

Senate Minutes

June 17, 2011
Senate Chamber

Chair, P. MacIntyre, welcomed the in-coming Senators Jane Farnsworth, Dannie Brown, Jason Stevens, Ron McCarron, Ed Barre, Patrick Howard, Sheila Profit, Sue Korral, and Bill Bailey.

The Chair called the meeting to order at 1:35 p.m.

1. Roll Call and Declaration of Quorum

Present: Robert Bailey, Matthias Bierenstiel, Keith Brown, Billy Crowley, Patrick Delamirande, Bernard Mulo Farenkia, Maureen Finlayson, Allan Fraser, Louis Guimond, Karen Harroun, Bhreigh Gillis, Adam Jamieson, David Johnson, Mary Keating, Dale Keefe, Brittany Kerr, Geoffrey Lee-Dadswell, Peter MacIntyre, Gordon MacInnis, Alexis Manley, Lindsay Marshall, David McCorquodale, Willena Nemeth, Rod Nicholls, Matthew Oakley, Joe Parish, James Preen, Joanne Pyke, Ron Rooth, Justin Roper, Michael Tanchak, Claudette Taylor, Tom Urbaniak, Wendy Wadden, Assessor Robert Campbell

Regrets: Allen Britten, Lynn Crawford, President John Harker, Diane Janes, Lucy MacDonald, Stephen McIsaac, Brian MacMillan, John MacKinnon, Carl Mercer, Assessor Eileen Smith-Piovesan Tuma Young

Absent: Princely Ifinedo

The Secretary declared a quorum present.

The Chair acknowledged the following members who will not be returning to Senate next year and, on behalf of Senate, thank them for their service.

Matthias Bierenstiel	Willena Nemeth
Allen Britten	Claudette Taylor
Coleen Moore Hayes	Wendy Wadden
Princely Ifinedo	Tom Urbaniak
Geoffrey Lee-Dadswell	

In addition, the two Board of Governors' appointments will not be returning to Senate next year:

Lynn Crawford	Tuma Young
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The Chair, on behalf of Senate, thanked both for their service to Senate.

The Chair acknowledged Debbie MacAulay, Recording Secretary for Senate, who is retiring from the University at the end of June. He thanked her for her dedication and service to Senate. T. Urbaniak, on behalf of Senate, presented her with a parting gift.

2 Matters to be consider in Closed Session

Any observers or visitors were asked to leave the room for this portion of the meeting so that Senate may conduct its' confidential business.

Motion

It was moved by W. Wadden, seconded by M. Tanchak, to move into 'Closed Session' for the purpose of approving the CIC graduands and approving the confidential minutes from the May 6th meeting.

Following the discussions in Closed Session, the meeting moved back into open session.

3 Matters Forwarded for Information

Vice-President Student Services & Registrar, A. Manley, circulated a document listing the additions/deletions to the May, 2011 graduation list.

4 Special Presentations – N/A

5 Report of the President and of the Vice-President Academic & Provost

President's Report:

The Chair reported that President Harker was not able to be at Senate due to meetings in Halifax regarding the upcoming MOU with the Provincial government.

On behalf of the President, Dr. Bailey reported on the following:

- Templates for institutional partnerships and MOU's – Dr. Bailey shared with Senate a memo prepared by President Harker regarding templates for institutional partnerships and MOU's which will assist students with smooth admission procedures as well as to ensure the academic regulations and programs of CBU are maintained and respected. It was noted that an administrative review process will be implemented to monitor and to track performance of agreements and the partnerships they represent. The templates must have enough flexibility to facilitate distinct partner requirements yet have required clauses to ensure that CBU has maximized administrative efficiencies. It was also noted that a draft version of these templates was forwarded to Dr. Bailey by the President for distribution to Senate. Dr. Bailey commented that these templates will be distributed electronically for Senate's consideration.
- Office of Research and Graduate Studies – Dr. Bailey referred to a memo prepared by President Harker wherein he discusses the work of the graduate program development committee regarding proposals for an MA in Heritage Studies and an MA in Social Justice, existing graduate programs (the MBA(CED) and the MEd(IT) that CBU delivers with Memorial University of Newfoundland), and future graduate level programming associated with the CSEE. He notes that, in virtually all Canadian Universities, the role of a graduate school is not program content but rather administrative oversight with submission and review of programs, including vetting faculty participants, as primary responsibilities. Also, graduate student services, including working with CBU's Registrar's Office, are usually managed by such a graduate school. Dr. Bailey announced, on behalf of President Harker, that effective July 1, 2011, the Office of Research and Academic Institutes becomes the Office of Research and Graduate Studies and Dr. Dale Keefe will carry the revised title of

Dean of Research and Graduate Studies.

