

Senate Minutes

March 25, 2011
Senate Chamber

Vice-Chair, A. Fraser, called the meeting to order at 1:40 p.m. He acknowledged members of the incoming Students' Union Executive who are guests at today's meeting, Billy Crowley, President; Justin Roper, Vice-President Academic; Brittany Kerr, Vice President Finance & Operations; and Matt Oakley, Vice President Student Life.

He also acknowledged the outgoing Students' Union members for their contributions to Senate over the past year: Stephanie Bagnell, Philip Campbell, Tim Damon, Jennifer Howarth, Adam Jamieson, Stephen MacIsaac, Brian MacMillan and Andrew Mortimer.

1. Roll Call and Declaration of Quorum

Present: Matthias Bierenstiel, Keith Brown, Philip Campbell, Robert Campbell, Tim Damon, Patrick Delamirade, Bernard Mulo Farenkia, Allan Fraser, Louis Guimond, Karen Harroun, Jennifer Howarth, Princely Ifinedo, Adam Jamieson, Diane Janes, David Johnson, Mary Keating, Dale Keefe, Geoffrey Lee-Dadswell, Gordon MacInnis, Stephen MacIsaac, John MacKinnon, Alexis Manley, Steve Martell, David McCorquodale, Coleen Moore Hayes, Patricia Morrison, Andrew Mortimer, Willena Nemeth, Rod Nicholls, James Preen, Joanne Pyke, Ron Rooth, Eileen Smith-Piovesan, Michael Tanchak, Claudette Taylor, Wendy Wadden, Tuma Young

Regrets: Stephanie Bagnell, Robert Bailey, Allen Britten, Lynn Crawford, Maureen Finlayson, President John Harker, Peter MacIntyre, Brian MacMillan, Lindsay Marshall, Carl Mercer, Joe Parish, Tom Urbaniak,

The Secretary declared a quorum present.

2. Matters to be Considered in Closed Session – N/A

3. Matters Forwarded for Information – N/A

4. Special Presentations – N/A

5. Report of the President and the Vice-President Academic & Provost

Mr. MacInnis gave a report on behalf of President Harker and on behalf of Vice-President Bailey. Highlights included:

- He commented that President Harker is in fairly regular contact with provincial officials regarding their perspective as it relates to the university sector; particularly in the coming two-three years. Mr. MacInnis noted it is anticipated that the provincial operating grant for universities for the 2011-2012 fiscal year will decrease by 4%, another 4% reduction in the funding envelope for 2012-2013 is expected, followed by another 2% reduction for 2013-2014.

- Continue to lobby around recognition of CBU's role in the areas of education, health and plans to expand programme offerings.
- The President will be presenting the draft operating budget for the 2011-2012 fiscal year at the Board of Governors' meeting on April 29.
- All course codes have been converted from three-digit numbers to four-digit numbers effective Fall/Winter 2011 – 2012. It was noted that any changes to course codes subsequent to what has been done, should go through the normal process – the decision matrix that is in place for subsequent changes to any kind of course numbering or codes.
- Surveys – NSEE – this survey remains open until June 1, however at this time there has been a response rate of 39.1% - 455 completed surveys and 38 partially completed. CUSC – response rate of 35.4% with 284 completed and 70 partially completed; *Globe and Mail* Canadian University Report – 690 completed surveys and 138 partially completed. It was noted that the minimum number of surveys needed to be included in this Report was 230 completed surveys.
- Communication policy – effective May 1, all of our official communication between the University and our students will be directed through the CBU student email accounts.
- The Academic calendar will not be printed this year. The 2011-2012 calendar will be available on-line only. On a go forward basis, the Academic Calendar will be updated two times per year on June 30 and January 31. It was noted that new students will receive a flash drive containing a copy of the calendar.

6. Question Period – no questions submitted.

7. Approval of Minutes – February 11, 2011

Motion:

It was moved by M. Keating, seconded by A. Manley, that Senate approve the Minutes of the February 11, 2011 meeting.

