

Senate Minutes

June 14, 2013
Senate Chamber CE-339

1. Roll Call and Declaration of Quorum

Present:

Eleanor Anderson, Stephen Augustine, Robert Bailey, Judy Bailey, Ed Barre, Brennan Boudreau, Keith Brown, Dannie Brown, Robert Campbell, George Chen, Godwin D'Cunha, Nicole Dixon, Maureen Finlayson, Barb Glassey, Derrick Hayes, Patrick Howard, Rany Ibrahim, Diane Janes, David Johnson, Mary Keating, Dale Keefe, Matt Latimer, Doug Lionais, Gordon MacInnis, Alexis Manley, Patricia McCann, David McCorquodale, Carl Mercer, Rod Nicholls, Joe Parish, James Preen, Andrew Skinner, Mike Tanchak, David Wheeler, Julie-Anne Wroblewski, Shawn Bethke

Regrets:

Jane Connell, Dennis Curry, Margaret Denchman, Louis Guimond, Cyril MacDonald, John MacKinnon, Ben McNutt, Scott Moir, Sheila Profit, Joanne Pyke, Scott Stewart, Eileen Smith-Piovesan

Absent:

Amin Al-Turkistani

2. Matters to be Considered in Closed Session

MOTION:

It was moved by M. Tanchak, seconded by P. McCann, to move into Closed Session for the purpose of approving the CIC graduands list and the confidential minutes from the May 3rd meeting. **Motion carried.** Any observers or visitors were asked to leave the room.

Following the discussions in Closed Session, it was moved by M. Tanchak, seconded by P. McCann, to move back into open session.

3. Matters Forwarded for Information

3.1 MEMO: Changes to the Graduation List

For the information of Senate, Vice-President Student Services & Registrar, A. Manley circulated a memo detailing the additions/moves/deletions to the May 2013 graduation list.

3.2 Research Proposals and Agreements Policies

D. Keefe referred to the document circulated with the meeting package. The document was described as having incorporated suggestions from both the Planning and Review Committee and the Research Committee. This document will be available on the website after this presentation to Senate.

3.3 2013/14 Meeting Calendar

For returning Senators a calendar of meeting dates for the 2013/14 year was circulated.

4. Special Presentations/Updates – N/A

5. Report of the President and Vice-President Academic & Professional Studies (Provost)

5.1 Report of the President

President and Vice-Chancellor, Dr. David Wheeler gave a verbal report with the following highlights

- Acknowledgements were given to Student Services and all those involved with the tremendous May Convocation ceremony where 632 credentials were granted, with \$1.45 million awarded in scholarships for incoming students in September 2013, and \$490,000 for returning students who have renewed a previous award or been offered an in-course award.
- Twenty-six students graduated from our Business Network for Aboriginal Youth in a ceremony attended by Premier Darrell Dexter, Joe Shannon, John McLennan and Purdy Crawford.
- Thirty-two students graduated from the Canadian Coast Guard College on June 1st.
- Dean Search Committees have been developed and their work is underway. Mary Keating and George Karaphillis were welcomed as interim Deans until these searches are complete.
- Board of Governors will meet on June 21st where they will be presented with a renewed strategy for CBU. Academic Planning, Internationalization, Development and Fundraising and the new Communications strategy, marketing and branding strategies will all be presented for discussion.
- Year end accounting procedures are in completion stages and many thanks were offered to Mr. MacInnis and the Finance department for their diligent work.
- On June 7, 2013, Federal Finance Minister Jim Flaherty visited the Shannon School of Business to announce \$5 million in support for the Purdy Crawford Chair in Aboriginal Business Studies. This donation, originally written into the 2013 Federal Budget announcement, requires matching dollars and efforts are underway to meet this goal with the support of the Shannon Advisory Board Chair, Mr. Joe Shannon and board member Mr. Purdy Crawford.
- A meeting on sustainability at CBU was held earlier in the day. A communication will be sent to the University community detailing the committee's areas of focus. This communication will also include an invitation for volunteers to become involved in any of these areas.
- The status of academic integrity and how CBU ensures students understand policies on cultural integrity and how issues are addressed should they arise are also under review. A suggestion was put forth that it would be prudent for Senate to review their role in optimizing cultural integrity.
- A review of the Vice-President Academic role will see the development of a process to gain feedback and suggestions.