- School of Graduate and Professional Studies – Dr. Bailey, on behalf of President Harker, also announced that effective July 1, 2011, the School of Graduate and Professional Studies becomes the School of Professional Studies. Vice-President Academic & Provost, Robert Bailey becomes Vice-President Academic & Professional Studies (Provost). The departments of nursing, education, and health will be located in the School of Professional Studies. Also, Health Studies will become the new home in Professional Studies for the Emergency Management program.

Vice-President Academic & Provost

- Dr. Bailey acknowledged and thanked Debbie MacAulay for her assistance regarding Senate matters;
- Welcomed Dean elect/select David McCorquodale as Dean, School of Science and Technology effective July 1, 2011; and
- Clarified that he will also act as Dean of the departments that are in the School of Professional Studies, which includes the departments of nursing, education and health studies.

6 Question Period - N/A

7 Approval of Minutes – May 6, 2011

Motion:

It was moved by D. Johnson, seconded by A. Jamieson, approval of the Minutes of the May 6, 2011 meeting. Correction to Matt Oakley's name on page 7.

Motion carried.

8. Business Arising from the Minutes – N/A

9 Report of the Executive Committee

Dr. T. Urbaniak reported that the Executive Committee met on June 3rd. The elections for the Senate representatives on the Board of Governors will take place at the September meeting and it was noted that the usual protocol for these elections is: faculty members meet 15 minutes prior to the Senate meeting to conduct the election because the two members are part of the faculty allocation on the Board of Governors as per the Cape Breton University Act. Also, at this meeting of Senate, we will be designating "chairs pro tem" for the standing committees so there is a Senator who can convene the first meeting of each standing committee in September.

10 Reports of Other Committees of Senate

(a) Academic Committee – Committee chair, G. Lee-Dadswell referred to the report circulated with the agenda package.

Items for Information:

1. Course change: CHEM 201 is to be cross listed as a PHYS course and is to have PHYS 121 as a co-requisite.

2. Calendar addition: the following item is to be inserted into the Undergraduate Calendar:

"Correspondence from the Office of the Registrar to the Student

Upon registration at CBU, all official correspondence from the Office of the Registrar, with the exception of academic penalty letters, is sent to students via their CBU email accounts. Students

are reminded to check their email regularly and to keep their inbox open for delivery.”

Recommendations:

1. COMM 3XXX – Strategic Corporate Communication

Motion:

It was moved by G. Lee-Dadswell, seconded by J. Roper, that Senate approve the new course COMM 3XXX – Strategic Corporate Communication. **Motion carried.**

2. NUTR 2XXX – Introduction to Sport Nutrition

Motion:

It was moved by G. Lee-Dadswell, seconded by M. Oakley, that Senate approve the new course NUTR 2XXX: Introduction to Sport Nutrition. **Motion carried.**

3. FOLK 3XXX – Folk Art

Motion:

It was moved by G. Lee-Dadswell, seconded by A. Jamieson, that Senate approve the new course FOLK 3XXX: Folk Art. **Motion carried.**

4. PSYCH 3XXX: Positive Psychology

Motion:

It was moved by G. Lee-Dadswell, seconded by J. Roper that Senate approve the new course PSYCH 3XXX: Positive Psychology. **Motion carried.**

It was noted that this is an ‘online’ course but can be taught on campus as well.

5. Change to program: Chemistry Major, Honours, Double Major, and Honours with Second Major programs

Motion:

It was moved by G. Lee-Dadswell, seconded by D. Keefe, that Senate approve the changes to the programs:

(a) 4-year Major (remains as 54 credits in Chemistry)

27 credits of which at least 24 are above the 2000 level including at least 9 at the 4000 level, courses to include at least 3 of the 5 sub-disciplines of Chemistry

(b) 4-year Honours (increases from 54 to 60 credits in Chemistry)

27 credits of which at least 24 are above the 2000 level including at least 9 at the 4000 level courses to include at least 3 of the 5 sub-disciplines of Chemistry, plus 6-credit thesis (Chem 4900)

(c) 4-year Double Major (remains as 54 credits in Chemistry)

27 credits of which at least 24 are above the 2000 level including at least 6 at the 4000 level courses to include at least 3 of the 5 sub-disciplines of Chemistry.

