

# Senate Minutes

September 24, 2010  
Senate Chamber

Acting Chair, Dr. Robert Bailey, Vice President Academic & Provost, called the meeting to order at 1:35 pm.

Dr. Bailey welcomed the new Senators attending today's meeting. He noted the first order of business, after roll call, is to elect the new Chair. Following this election, the Chair will then oversee the election of the Vice-Chair and Secretary.

## 1. Roll Call and Declaration of Quorum

Debbie MacAulay, Recording Secretary, took the roll call and declared a quorum present.

**Present:** Stephanie Bagnell, Robert Bailey, Matthias Bierenstiel, Allen Britten, Philip Campbell, Robert Campbell, Tim Damon, Patrick Delamirade, Bernard Mulo Farenkia, Maureen Finlayson, Allan Fraser, Allison Haley, Jennifer Howarth, Princely Ifinedo, Adam Jamieson, Geoff Lee-Dadswell, Peter MacIntyre, Gordon MacInnis, Brian MacMillan, Kristen MacNeil, Alexis Manley, Lindsay Marshall, Steve Martell, David McCorquodale, Coleen Moore Hayes, Patricia Morrison, Andrew Mortimer, Willena Nemeth, Rod Nicholls, Joe Parish, James Preen, Joanne Pyke, Ron Rooth, Michael Tanchak, Claudette Taylor, Tom Urbaniak, Wendy Wadden, Tuma Young

**Regrets:** Keith Brown, Louis Guimond, President John Harker, Karen Harroun, Diane Janes, Dale Keefe, John MacKinnon, Eileen Smith-Piovesan,

**Absent:** David Johnson, Lauren Lavoie

Claudette Taylor, Chair of the Nominating committee, presented the nomination of Peter MacIntyre as Chair of Senate. There being no further nominations, Peter MacIntyre was acclaimed.

Dr. Bailey passed the duties of Chair to Peter MacIntyre, Chair-elect.

The Chair called for nominations for the position of Vice-Chair.

Claudette Taylor, Chair of the Nominating committee, presented the nomination of Allan Fraser as Vice-Chair of Senate. There being no further nominations, Allan Fraser was acclaimed as Vice-Chair.

The Chair called for nominations for the position of Secretary. Alexis Manley nominated Coleen Moore Hayes for the position of Secretary; Coleen accepted the nomination. As there were no further nominations, Coleen Moore Hayes was acclaimed as Secretary.

## 2. Matters to be considered in Closed Session

### MOTION:

**It was moved** by W. Wadden, seconded by M. Tanchak to move into Closed Session for the purpose of conducting confidential business.

**Motion Carried.**

**MOTION:**

**It was moved** by W. Wadden, seconded by T. Young approval of the confidential minutes of June 10, 2010.

**Motion Carried.** Abstentions: 17

**MOTION:**

Following the discussion in Closed Session, it was moved by W. Wadden, seconded by M. Tanchak to move to Open Session.

**Motion Carried.**

**5. Special Presentations/Updates**

**5.1 The O'Neill Report - Report on the University System in Nova Scotia**

Mr. G. MacInnis, Vice President, Finance & Operations, reported the O'Neill report, the Report on the University System in Nova Scotia was released on Friday, September 17. Mr. MacInnis gave a brief background on the events leading up to the commissioning of the report. He noted that the current MOU between the Government and the universities expires at the end of this fiscal year.

Mr. MacInnis commented that the report sets the stage for a couple of things: 1. it recommends lifting the freeze on tuition and allowing universities to set tuition rates; and 2. the report challenges individual institutions to take responsible measures regarding their operating costs. He felt the report did not address the issue of where the universities are going in the context of broader public policy objectives. In terms of the 'go forward', he noted there will be three exercises that will unfold: 1) the response to the O'Neill Report – it is expected that the Consortium of Nova Scotia University Presidents (CONSUP) will present their response to Government by mid to late October; 2) the MOU negotiations – discussions will begin next week; and 3) a review of the university funding formula.

Dr. Bailey commented that he was disappointed in the report as it related to academic planning. He did not find the suggestions regarding academic programming useful to CBU. He felt that CBU needs to do a better job of communicating what our academic strengths are and what our academic plans are. Both the programs we have and the ones that are part of CBU's vision for how we are growing have to be carefully planned with the benefit of data.

On the question: Following a brief discussion on the report, it was suggested that the Planning & Priorities committee examine the report in some detail over the next month with the intent of drafting a Senate position in response to the report.

**Motion:**

**It was moved** by T. Urbaniak, seconded by R. Bailey to refer the O'Neil Report to Planning & Priorities committee for review and response to Senate.

