

# Senate Minutes

October 21, 2011  
Senate Chamber

Chair, P. MacIntyre called the meeting to order at 1:30 pm.

## 1. Roll Call and Declaration of Quorum

### **Present:**

Bill Bailey, Ed Barre, Patricia Betts, Keith Brown, Dannie Brown, Billy Crowley, Jane Farnsworth, Maureen Finlayson, Allan Fraser, Bhreigh Gillis, Clem MacPhee (for Louis Guimond), John Harker, Patrick Howard, Rany Ibrahim, Adam Jamieson, Diane Janes, David Johnson, Mary Keating, Dale Keefe, Brittany Kerr, Lucy MacDonald, Mary Suzanne MacEachern, Peter MacIntyre, John MacKinnon, Alexis Manley, Ron McCarron, David McCorquodale, Bernard Mulo Farenkia, Patricia Morrison, Joe Parish, James Preen, Shelia Profit, Ron Rooth, Justin Roper, Jason Stevens, Mike Tanchak, Robert Campbell, Eileen Smith-Piovesan

### **Regrets:**

Al Alilovic, Robert Bailey, Patrick Delamirande, Sue Korol, Gordon MacInnis, Stephen McIsaac, Rod Nicholls

## 2. Matters to be considered in Closed Session

### **MOTION:**

**It was moved** by M. Tanchak, seconded by D. Janes to move into Closed Session for the purpose of conducting confidential business. **Motion Carried.**

### **MOTION:**

Following a discussion in closed session, it was moved by M. Tanchak, seconded by R. Ibrahim to move to Open Session. **Motion Carried.**

## 3. Matters Forwarded for Information

- i) Chair, P. MacIntyre, noted that prior to the meeting the faculty reps held an election and Dr. Mary Keating has been elected to the Board of Governors.
- ii) A. Manley presented the enrollment report, referring to lines which indicate an enrollment increase of 2.13%, an increase in 3 credit registrations and a tremendous increase in International students. A question was raised about the MBA (Summer) program which has 'see note' but no corresponding note in the report. Ms. Manley explained that these registrations are primarily in July and do not end until December and are therefore counted in the fall. She also noted that the 'New' column in the report referred to students who are new to CBU.

**4. Special Presentations\Updates – N/A**

**5. Report of the President and Vice-President Academic & Professional Studies (Provost)**

President Harker reported on the following:

The MOU negotiations with the Province are ongoing, so reticence about details must be observed; however, details will be made public in the near future. Provincial government officials have reaffirmed their position of 'back to balance' – a strategy which may negatively impact the knowledge sector at a time when, for example, the Nova Scotia shipbuilding project affords such positive opportunities for the relationship between education and industry.

There were no questions or comments for President Harker.

**6. Question Period – N/A**

**7. Approval of Minutes**

**Motion:**

**It was moved** by A. Fraser, seconded by P. Morrison approval of the minutes from September 23, 2011 meeting. Necessary changes noted were: Sue Korol and Lucy MacDonald should be listed as present at the meeting, a correction should be made to the spelling of Stephen MacIsaac's name, and Maureen Finlayson was not absent - she had sent regrets.

**Motion carried.** Abstentions: 6

**8. Business Arising from the Minutes – N/A**

**9. Report of the Executive Committee**

R. Rooth reported that Executive committee met on October 7<sup>th</sup> to set the agenda for this Senate meeting. Highlights of the meeting included:

- i. Review of Senate sub-committees. A. Manley's comments to Senate on the importance of sitting on sub-committees were echoed
- ii. Discussion about developing a questionnaire to be included in the orientation package for new Senators
- iii. Discussion about including all of the Senate sub-committees, as well as a site for new Senators, on the Moodle site for Senate.
- iv. A meeting will be held to discuss the development\implementation of the digital Senate

**10. Students' Union Report**

Students' Union President, B. Crowley, gave a verbal report with the following highlights:

- i. A meeting took place with councilors from the CBRM to discuss the Shadow\Youth Council and the possibility of having an event similar to the model Legislature in Halifax
- ii. The progress track for The Pit Lounge has certainly reached its goal but unfortunately, due to its popularity, there have been some capacity level issues leading to temporary closure. Security procedures were rethought and some restructuring has taken place to ensure the safety and security of everyone.
- iii. The ANSSA bi-annual student assembly will be hosted by CBU for the first time: 40 delegates from other schools will be engaging in a variety of round-table discussions
- iv. The position of Students' Union VP Student Life has been restructured so that the duties are fulfilled with the use of coordinators, rather than a re-hire; it has worked out quite well
- v. Mary Suzanne MacEachern was welcomed as their newest member to Senate

B. Crowley expressed his understanding of the difficulty of the MOU negotiations and extended the support of the Students' Union to President Harker. The Students' Union has also communicated its concerns to ANSSA.