(d) 4-year Honours with Second Major (increases from 54 to 57 credits in Chemistry)

24 credits of which at least 21 are above the 2000 level including at least 6 at the 4000 level courses to include at least 3 of the 5 sub-disciplines of Chemistry, plus 6-credit thesis (Chem 4900).

Motion carried.

6. BScN program alterations

English language proficiency policy

Motion:

It was moved by A. Manley, seconded by W. Wadden to table this item. **Motion carried.**

Increasing length of program to six years.

Motion:

It was moved by G. Lee-Dadswell, seconded by B. Bailey, that Senate approve to increase the length of the BScN program to six years.

Following a discussion on the matter, for clarification purposes, it was suggested that the motion should read: "that Senate approve the maximum time to complete the BSc Nursing degree to six years".

Motion carried.

Motion:

It was moved by G. Lee-Dadswell, seconded by M. Tanchak, that Senate approve the policy that those students currently enrolled in the 4 year BScN program shall be grandfathered in when length of program has final approval of Senate. **Motion carried.**

Increasing the passing grade for Nursing courses to 65%

Motion:

It was moved by G. Lee-Dadswell, seconded by W. Nemeth, that Senate approve the passing grade for BScN program's Nursing courses be changed from 60 to 65

A lengthy discussion ensued on this matter.

Motion carried. Yea: 16 Nays: 14 Abstentions: 1

It was noted that this change is effective September 2011 and applies to students currently enrolled in the program.

7. Changes to CBU's proposal to MPHEC re: B.A. with French Concentration

Motion:

It was moved by G. Lee-Dadswell, seconded by R. Bailey, that Senate approve the changes to the CBU proposal to MPHEC regarding the B.A. with French Concentration. **Motion carried.**

8. New Policy – Granting of a Second Undergraduate Degree

Motion:

It was moved by G. Lee-Dadswell, seconded by J. Roper, that Senate approve the policy of granting of a second undergraduate degree.

Amendment to the main motion:

Motion:

It was moved by R. Bailey, seconded by W. Wadden, to remove any reference to participation at Convocation from the Policy as presented.

Motion carried. Nay: 1 Abstention: 2

Vote on the main motion:

Motion carried.

9. Change to Policy: Dean's List Policy

Motion:

It was moved by G. Lee-Dadswell, seconded by A. Manley, that Senate approve the changes to the Dean's List policy.

Motion carried. Abstentions: 1

10. Report on Academic Plan

Vice-President Academic, Dr. Bailey, will meet with the Academic Committee in September to discuss the issues outlined regarding the review of all non-degree (e.g. Certificate) programs and policy and procedures for such programs as noted in the Academic Plan.

A. Manley, on behalf of Senate, thanked Geoff for his service to that committee.

(b) Bylaws and Procedures – Committee Chair, T. Urbaniak, referred to the report circulated with the agenda package.

1. Department of Nursing Bylaws

Motion:

It was moved by T. Urbaniak, seconded by W. Nemeth, that Senate ratify the Department of Nursing Bylaws as presented.

Discussion ensued regarding the lack of provision for student representation in the Membership section of these By-laws. Dr. Urbaniak suggested that next year's committee re-visit the guidelines for Departmental By-laws and consider whether it should be a policy across the University that there be student representation and, if approved by Senate, then that would automatically amend all of the By-laws.

Motion carried. Abstentions: 1

2. Governance of Schools and Departments/By-Laws

Motion:

It was moved by T. Urbaniak, seconded by B. Crowley, that Senate amend the By-laws of all Schools and Departments by inserting the following clause in an appropriate place:

"Senate requires that By-laws be reviewed not less frequently than every four years and that the results of such a review, including any proposed amendments, be transmitted to Senate's Bylaws and Procedures Committee. Where such a review has not taken place after January 1, 2009, the first such review must be completed by December 31, 2012".

Motion carried.

(c) Nominating committee – Committee Chair, C. Taylor, referred to the report circulated at the meeting.

