



11. How did you hear about Cape Breton University? \_\_\_\_\_

12. Employment Experience (list most recent first)

Employer: \_\_\_\_\_ Years: \_\_\_\_\_ Positions: \_\_\_\_\_

Employer: \_\_\_\_\_ Years: \_\_\_\_\_ Positions: \_\_\_\_\_

Employer: \_\_\_\_\_ Years: \_\_\_\_\_ Positions: \_\_\_\_\_

13. References:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Organization: \_\_\_\_\_

**Standard Admission Requirements**

- a completed application form, with the non-refundable application fee
- official transcripts for all previous post-secondary study
- a resume detailing employment experience, skills, community involvement, and interests
- a 500-800 word statement on desire to enter the program
- three references, preferably including one professional and one academic reference, each accompanied by a completed reference form
- satisfactory scores on the GMAT
- satisfactory scores on the TOEFL/IELTS (for students whose native language is not English)
- satisfactory performance in an interview

**MBA in CED Admission Requirements for Nontraditional Students**

- a completed application form, with the non-refundable application fee
- proof of extensive experience in managerial/decision-making positions
- official copy of a high school diploma or equivalent academic credential
- official transcripts of completed academic work
- a resume detailing employment experience, skills, community involvement, and interests
- three references, preferably including one professional and one academic reference, each accompanied by a completed reference form
- a 4-6 page essay outlining desire to enter the program, community involvement, and what can be offered to other students in the classroom
- satisfactory scores on the GMAT
- satisfactory scores on the TOEFL/IELTS (for students whose native language is not English)
- satisfactory performance in an interview

Reference letters must be originals, sent directly by the referees. Only official transcripts sent by the Registrar of the issuing institution will be accepted. The Educational Testing Service must forward GMAT and TOEFL/IELTS score reports. Photocopies of any of these documents will not be accepted.

Students must submit an \$88.00 application fee that is not refundable. Make cheque or money order payable to Cape Breton University. If you plan to seek residence accommodation, you must submit a residence application.

The application cannot be processed until all of the above requirements are met. To ensure consideration, endeavour to have all documents forwarded as soon as possible. Mail to:

Student Services  
Cape Breton University  
PO Box 5300, 1250 Grand Lake Rd  
Sydney, Nova Scotia, B1P 6L2

Tel: 1-888-959-9995 / 902-563-1117  
Fax: 902-563-1371  
E-mail: admissions@cbu.ca  
Web Site: http://www.cbu.ca/

Please be advised that if you do not register at Cape Breton University within one year of this application, your application information will not be retained on file.

Students applying to the MBA in CED program by stated deadline dates are automatically considered for scholarships.

NOTE: If you plan to seek transfer credits or prior learning assessment credits, you must fill out the appropriate form and pay the application fee. Forms are available at the Student Services Centre and on the Cape Breton University Website.

I agree to abide by the regulations of Cape Breton University. I certify that the information provided is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date