

# Senate Minutes

May 4, 2012  
Senate Chamber

Chair, P. MacIntyre, called the meeting to order at 1:37 pm.

## 1. Roll Call and Declaration of Quorum

### **Present:**

Hosam Al-Arabi, Robert Bailey, Ed Barre, Keith Brown, Jane Connell, Patrick Delamirande, Allan Fraser, Louis Guimond, John Harker, Patrick Howard, Rany Ibrahim, David Johnson, Mary Keating, Sue Korol, Michelle Lahey, Alana Lawrence, Mary Suzanne MacEachern, Gordon MacInnis, Peter MacIntyre, John MacKinnon, Craig MacMullin, Alexis Manley, Stewart McCann, David McCorquodale, Bernard Mulo Farenkia, Rod Nicholls, James Preen, Tim Rawlings, Ron Rooth, Mike Tanchak, Robert Campbell

### **Regrets:**

Bill Bailey, Dannie Brown, Dennis Currie, Jane Farnsworth, Adam Jamieson, Diane Janes, Dale Keefe, Jessie MacDonald, Carl Mercer, Ron McCarron, Joe Parish, Sheila Profit, Jason Stevens, Eileen Smith-Piovesan

### **Absent:**

Maureen Finlayson, Karen Kennedy

Chair, P. MacIntyre, declared quorum.

Chair, P. MacIntyre, then welcomed the new members of the Students' Union to Senate: Michelle Lahey (President), Mary Suzanne MacEachern (SU VP Student Life), Alana Lawrence, (SU VP Academic), Stewart McCann (SU VP Finance), Hosam Al-Arabi, Dennis Currie, Adam Jamieson, Maile Graham-Laidlaw and Jessie MacDonald.

## 2. Matters to be considered in Closed Session

### **MOTION:**

**It was moved** by M. Tanchak, seconded by A. Manley, to move into Closed Session for the purpose of approving the Spring graduands and approving the nomination brought forward for the CBU Instructional Leadership Award. **Motion carried.** Any observers or visitors were asked to leave the room.

Following the discussions in Closed Session, it was moved by M. Tanchak, seconded by MS. MacEachern, to move back into open session.

## 3. Matters Forwarded for Information – N/A

**4. Special Presentations\Updates – N/A**

**5. Report of the President and Vice-President Academic & Professional Studies (Provost)**

**5.1 Report of the President**

President Harker gave a verbal report with the following highlights:

- Approximately 200 people from the Mi'kmaq community gathered to mark the inauguration of the Language Lab. President Harker paid tribute to Dr. Inglis' role in engaging the internal and external communities
- President Harker will be circulating a comprehensive written report detailing business conducted during a recent visit to Saudi Arabia. In part, this visit was an exploration of how CBU might assist in the capacity building of universities in Saudi Arabia; but President Harker also sees an opportunity to build on the standing CBU currently has with Saudi Arabia. He applauded the wisdom of the Students' Union appointment of Hosam Al-Arabi to Senate, recognizing the contributions the Saudi students make to CBU.
- The Board of Governors approved the 2012/13 budget.

**5.2 Vice-President Academic & Professional Studies (Provost)**

Robert Bailey gave a verbal report with the following highlights:

- Candidates for the Principal of Unama'ki College, and two of the four Chairs in the VCSEE will be on campus over the coming months. Senate was encouraged to attend the presentations of the candidates and to share comments and thoughts with the Search Committee
- Dr. Bailey, along with Alexis Manley and Arlene Mullan, attended a strategic enrolment management seminar in Vancouver which was focused on internationalization. A separate event held during this time was also centered on the sharing of issues and opportunities given an increased international student population. Both events provided positive feedback, knowledge and support for faculty and staff

**6. Question Period – N/A**

**7. Approval of Minutes**

**7.1 It was moved** by M. Keating, seconded by R. Ibrahim, the approval of the minutes from the March 23, 2012 meeting. With three corrections noted, **motion carried**. Abstentions: 4

**8. Business Arising from the Minutes**

M. Keating brought to the attention of Senate the five first-year English courses that were approved with the 1100 series exclusions during the last meeting of Senate. The Registrar's office will be contacted to assist with addressing the problems arising from the exclusions and, once resolved, a solution will be brought back to Senate.

## 9. Report of the Executive Committee

D. Johnson reported the Executive committee met on April 20<sup>th</sup> to set the agenda for this Senate meeting. Highlights of the meeting included:

- Discussion surrounding the enhancement of Library reporting to Senate continued. It was decided this will be realized via the TLEC. This is not an effort to make the Library accountable to Senate; rather, it is a method of formal communication from the Library.
- The executive discussed the possible need for a review of Senate. It was determined that the executive would engage in this review of Senate operations with the new 2012/13 executive in early Fall

## 10. Students' Union Report

The new Students' Union President, Michelle Lahey, gave a verbal report with the following highlights:

- Being day four of office there was little to report other than the introductions of the Students' Union Senate representatives present for the meeting
- Work has begun on the creation of a strategic plan
- The ten coordinators have been hired to oversee the services for the Students' Union

## 11. Reports of Other Committees

- a) **Academic** – On behalf of the Chair, M. Tanchak, referred to the report circulated with the meeting package.

