

# Senate Minutes

October 22, 2010  
Senate Chamber

**Chair, P. MacIntyre called the meeting to order at 1:35 pm**

## **1. Roll Call and Declaration of Quorum**

**Present:** Matthias Bierenstiel, Allen Britten, Keith Brown, Bernard Mulo Farenkia, Allan Fraser, Karen Harroun, Princely Ifinedo, Adam Jamieson, Diane Janes, Geoffrey Lee-Dadswell, Peter MacIntyre, Gordon MacInnis, John MacKinnon, Kristen MacNeil, Alexis Manley, Lindsay Marshall, Steve Martell, David McCorquodale, Coleen Moore Hayes, Patricia Morrison, Andrew Mortimer, Willena Nemeth, Rod Nicholls, Joe Parish, James Preen, Joanne Pyke, Ron Rooth, Michael Tanchak, Wendy Wadden

**Regrets:** Stephanie Bagnell, Robert Bailey, Philip Campbell, Robert Campbell, Tim Damon, Patrick DeLamirade, Maureen Finlayson, Louis Guimond, Allison Haley, President John Harker, Jennifer Howarth, David Johnson, Dale Keefe, Brian Macmillan, Eileen Smith-Piovesan, Claudette Taylor, Tom Urbaniak, Tuma Young

The Secretary declared a quorum present.

## **2. Matters to be Considered in Closed Session**

### **MOTION:**

**It was moved** by W. Wadden, seconded by M. Tanchak to move into Closed Session for the purpose of conducting confidential business.

**Motion Carried.**

### **MOTION:**

Following the discussion in Closed Session, **it was moved** by W. Wadden, seconded by M. Tanchak to move to Open Session.

**Motion Carried.**

## **3. Matters forwarded for Information**

**3.1** Enrollment Report - Vice President Student Services & Registrar, A. Manley noted the CBU Enrollment Report as at October 1, 2010 was circulated with the agenda package for information purposes.

Vice-President Manley addressed questions/comments regarding student enrollment with respect to comparing actual enrollment to projections to see if the projection is what was anticipated and regarding the increased numbers in the engineering program.

**3.2 Update to academic calendar** – Vice President Manley informed Senate that a request for updates to the academic calendar will be circulated to the CBU community by the end of November. She strongly encouraged department heads, chairs and deans to submit any changes as soon as possible. She noted that calendar updates received by January 31 will be reflected in the next CBU two year calendar. Once all the updates have been entered into the system, that document will then morph into the print based calendar for the next two years.

Vice President Manley responded to a question regarding how motions passed by Senate get reflected in the calendar indicating that at this point in time it is the responsibility of the departments, deans, and chairs to incorporate those changes into their revision process. She noted that this matter is being examined with the view to finding a more timely process to enter revisions. She also reminded Senate that the on-line version of the calendar is the official version.

**3.3 Election of a faculty representative to the Board of Governors** Faculty members of Senate met prior to today's meeting to elect a faculty representative from Senate to the Board of Governors. Dr. Diane Janes (School of Graduate and Professional Studies) was elected for a three-year term.

**4. Special Presentations – N/A**

**5. Report of the President**

G. MacInnis reported on behalf of President Harker who was unable to be at today's meeting.

He recognized a CBU milestone - the first graduating class in the Bachelor of Education degree program will receive their parchments at the Fall Convocation.

Three recipients will receive honorary degrees at the Fall Convocation - Lynden MacIntyre, Sister Margie Gillis, and Dr. Ron Stewart.

Senate was informed that the NSGEU Maintenance Workers are in a legal strike position as of 12:01 am today.

Update on the O'Neill report – Report on the University System in Nova Scotia. Mr. MacInnis reiterated the content tone of the President's recent public announcements regarding the report. He further reported that there would be opportunities for students unions, faculty unions and the Department of Education to engage in discussion around the report. He also noted that Dr. O'Neill has been retained by Government in an on-going capacity, for a period of time, in the context of communications.

He noted that he had attended a reception which recognized the contribution of Mary Neville who is retiring after 39 years at CBU.

**6. Question Period – N/A**

**7. Approval of Minutes**

**Motion:**

**It was moved** by W. Wadden, seconded by P. Morrison approval of the minutes of September 24, 2010 meeting. **Motion carried.**

**8. Business Arising from the Minutes – N/A**

**9. Report of the Executive Committee**

Vice Chair, A. Fraser, reported the Executive met on October 9 to set the agenda for today's meeting. Highlights included:

- President Harker met with the Executive Committee to give an update on his activities.
- Discussion regarding the election of a Senate faculty representative to the Board of Governors.
- An update re a digital Senate.
- Discussion regarding the Fall graduate list and its electronic disbursement and the enrollment report.