## 11. Reports of Other Committees

**(a) Academic** – Chair, D. Janes, reported that the committee met on September 30<sup>th</sup> and October 14<sup>th</sup> and referred to the report circulated with the Senate package. The report consisted of informational items with no recommendations at this time.

Discussion took place on the changing of course names. It was determined that the changes itemized in this report were not changes to content or to how the course is taught. A. Manley cautioned that changes to course content or delivery may require a course code number change.

**(b) Nominating** – Chair, A. Fraser, advised that the list of committee members being circulated with Senate packages will appear to be one month behind and that any changes to be submitted for approval will be reflected in the list at the meeting after the next Senate meeting. With reference to the report circulated with the Senate package, the following recommendations were put forth:

- Academic: Nat Leach (SASS) – General Member
- By-laws: Jane Connell (SASS) – Senator
- Quality Assurance: Todd Pettigrew (SASS) – General Member
- Research Committee and Research Ethics: Avis Mysyk
- Research Committee: Richard Watuwa (SSOB) – General Member
- Move of Dannie Brown from Academic to Planning and Review
- Mary Dobson will be replacing Lenard Lawless on QA Committee

Chair, P. MacIntyre called for any further nominations for committee membership and with none forthcoming, all above recommendations were elected submitted. It was suggested that the chairs of the committees contact the newly elected members and advise of meeting dates and times.

There was a comment from D. Keefe regarding the make-up of the Research Committee; he indicated that while there is a bit of an unbalance in School representation, they are comfortable with what is currently in place.

**(c) Teaching, Learning & Evaluation** – Chair, P. Morrison, reported verbally that the committee met on October 14<sup>th</sup>. Two sub-committees have been developed: one for Teaching Space, and the other for Online Learning. These committees will be working on their own to develop items to bring to Senate. No questions or comments.

**(d) Planning & Review** – Chair M. Keating, referred to the report circulated with the Senate package. The committee has no recommendations at this time reflecting the conversation from the last meeting. It was also noted that a request of changes has been submitted to the Bylaws committee for their consideration. No questions or comments.

**(e) By-laws** – Chair, B. Crowley, reported verbally that the committee met on October 17<sup>th</sup> to review the proposed by-laws from the Department of Education. As a result, a memo was drafted with some friendly amendments and suggestions which should be ready for proposal at the next Senate meeting.

On the question of whether or not a general call has been sent out to all departments notifying that a bylaws review has to be done, B. Crowley advised that this was the last thing T. Urbaniak sent out as the By-laws chair.

**(f) Quality Assurance** – D. McCorquodale gave a verbal report on behalf of Chair, P. Delamirande. The committee met on October 12<sup>th</sup> and reviewed the revised policy for committee workflow. This document has been revised and will be ready for Senate soon. The topic for the next meeting will be the review of the public health program including the external reviews. M. Keating asked if this review is something that the Planning & Review committee should be reviewing at the same time. It was suggested that the Chairs of the two committees meet to discuss further.

**(g) Research** – Chair, J. Preen, reported verbally that the committee met 3 weeks prior at which time he was elected Chair. They are now in the process of looking for a Chair for Research Assistance. Other highlights of the meeting included:

- i. A discussion on the Strategic Plan, which Senate will hear more on in the coming months
- ii. The creation of a Research Award. A proposal will be submitted to Senate once completed
- iii. The RP Guidelines were sent for approval and will be presented to Senate at the next meeting
- iv. A reminder that the RP Grant deadline is today (October 21<sup>st</sup>)

**12. Confidential Business – N/A**

**13. Adjournment**

The next Senate meeting is scheduled for Friday, November 18<sup>th</sup>. There being no further business, the meeting adjourned at 2:36 pm.



Ron Rooth, Secretary