In follow up to the federal announcement and the matching dollars required, K. Brown advised that Mr. Joe Shannon is quite confident that the matching dollars can be raised within a relatively short time. Further details to the announcement are not known at this time.

With regard to Academic Integrity, B. Boudreau commented that currently the messages received are varied from department or individual which is problematic and speaks to the need for this review.

5.2 Vice-President Academic & Professional Studies (Provost)

Robert Bailey provided a verbal report with the following highlights:

- Society for Teaching and Learning in Higher Education (STLHE) conference will be held at CBU from June 19 – 23 in partnership with the Canadian Coast Guard College.
- Formal acknowledgements were offered to Dean Rod Nicholls, SASS and Dean John MacKinnon, SSOB for their significant contributions and academic leadership to CBU during their tenures as Dean.

6. Question Period

6.1 With regard to the Classroom Inventory conducted by the Coordinator for Teaching and Learning and the Faculty Liaison, the Teaching Learning and Evaluation Committee would like to know what plans are currently in place to act on the contents of the report. What classroom issues will be addressed this year?

R. Bailey and G. MacInnis responded that the strategy developed is to identify short and long term priorities. Short term priorities which can be completed within the next year and are less financially strenuous will be addressed, in particular labs identified by IT and CE258. The new manager joining Facilities Management on July 2nd will be tasked to action many of the quick fixes identified in the report. Long term priorities requiring significant financial investment will require integration into the larger long term strategies being developed.

7. Approval of Minutes

7.1 April 19, 2013 – Special Senate

It was moved by B. Boudreau, seconded by A. Skinner, for the approval of the minutes from the special meeting of Senate on April 19, 2013. **Motion carried.** Abstentions: 5

7.2 May 3, 2013 Minutes

It was moved by P. McCann, seconded by J. Bailey, for the approval of the minutes from the May 3, 2013 meeting. With one noted amendment, **motion carried.** Abstentions: 1

8. Business Arising from the Minutes – N/A

9. Report of the Executive Committee

Vice-Chair, D. Lionais reported that the Executive Committee met on May 31st. Highlights of the meeting and topics of discussion were as follows:

- The agenda was set for this meeting of Senate.
- The Senate retreat will be planned for September.
- The 2013/14 calendar of meetings was set.
- A discussion on the work of the Nominating committee being completed prior to the September meeting.

10. Students' Union Report

Students' Union President, M. Latimer, provided a verbal report with the following highlights:

- SU President and SU Vice-President attended the Student's Nova Scotia conference where works on a strategic plan were initiated.
- Questions with regards to student loans are being reviewed.
- Capes Helping Capes sub sales have been successful with a second in progress and other fundraising efforts being planned.
- Director of Communications, A. Skinner has developed a new cleaner website and is now live.
- Efforts to develop online tutoring are in progress.
- Partnership packages have been completed and will be distributed in the near future.
- Orientation and Planning Committee has begun its works for frosh week events, with "Frosh Week Reformed: 27 Countries and 1 Orange Army" as the theme.
- A trial run of operating the Pitt grill was successful with plans to expand the menu in September and an Assistant Manager of Operations is being sought.
- A University scanning system for reward points is being implemented to engage students in campus community events.
- All coordinators have been hired.
- SU President and SU Director of Finance & Operations attended a conference put on by the dental provider.
- SU President was the mace bearer at the Spring Convocation and the ceremony for Fr. Donald Campbell and emceed the President's Dinner.
- On a light note, the Students Union team was successful in triumphing over R. Bailey's team in the Best Dresses category in the recent golf tournament.

11. Reports of Other Committees

- (a) **Academic** – On behalf of Chair S. Stewart, R. Nicholls referred to the documents circulated with the meeting package.