### Items for Information:

1. Physics 1104 course description and prerequisite change
2. Biology 3231 description, prerequisite and title change

### Recommendations:

#### 1. Emergency Management – Change to Admissions

**MOTION:** It was moved by M. Tanchak, seconded by A. Manley, to approve the changes to the admission requirements to Emergency Management as detailed in the report. With a friendly amendment to add an 's' to the word combination under the admission requirements, **motion carried.**

#### 2. Biology 2xxx Human Anatomy

#### 3. Biology 3xxx Human Physiology

**MOTION:** It was moved by M. Tanchak, seconded by D. McCorquodale, to approve Biology 2xxx Human Anatomy and Biology 3xxx Human Physiology as presented. The Overview of the BIOL3200 Changes to the Bachelor of Science and Nursing (pages 23 and 31 of the Senate package) is to be removed as it is for informational purposes and not necessary to the proposal. It was also discussed that permission of the instructor is understood to be applied to all courses and does not need to be written in any proposal. **Motion carried.**

#### 4. Biology 4xxx Dinosaur Paleontology

**MOTION:** It was moved by M. Tanchak, seconded by D. McCorquodale, to approve Biology 4xxx Dinosaur Paleontology. With a friendly amendment to remove the second 'a' from paleontology throughout, **motion carried.**

#### 5. Nursing 3xxx Introductory Statistics for Nursing and Health Professionals (replacing tabled document)

#### 6. Nursing 3xxx Nursing Research Methods (replacing tabled document)

These two items will remain on the table until such time that the related department is able to satisfy the inclusions they wish to be captured are identified properly.

- b) **TLEC** – Chair, P. Howard, reported verbally on the committee's involvement in the planning and preparation for the Teaching International Students workshop. The event was well attended and received. Work has begun on restructuring the TLEC website. Guidelines for Construction and Renovation of Teaching Space have been drafted and will be circulated after input from Facilities Management. The On-line Learning sub-committee held a full day working session and results will be formally presented in early Fall.
- c) **QA** – Chair, P. Delamirande, referred to the QA review schedule circulated at the meeting. This schedule is being circulated as requested at the last meeting of Senate and details the timetable of scheduled school reviews. The intention is for the review to start in January; the preferred timeline is within 18 months. It was suggested that the QA committee create guidelines for the composition of review committees.
- d) **Research** – Chair, J. Preen referred to an updated report circulated at the meeting. This report detailed recommended projects for approval by the RAC for funding. On friendly amendment to the report: "The following projects **were recommended for** approval by ...".
- e) **Bylaws** – On behalf of newly appointed Chair pro-tem Jason Stevens, J. Connell referred to the report circulated with the meeting package. For the information of Senate, there are currently four departments in different stages of completion of by-laws.

**MOTION:** It was moved by J. Connell, seconded by M. Lahey, to approve the proposed by-laws of the Department of Indigenous Studies with the following friendly amendments:

- 3.1 – change last bulleted point to read 'Up to three aboriginal student representatives'
- 3.3 – add 'relevant' before Collective Agreement (and add 'relevant' before all instances where collective agreement appears)
- 5 - Departmental Meetings – add 'Special' to the beginning of the sentence 'Meetings may also be called by the Chair ...'
- 2.2.1 – this statement on discrimination will be left as is for now; however, it was suggested that statements with respect to discrimination be removed from all by-laws with a future motion from the By-laws committee
- 5 - Departmental Meetings – remove 'video' and 'or Skype' so that the sentence reads "may be possible by the use of appropriate technology."

**Motion carried.** Abstentions: 6

**MOTION:** It was moved by R. Bailey, seconded by D. McCorquodale, to allow D. Johnson to sit as Chair for discussion on the Department of Psychology by-laws. **Motion carried.**

**MOTION:** It was moved by J. Connell, seconded by M. Lahey, to approve the proposed by-laws of the Department of Psychology. After much discussion and many suggested amendments it was moved by R. Bailey, seconded by G. MacInnis, to table this set of by-laws and return to the psychology department for reconsideration with noted suggestions from Senate. **Motion carried.**

**MOTION:** It was moved by M. Tanchak, seconded by P. Delamirande, to place P. MacIntyre back as chair. **Motion carried.**

- f) **P&R** – Chair, M. Keating, reported verbally that the committee is reviewing the template for the memorandum of understanding and affiliation agreements and hopes to have them ready to submit to Senate for the June meeting.
- g) **Nominating** – Chair, A. Fraser reported verbally that the committee has begun its work for committee representation for the 2012/13 year. The Students' Union typically appoints their representative directly to the committees so there will be student representation during summer months.

## **12. Board of Governors Report**

M. Keating reported the Board met on April 27<sup>th</sup> with the major items being the 2012/13 Operating Budget that was passed and the approved Executive Evaluation Policy & Process that was circulated. M. Keating advised that the Search Committee has met and are in the process of hiring a search firm. Other details are not known at this time.

## **13. Confidential Business – N/A**

## **14. Adjournment**

The next Senate meeting is scheduled for Friday, June 15, 2012. Congratulations were extended to graduates.

There being no further business, the meeting adjourned at 3:32 pm.



Ron Rooth, Secretary