Motion carried. Abstentions: 5

8. Business Arising from the Minutes – N/A

9. Report of the Executive Committee

G. Lee-Dadswell, on behalf of Vice-Chair, reported that the Executive Committee met on March 11. Highlights included:

- Discussion regarding issues coming from Planning & Priorities and proposals from the Bylaws & Procedures committee regarding changing P & P's terms of reference to try and make that committee work better;
- Discussions regarding academic planning;
- Vice-President Bailey brought forward the issue of the need for a graduate programme

development committee. As CBU develops graduate programs there is going to be a need for a Senate standing committee that deals with graduate programs. Senate, at some point, should be asked for guidance on how such a standing committee should be structured; and

- General discussion on each of the items coming forward from each of the standing committees.

10. Reports of other Committees:

- (a) Academic** – Chair, G. Lee-Dadswell referred to the report circulated with the agenda package.

Items for information:

All CBU course numbers have been changed to a four-digit number format.

Course change – ETHM 231 renamed from Performance Analysis of Celtic Arts I to Social History of Celtic Music and Dance, and a minor change to calendar description.

Recommendations:

1. ETHM 2XXX - Introduction to Celtic Instrumental Music

Motion:

It was moved by G. Lee-Dadswell, seconded by M. Keating, that Senate approve the new course, ETHM 2XXX – Introduction to Celtic Instrumental Music.

Motion carried.

2. ETHM – 2XXX – Introduction to Gaelic Song

Motion:

It was moved by G. Lee-Dadswell, seconded by J. Howarth, that Senate approve the new course, ETHM 2XXX – Introduction to Gaelic Song.

Motion carried.

3. ETHM 2XXX – Evolution of the Cape Breton Fiddle Style

Motion:

It was moved by G. Lee-Dadswell, seconded by D. Janes, that Senate approve the new course, ETHM 2XXX – Evolution of the Cape Breton Fiddle Style.

Motion carried.

4. ETHM 2XXX – Cape Breton Fiddle Composers

Motion:

It was moved by G. Lee-Dadswell, seconded by D. Janes, that Senate approve the new course, ETHM 2XXX – Cape Breton Fiddle Composures.

Motion carried.

5. ETHM 3XXX – Cultural Tourism: Music, Heritage and the Exotic

Motion:

It was moved by G. Lee-Dadswell, seconded by A. Jamieson, that Senate approve the new course, ETHM 3XXX – Cultural Tourism: Music, Heritage and the Exotic.

Discussion centered on whether the School of Business had been requested to provide comment or input regarding the course and 'cross-listing' the course, particularly with the

Concentration of Hospitality Tourism and Management.

Motion carried. Abstention: 1

6. ETHM 3XXX – Culture, Folk and Music Festivals: Identity on Display

Motion:

It was moved by G. Lee-Dadswell, seconded by R. Nicholls, that Senate approve the new course, ETHM 3XXX – Culture, Folk and Music Festivals: Identity on Display.

Motion carried.

7. ETHM 3XXX – Revivals and Survivals: Studying Folk Song and Traditional Music

Motion:

It was moved by G. Lee-Dadswell, seconded by B. Mulo Farenkia, that Senate approve the new course, ETHM 3XXX – Revivals and Survivals: Studying Folk Song and Traditional Music.

Motion carried.

8. Modification to program: Bachelor of Education, Secondary

Motion:

It was moved by G. Lee-Dadswell, seconded by D. Janes, that Senate approve the modification to the program, Bachelor of Education, Secondary.

Motion carried.

9. New policy: Granting of multiple degrees

Motion:

It was moved by G. Lee-Dadswell, seconded by D. Janes, that Senate approve the new policy – Granting of Multiple Degrees.

It was noted that should this policy receive approval, the proposed effective date for this policy would be for any student graduating in the May, 2014 Convocation

An in-depth discussion ensued regarding clarity of the policy. As a result of a number of concerns expressed and questions raised, the mover and seconded agreed that this matter be referred back to Academic Committee for further review with a recommendation coming forward at the May Senate meeting. The Committee Chair invited Senators to meet with the Academic Committee to discuss their specific concerns regarding the policy.