Items for Information:

Changes to Courses forms:

1. Change in name for NURS 3104
2. Change in number of PHIL 2114

Recommendation:

1. Approve ENGL 35xx: Feminist Literary Criticism and Practice

It was moved by R. Nicholls, seconded by M. Latimer to approve ENGL 35xx: Feminist Literary Criticism and Practice as presented. **Motion carried.**

2. Approve SPHK 3xxx: Community Health and Physical Activity Promotion

3. Approve SPHK 2xxx: Physical Activity Skills and Leadership

4. Approve SPHK 3xxx: Applied Sport and Exercise Psychology

R. Nicholls detailed these courses as part of a review of the SPHK offerings and in response to the recommendations of this review. The courses are also an attempt to improve sequencing of the SPHK courses. All courses have healthy enrolments and could further development of the offerings in future.

It was moved by R. Nicholls, seconded by M. Keating to approve SPHK 3xxx: Community Health and Physical Activity Promotion as presented. It was noted that the prerequisite listed should reflect the recent Senate approved change from a 3000 level course to a 2000 level. **Motion carried.**

It was moved by R. Nicholls, seconded by D. Janes to approve SPHK 2xxx: Physical Activity Skills and Leadership as presented. **Motion carried.**

It was moved by R. Nicholls, seconded by M. Keating to approve SPHK 3xxx: Applied Sport and Exercise Psychology as presented. R. Nicholls offered an opinion that the course should be cross listed due to a suggested understaffing in the Department. It was noted this option was left open for further consideration in future. Upon follow up, the question raised on the course listed in the exclusions was identified as the original sport PSYC course from the 1980s. **Motion carried.**

5. Approve Change in Admissions Minimum Grade Requirement in BScN.

It was moved by R. Nicholls, seconded by R. Ibrahim to approve the change in the minimum average for entrance into the BScN Program from 65% to 70% as detailed in the memo circulated with the meeting package. A. Manley noted the admission process for September 2013 has closed therefore this change will not be effective until 2014. **Motion carried.**

6. Approve Comm3xxx: Communication and Sexuality

It was moved by R. Nicholls, seconded by D. Janes to approve COMM3xxx: Communication and Sexuality as presented. It was noted that the 'With permission of the professor' should be removed from the exclusions. Whit the one noted amendment, **motion carried.**

7. Approve Proposed Additions to Bachelor of Education policies

It was moved by R. Nicholls, seconded by D. Janes to approve the proposed

recommendations as presented, including the following two paragraphs be added to the Bachelor of Education policies:

The pass mark in all Bachelor of Education courses is 60. Bachelor of Education students may only proceed to terms two, three and four of the program by successfully completing all 15 credits of the coursework from the preceding term. This includes the teaching practicum.

The Nova Scotia Department of Education has adopted guidelines for the conduct of pre-service teachers enrolled in a Bachelor of Education program. Professional responsibilities of teacher candidates are outlined in the CBU Bachelor of Education Practicum Handbook and the Nova Scotia Teachers' Union Code of Ethics. Pre-service teachers are expected to adopt the core values of professionalism and the principles that define teachers' moral and ethical obligations both individually and collectively. Such values and principles are expressed in the pre-service teacher's attitude, behaviour and practice.

On the question of the implementation date for pass mark increase, it was suggested the change become effective for the Fall term. D. Janes advised that the reason for the increase in the pass mark is to align CBU with other BEd programs. This increase would have an impact on very few students and only in extremely rare or extraordinary circumstances. It was also noted that there have been no drop outs from the program due to this policy and this is being added for clarity for those entering the program. For clarity to all Senators, D. Janes detailed that each student entering the program is academically advised based on their needs. Once they have entered the program they must complete and pass each course in succession in order to apply for their license at the end of the 16 months and these standards are requirements from the Nova Scotia Department of Education.

