May 2nd, 2019 and called for a motion as recommended in the report. **It was moved** by P. Brar, seconded by MJ Morrison, to approve final Review Report and Provost's response of the Office of Research and Graduate Studies unit. On the question of recommendation two of the External Reviewer report (... the lack of representation of graduate studies in the ORGS and the need for a "flagship interdisciplinary graduate program that encompasses a critical mass of expertise and performance" ...), R. MacKinnon responded that he agrees this recommendation fits in the academic plan. On the question of the start-up fund, R. MacKinnon reiterated his response that this is an items that has to be negotiated when bargaining for the new collective agreement commence. On the question of the external reviewer's opinions expressed with regard to the Verschuren Centre are accurate, D. Dingwall responded that the agrees with their thoughts and recommendations and that much work is being done to address the recommendations. **Motion carried.**

(c) Planning and Review

G. Carre referred to the report circulated with the meeting package. He noted this suggested policy is in reflection of the work being done by the Committee that has revealed a very ineffective process for the development and repository for policies. This policy with provide a systematic process for Senate policies to be developed, reviewed and stored. **It was moved** by G. Carre, seconded by S. Inglis, that Senate approve the Policy on Policies and Procedures and the accompanying procedural template. **Motion carried.**

(d) Bylaws – No report.

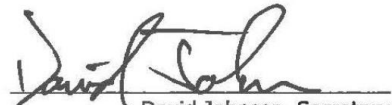
(e) Research – No report.

(f) TLEC – No report.

14. Board of Governors' Report – N/A

15. Adjournment

With no further business the meeting was adjourned at 3:44 pm.


David Johnson, Secretary