- (b) **By-laws & Procedures** – P. Infinedo reported on behalf of the Committee Chair. He referred to the report circulated with the agenda package noting there were no motions coming forward at this meeting. Instead, the committee has requested Senate's input and feedback on the proposals contained in the report. Comments were to be sent to the Chair of the Committee, Tom Urbaniak by April 1 for consideration by the Committee. Final recommendations will be brought forward at the May Senate meeting.
- (c) **Nominating** – Committee Chair, Claudette Taylor, referred to the report circulated with the agenda package. She noted that three names have been brought forward for the vacancy on the Research Committee: Patrick Howard, Steve Martell and Brenda Jacono. She informed Senate that Steve Martell had withdrawn his name. A call for nominations

from the floor resulted in Jim Gerrie's name being added to the list.

In response to a question regarding current composition of the Research Committee, the Committee Chair indicated there is one representative from the School of Arts & Social Sciences, one representative from Professional Studies, one representative from the Shannon School of Business, two representatives from the School of Science & Technology, one student representative and two ex-officio representatives from the School of Science and Technology.

A secret ballot vote was conducted resulting in Jim Gerrie being elected to fill the vacancy on the Research Committee.

The Chair noted that Mary Keating, who is completing Mark Silverberg's term on Senate, will serve on the Planning & Priorities Committee.

- (d) **Planning & Priorities** – Mr. MacInnis, reporting on behalf of the Committee Chair, indicated that a meeting will be held within the coming weeks. Agenda items include back end of the O'Neill Report exercise and the Academic Plan.
- (e) **Quality Assurance** – Committee Chair, W. Wendy, noted the committee report has been circulated with the agenda package.
- (f) **Research** – Committee Chair, D. McCorquodale, referred to the report circulated with the agenda package.

Motion:

It was moved by D. McCorquodale, seconded by D. Keefe that Senate approve the Copyright Statement for Honours Theses and for similar undergraduate research writings.
Motion carried.

- (g) **Teaching, Learning & Evaluation** – Committee chair, M. Bierenstiel, gave a verbal report. He thanked everyone for supporting the Standard Student Course Evaluation.

11. Additional Business

- (a) **Board of Governor's Report** – D. Janes reported that the Board met on March 6, 2011. She noted that three items came before the Board for approval: Investment Committee – Statement of Investment Policies and Goals; Proposed International Student Enrollment Reserve fund; and a Resolution – Cape Breton University Pension Plan – changes to text. All were approved. The next meeting is April 29, 2011.
- (b) **Students' Union Report** – Acting President, Jennifer Howarth presented a written report. Highlights included:
 - Changes in current structure – For the remainder of the current term (April 30th), there will be three Executive Committee members carrying out daily activities; Adam Jamieson will continue as VP Academic with the support of Brittany Morrison to handle tutoring; Philip Campbell will continue as VP Finance and Operations; and Jennifer Howarth will continue as VP Student Life and hold responsibilities of the President.

- New Executive 2011-2012 – Billy Crowley was elected as the President; Justin Roper was elected VP Academic; Matt Oakley is the new VP – Student Life and Brittany Kerr is the VP Finance and Operations.
- The incoming and outgoing Executive committee members will participate in a Transition Retreat from April 26-28.
- Job postings for the Coordinator positions have now closed.
- We are currently in the process of finalizing amendments to our Administrative Policies and Procedures manual and Bylaws.
- Debt Day – information sessions regarding debt and repayment of loans will be held on March 30.
- Coin Drive for Japan - initiated a coin drive and an event at the Pit with the proceeds from the door cover going towards this initiative.
- Developed an Intramurals program this year. Every Sunday, from noon until 5:00 pm, we have about 100 participants that are involved in the program. An intramurals banquet will be held on Sunday, April 3.

12. Confidential Business – N/A

13. Adjournment

There being no further business the meeting adjourned at 2:50 pm.



Coleen Moore Hayes, Secretary