Motion carried. Apposed: 3 Abstentions: 2

8. Approve PSYC 2XXX: Foundations of Abnormal Psychology

It was moved, by R. Nicholls, seconded by B. Glassey to approve PSYC 2XXX: Foundations of Abnormal Psychology as presented. **Motion carried.**

9. Approve FRNC 3106: La Chanson Traditionnelle en Amérique Française

It was moved, by R. Nicholls, seconded by R. Bailey to approve FRNC 3106: La Chanson Traditionnelle en Amérique Française as presented. Upon follow up, it was confirmed that the 3 credit course and every second year were checked in the submitted proposal. R. Nicholls noted that the title is culturally specific. **Motion carried. Abstentions: 1**

10. Approve Changes to the BA/BACS Degree Regulations

It was moved, by R. Nicholls, seconded by B. Boudreau, to approve the recommendation of the overall requirements for programs in the BA and BACS Degrees as presented. Rational for these recommendations were detailed as bringing the minimum requirements in line with MPHEC guidelines, to address discrepancies within all disciplines and to ensure requirements for BA and BACS cores are identical. The effective date would be September 2013. **Motion carried.**

It was moved by R. Nicholls, seconded by M. Tanchak to approve the additional program regulations in specific BA or BACS subjects as presented. A revision to the English requirements was noted as removing "and including 6 credits of Shakespeare" from BA or BACS Major (48 credits in English) and add ENGL 2610-British Literary Tradition and also add ENGL 2610 to BA or BACS Double Major (36 credits in English) and BA or BACS Honours (66 credits in English). Amendments to BACS Music Major were noted in additional courses as COMS 2110 should read 2101 and 3110 should be read 3101. **Motion carried.**

11. MA Social Justice

R. Nicholls suggested to Senate that this proposal be tabled until the Fall in light of the summer hours of MPHEC and to give President Wheeler to fully explore all aspects of the proposal and its implications. **It was moved** by R. Bailey, seconded by M. Latimer to table the MA in Social Justice proposal until the Fall. **Motion carried.**

- (b) **TLEC** – Chair P. Howard reminded all Senators that in coordination with the Canadian Coast Guard College, CBU will be hosting the Society for Teaching and Learning in Higher Education (STLHE) conference from June 19th to 22nd and all faculty are encouraged to participate and volunteer.
- (c) **Quality Assurance** – Chair, M. Keating, provided a verbal report advising the QA reviews are taking longer to complete than originally expected. The process is being tracked in order to improve the process for internal reviews. MPHEC guidelines are expected shortly and will be discussed by the committee once received.
- (d) **By-laws** – On behalf of Chair J. Connell, E. Anderson referred to the documents circulated with the meeting package.

Item(s) for Information:

The committee has reminded the following schools and departments that they have not submitted revised by-laws to date: Shannon School of Business, School of Professional Studies, Anthropology and Sociology, and Organizational Management

Recommendations:

1. Approve the School of Science and Technology By-laws

It was moved by E. Anderson, seconded by D. McCorquodale, for the approval of the revised School of Science and Technology by-laws as presented. **Motion carried.**

2. Approve the Department of Philosophy and Religious Studies By-laws

It was moved by E. Anderson, seconded by J. Bailey for the approval of the revised Department of Philosophy and Religious Studies by-laws as presented. The committee was reminded that the final version along with the tracked changes versions should be circulated to Senate. **Motion carried.**

On the question of the status of the Graduate Education Committee (GEC), E. Anderson advised this has been on the agenda for the committee and due items taking priority the committee did

not have time to address it. It was noted that prior to the submission of the MA Social Justice (if/once approved) and the submission of the already approved MA Heritage Management to MPHEC, the GEC will must be approved and functioning. The By-laws Committee was therefore requested to make the GEC a top priority for 2013/14.

- (e) **Nominating** - Chair, D. Brown referred to the Elected Senators document circulated with the meeting package and advised that the committee is in the process of seeking a new Chair to complete the work of the committee for the 2013/2014 slate of committee representation. R. Bailey suggested that the new interim Dean of SSOB sit as pro-tem Chair until September and will approach him on the matter. It was noted that Senators can serve two continuous terms (four years); however should they compete a term for another Senator prior to their first two year election, this would be counted as part of the original Senator's term.
- (f) **Planning and Review** – Chair, J. Parish, referred to the draft CBU External Academic (Education and/or Research) Agreements Process document circulated for informational purposes and will come to Senate at a later date for approval.
- (g) **Research** – No report.

12. Board of Governors Report – N/A

13. Confidential Business – N/A

14. Adjournment

The next regular meeting of Senate is scheduled for Friday, September 20, 2013.
The meeting was adjourned at 3:48 pm.



Godwin D'Cunha, Secretary