

**Cape Breton University  
Board of Governors  
Public Meeting**

**Friday, May 3, 2019  
Following Public  
CE-339**

**1 – 5 Opening Information/Discussion**

**1. Roll Call**

**Public:**

Mr. Robert Sampson (Chair), Mr. David Dingwall (President), Mr. Gordon MacInnis (Treasurer), Dr. Richard MacKinnon (Secretary), Mr. Nagy Abdou, Mr. Pat Bates, Ms. Carol Beaton, Mr. Parteek Brar, Dr. Sheila Christie, Mr. Michael Claener, Dr. Ann Francis D'Intino, Ms. Bhreagh Gillis, Mr. Terry Kelly, Mr. Pierre Jean, Mr. Clayton Locke, Mr. Keith MacDonald (via teleconference), Mr. Bernie MacLennan, Ms. Emily MacLennan, Mr. Kirk MacRae, Mr. Jim Mustard, Mr. Darryl Poirier, Mr. Michael Sandalis, Ms. Ann Sylliboy

**Regrets:**

Mr. Mark Shannon (Vice Chair), Mr. Calvin Howley, Ms. Tara Milburn, Mr. Steve Parsons

The Chair declared quorum and called the meeting to order at 11:20 am.

Mr. Sampson began with the acknowledgement that Cape Breton University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik (Maliseet) people first signed with the British Crown in 1726. The treaties did not deal with surrender of lands and resources but in fact recognized Mi'kmaq and Wolastoqiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

**2 Minutes – March 8, 2019**

**2.1 - It was moved** by Mr. MacLennan, seconded by Dr. Christie, to approve the Public Minutes with the amendment of the noted date to March 8, 2019. **Motion carried.**

**3 Business Arising – N/A**

**4 Reports**

**4.1 Report of the CEO/CAO**

President Dingwall referred to his written report as circulated prior to the meeting. He noted the Academic Plan boot camp lead by the Provost and the Academic Deans was a very successful exercise. A full and succinct review of centres, institutes, committees is being performed to ensure those in existence are active and necessary. On June 7<sup>th</sup>, there will be an announcement of the Farley Mowat Chair; the first chair will be Silver Donald Cameron. On

May 8<sup>th</sup> a special book launch of the Donald Marshall Jr. Story will be held on campus. He met with the McCall McBain Scholarship founder, who sought him out, to ensure CBU students were applying for the scholarship opportunities.

#### **4.2 Report of Senate**

Dr. Christie reported on highlights of the March meeting of Senate. She noted that Senators continue to follow up on items that rose from the retreat. In particular, the improvement of the efficiencies of Senate, indigenous training, and an annual orientation session are being explored. During the May 2<sup>nd</sup> meeting of Senate, 761 graduates were approved for the Spring Graduation.

#### **4.3 Report of the Students' Union**

Mr. Brar reported that the new Students' Union executive took office on May 1<sup>st</sup>. He introduced the new members: Samuel Shaji, Executive Vice President, Amara Othman, VP Finance & Operations, Hussam Sherief, VP Marketing & Communication, Joshua Nyamukapa, VP Student Life and that he is returning for a second term as President. A cheque presentation will be held later in the afternoon to present the four charities the funds raised during the Capers Helping Capers campaign and the charities for next year will be announced at that time as well. The Students' Union has signed an MOU with the University to maintain clear channels of communication. With the replacement of furniture in the residence, the University offered any items being replaced to students living in unfurnished apartments at no cost.

#### **4.4 Special Announcements, Questions – N/A**

### **5 Treasurer's Report**

#### **5.1 Financial Statements**

Mr. MacInnis referred to the Financial Statements circulated with the meeting package, and in the interest of time he highlighted only two areas, as most of this report would be covered in the budget presentation. He referred to the account receivables on page two of the report, which explains the augmented cash position due largely in part to pre-paid deposits for international students. He also noted that the Spring/Summer enrolments numbers are expected to be in excess of projections.

### **6 Committee Reports**

#### **6.1 Executive Committee**

The Chair, Mr. Sampson reported that the Executive Committee met on May 2<sup>nd</sup> and most items discussed have been, or will be, covered on the Prologue or Public agendas. One item not covered is the work of a sub-committee working on the development of a skills matrix for Board members.

## 6.2 Investment Committee

Mr. Kelly reported the Committee met on May 2<sup>nd</sup> and was pleased to report that investments have rebounded and are reporting positively for the first quarter of 2019.

## 7 Items Requiring Action \ Decision

### 7.1 2018/2019 Proposed Budget

President Dingwall advised members that the budget being presented represents an extensive consultation process with internal stakeholders in terms of what should be done with the operating budget proposal going forward.

Mr. MacInnis referred to a copy of the proposed 2019/20 budget circulated with the meeting package. Responding to comments and questions as they arose, in a PowerPoint presentation, he provided a detailed account of considerations for the budget proposal including sector information with regard to enrolments, tuition environment, and the Provincial policy framework, including a comparative of program averages in tuition and differential fee levels. He detailed an overview of the proposed expenditures, revenue projections, faculty, staff and student investments and key issues for 2018/19.

**It was moved** by Mr. MacInnis, seconded by Mr. Locke, for the approval of the proposed 2019/20 Operating Budget for CBU as presented, in the amount of \$78,369,340 in gross expenditures.

Mr. Sampson suggested that on a go forward basis that the Operating Budget be included in orientations sessions for new members.

On the question of the contingency fund, Mr. Sampson and Mr. MacInnis responded that this fund is the reestablishment of a safe guard in the event that the University finds itself in extreme financial stress. They provided members with the history of the arrival of unexpected cohort and the decision to build this fund at that time, and the eventual need to use the fund when this same cohort left unexpectedly.

**Motion carried.** Nays: 4

## 8 New Business – N/A

## 9 Presentations

Mr. Sampson recognized retiring Students' Union representatives, Nagy Abdou – Executive Vice President, Bhreagh Gillis – Vice President Finance & Operations, Emily MacLennan – Vice

President Promotions and Parteek Brar – who is returning as President. He presented them with a parting gift and thanked them for their contributions to the Board.

**10 Open Session**

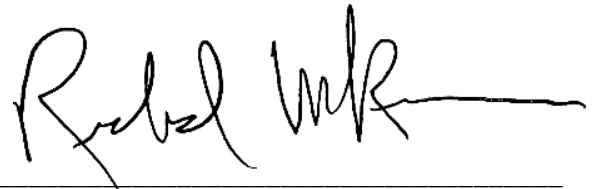
Ms. Sylliboy mentioned that Board meetings, at one time, were held in various communities throughout Cape Breton Island and suggested, with agreement of members, that this should be reinstated. Mr. Sampson will bring this to the Executive Committee to explore further.

**11 Date of Next Meeting**

The next meeting will be on Tuesday, June 25, 2019.

**12 Adjournment**

It was moved by Mr. Kelly to adjourn the meeting at 12:35 am.

A handwritten signature in black ink, appearing to read "Richard MacKinnon", with a long horizontal line extending to the right.

Dr. Richard MacKinnon, Secretary to the Board