Motion:

It was moved by C. Taylor, seconded by W. Wadden, that Senate approve the proposed committee membership list as circulated.

The following nominations were received from the floor:

Billy Crowley nominated the following students to the open positions on the committees:

Brittany Kerr, open Senator on Academic Committee, and

Matthew Oakley, open position on Planning & Review.

An in-depth discussion ensued regarding representation from each of the academic schools,

Dean's representation on committees. It was noted that everybody on Senate should serve on at least one committee and a recommendation was made regarding Academic Committee stating that the Senators who serve on that committee not serve on any others, if it at all possible.

Mike Tanchak volunteered to serve on Academic Committee but not Academic and Research committees at the same time.

David McCorquodale indicated the Chair of Animal Care Committee and Research Ethics Board are no longer members of the Research Committee.

As a result of the number of concerns brought forward regarding the proposed committee membership list, a suggestion was made that Senate Executive committee review the report over the summer and report back to Senate in September.

Motion to Table:

It was moved by R. Bailey, seconded by W. Wadden, to table the Nominations Report until the next meeting. **Motion carried.**

(d) Planning & Review – Committee Chair, A. Fraser, referred to the report circulated to Senate.

(e) Quality Assurance – Committee Chair, W. Wadden, referred to the report circulated with the agenda package.

(e) Research – Committee Chair, D. McCorquodale, referred to the report circulated with the agenda package.

Motion:

It was moved by D. McCorquodale, seconded by D. Johnson, that Senate approve the Strategic Research Plan, focused on Canada Foundation for Innovation and Canada Research Chair programs.

Following a brief discussion, the proponents of the motion agreed to amend the motion to incorporate the following changes in the document:

1. Change the title of Table 1 to: Table 1: Research Chair Summary as of June 2011; and
2. Remove from the document any reference to the 'NSERC Chair in Women in Science and Engineering'. It was noted that CBU was not successful in its application for this Chair.

Motion carried.

(g) Teaching, Learning & Evaluation – Committee Chair, M. Bierenstiel, referred to the report circulated with the agenda package.

Motion:

It was moved by M. Bierenstiel, seconded by G. Lee-Dadswell, that Senate approve the changes to the CBU Teaching and Learning Policy to reflect community and service teaching.

Motion carried.

11 Additional Business

11.1 Students' Union report - President B. Crowley referred to the report circulated with the agenda package. Highlights included:

- Events for the orientation and frosh week are in the planning stages;
- Development of the Student Handbook for 2011 – 2012;
- Tutoring services program – there are now three rooms dedicated to tutoring. Also, plans are in the works to develop 'on-line' tutoring this year;
- Monica Matheson has been hired as the new Operations Manager for Cape Convenience and the Pit Lounge;
- The Executive Committee made a decision not to participate in the national 'Shinerama' campaign this year. The issue of administrative and overhead fees associated with the national campaign led to this decision. The Executive committee decided to dedicate their time and money to the local chapter of Cystic Fibrosis;
- Unveiled a new campaign – 'Capers helping Capers – the Orange Initiative'. The purpose for this new approach is that every dollar donated to the initiative will go directly to the designated charities in the local community; and
- Development of a CBU Student's Union Strategic Action Plan 2011-2012.

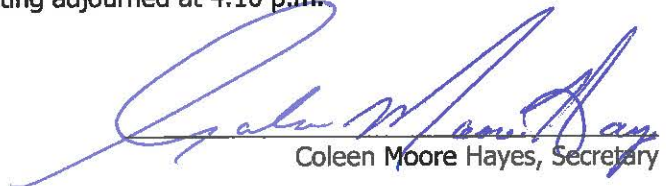
12 Confidential Business – N/A

13 Adjournment

The Chair reminded everyone that Senate committees are not officially disbanded until August 30th. The Chair also reminded the Executive that the issue of committee membership for the upcoming year has to be dealt with before the September meeting.

D. Keefe informed Senate that rooms T35 and T37 are in the process of having state of the art video teleconferencing capabilities installed. He noted that this is totally funded under a CFI and Nova Scotia Research and Innovation Trust and the vendor. This is approximately a \$80,000 project with no cost to CBU and it is primarily for research purposes.

There being no further business, the meeting adjourned at 4:10 p.m.



Coleen Moore Hayes, Secretary