**10. Reports of Other Committees of Senate**

**(a) Academic** – Chair, G. Lee-Dadswell, reported the committee has met twice since the last Senate meeting. There will be recommendations coming forward for discussion and approval at the November Senate meeting.

**(b) Bylaws & Procedures** – W. Wadden, reporting on behalf of the chair, referred to the written report circulated with the agenda package.

**1. Department of Languages and Letters**

**Motion:**

**It was moved** by W. Wadden, seconded by P. Infinedo that Senate adopt the By-laws of the Department of Languages and Letters as presented.

**Motion carried.**

**2. Unama'ki College Senate Representation**

**Motion:**

**It was moved** by W. Wadden, seconded by L. Marshall that Senate invite the faculty members of Unama'ki College to elect a delegate to Senate, who shall have the right of voice. (Voting rights are pending a future amendment to the Board of Governors' By-laws.)

**Motion carried.**

**3. Senate Elections (Faculty Alternatives)**

It was noted that the committee considered this matter and is of the view that the Policy on the Election of Faculty members to Senate already permits a School to structure its elections such that an alternate is chosen at the time of a regular election.

**(c) Nominating** – C. Moore Hayes, reporting on behalf of the chair, referred to the report circulated with the agenda package.

**Motion:**

**It was moved** by C. Moore Hayes that Senate approve the following recommendations:

1. Dr. Vicky Salazar (general member) to serve on the Bylaws and Procedures committee
2. Debbie Brennick (general member) to serve on the Nominating Committee
3. Dr. Ed Barre, representing the School of Graduate & Professional Studies to serve on the Budget Advisory committee.

There being no further nominations for those positions, all nominees were acclaimed.

**Tributes Committee**

**It was moved** by W. Wadden, seconded by K. Harroun the nomination of Allan Fraser to serve on the Tributes Committee. There being no further nominations, Allan was acclaimed.

**Teaching, Learning & Evaluation Committee**

Dean Rod Nicholls volunteered to serve on this committee. There being no further nominations, Dean Nicholls was acclaimed.

D. McCorquodale informed Senate that the School of Science and Technology will elect one other Senator to represent the School at Senate and a representative from the School to sit on the Budget Advisory Board will be dealt with at the next School meeting.

The Chair noted there remains a vacancy on the Planning & Priorities committee and the Shannon School of Business representation on the Budget Advisory Committee.

**(d) Planning & Priorities** – A. Fraser reported the committee has met and he was elected Chair of the committee. The committee is presently reviewing the Terms of Reference for Planning and Priorities; is working in consultation with Senior Management regarding the review process relating to the strategic planning; and has begun discussions regarding the O'Neill Report.

**(e) Quality Assurance** – W. Wadden reported the committee has met and she was elected Chair of the committee. She referred to the Committee report circulated electronically in advance of today's meeting. She noted the Committee reviewed the documents forwarded by the TLEC committee and provided feedback to the committee and that there will be a continuation of efforts associated with the revision of the CBU QA Policy and Procedures to ensure that the policy reflects the QA Committee's position as a Standing Committee of Senate.

**(f) Research**, Chair, D. McCorquodale referred to the report circulated with the agenda package. He noted Barb Glassey has stepped down, after a seven year term, as chair of the Animal Care Committee. Tim Rawlings has taken over the position.

He also noted James Preen is Chair of the Research Assistance committee. This committee is in the process of reviewing the RP applications and a report will be presented at the next Senate meeting.

L. Marshall, Principal of Unama'ki College, informed Senate about the Mi'kmaq Ethics Watch. He noted that research regarding Aboriginal people, specifically Mi'kmaw, cannot be conducted without the consent of the Mi'kmaq Ethics Watch which is housed at Unama'ki College.

**(g) Teaching, Learning & Evaluation** – Chair, Matthias Bierenstiel reported the committee has met. He informed Senate that the following items will be brought forward at the next Senate meeting: a) the Student Course Evaluation form; and b) a CBU policy or position regarding the use of in-course recordings. The committee has consulted with legal counsel on this matter. He noted that the community and teaching workshop series is continuing.

**11. Additional Business**

**11.2 Students' Union report** – Vice President, A. Jamieson informed Senate about a campaign spearheaded by ANSSA (Alliance of Nova Scotia Student Associations) whereby student unions are creating an awareness of the implications should the Government discontinue support for the bursary program through its MOU with the universities. He noted there are posters around campus, a website [www.tappedout.ca](http://www.tappedout.ca) whereby one can send a letter to his/her MLA and a video playing on the e-screens around campus. He encouraged Senate members to lend their support to this issue and to encourage students to become involved in the campaign.

**12. Confidential Business – N/A**

**13. Adjournment**

There being no further business, Senate adjourned at 3:10 pm.



Coleen Moore Hayes, Secretary