**Motion carried.**

**6. Report of the President and Vice-President, Academic & Provost**

Dr. Bailey, Vice-President, Academic & Provost, reported on the following:

Academic administrative appointments:

- Dale Keefe has been appointed Dean of Research for a five-year term effective July 1, 2010;
- Rod Nicholls has been appointed Interim Vice-Principal Academic of the Unama'ki College for a one-year term, July 1, 2010 to June 30, 2011;
- Robert Bailey has been appointed Interim Dean of Graduate & Professional Studies for a one-year term, July 1, 2010 to June 30, 2011;
- John MacKinnon has been renewed as Dean, Shannon School of Business for a three-year term, July 1, 2010 to June 30, 2013;
- Allen Britten's term as Dean, School of Science and Technology is extended to June 30, 2012. In Spring of 2011, the School will undergo a review with external reviewers. The search for a new Dean for the School will begin in Summer of 2011;
- The search for the Dean, School of Graduate & Professional Studies is currently underway. The goal is to have the new Dean in place by July 1, 2011. The Chair of the search committee is Dr. Bailey and committee members are: Allen Britten, Barb Jamieson, Adam Jamieson, Diane Janes, Helen Mersereau and Graham Reynolds;
- A Graduate Program Development committee has been struck to begin the process of strategically developing new graduate programs for CBU. Dr. Bailey is chairing this initiative and committee members include: Dale Keefe, Dean of Research, George Karaphillis, Martha Jones, Andy Parnaby, Catherine O'Brien, Graham Reynolds and Stephanie McQuarrie.

Academic Planning – an academic planning process has begun and will continue throughout the Fall. The process is basically rooted in plans coming from Academic departments - planning on the part of the Schools, Unama'ki College, the Office of Research and Institutes, Library and Archives, Canadian International College in Cairo, the University as a whole and will include the structure of the University. It will rely on a common data set; data concerning student enrollment and graduation over the last three years. The data set will be available to the academic units to draw on as they build their planning briefs.

Vice-President Student Services, Alexis Manley, and Dr. Bailey will begin work on the re-draft of the University's mission and vision. A draft document, which will include consultation with the Planning and Priorities committee, is expected by December, 2010.

The Maritime Provinces Higher Education Commission (MPHEC) held its' regular meeting at CBU recently. Commission members also met with members of Senate's Academic committee and Quality Assurance committee and with the Graduate Program Development committee.

**7. Question Period – N/A**

**8. Approval of Minutes**

**Motion:**

**It was moved** by W. Wadden, seconded by M. Bierenstiel approval of the minutes of June 10, 2010 meeting.

**Motion carried.**

Abstentions: 17

**9. Business Arising from the Minutes – N/A**

## **10. Report of the Executive Committee**

Mr. Allan Fraser reported that Executive committee met on September 17; highlights included:

- Setting the agenda for today's meeting;
- Discussion regarding the process for the election of Senate officers; and
- Discussion regarding the election of a Senator to the Board of Governors – faculty member representation on the Board. All faculty members of Senate are asked to meet 15 minutes prior to the next Senate meeting to elect that representative.

## **11. Reports of Other Committees**

**(a) Academic** – Chair *Pro Tem*, Rod Nicholls, reported that the committee had met and Geoffrey Lee-Dadswell was acclaimed as Chair of the Academic Committee for the coming year.

**(b) Bylaws & Procedures** – Chair *Pro Tem*, Tom Urbaniak, referred to the report circulated with the agenda package.

### **1. Degree, Diploma and Certificate committees**

#### **Motion:**

**It was moved** by T. Urbaniak, seconded by P. Infindeo, that Senate approve the following amendments to the Terms of Reference for the Standing Committees of Senate:

21 A (i) Notwithstanding sections 20 and 21, a School may establish terms of reference for a single or multiple Degree, Diploma, and Certificate committees pertaining to the School, provided that faculty members (CBUFA/NSGEU) are in the majority on such committees;

(ii) A School may delegate to any of its committees the recommendations of students for graduation. Where students and non-university personnel are members of a committee that has as one of its duties the recommendation of graduates, such members shall absent themselves from the deliberations and voting in respect to the recommendation of graduates, and the committee's quorum shall be adjusted accordingly.

On the question: T. Urbaniak addressed the concern raised that if the schools set up their own multiple committees, who would be responsible for what. He commented that if the amendment is approved, then a protocol should be put in place whereby there is a central person who is familiar with what the School has done. It was suggested that that person be the Recording Secretary of Senate. There would be the expectation that if Schools decided to depart from what is prescribed in the Terms of Reference document, they should report that to the Recording Secretary of Senate.

**Motion carried.** Abstentions: 4

### **2. By-laws of the Department of Languages and Letters**

#### **Motion:**

**It was moved** by T. Urbaniak, seconded by B. Mulo Farenkia, that Senate approved the By-laws of the Department of Languages and Letters as attached.

On the Question: During the discussion regarding the By-laws, clarification on several minor

points was sought and changes made to the document. The following friendly amendments were put forward.

**Motion - Friendly amendment:**

**It was moved** by W. Nemeth, seconded by M. Tanchak to amend the Bylaws of the Department of Languages and Letters subsection 12 by including the word 'CBUFA' in front of 'Article 33'.

**Motion carried.**

**Motion - Friendly amendment:**

**It was moved** by R. Nicholls, seconded by M. Tanchak to amend the Bylaws of the Department of Languages and Letters, subsection 14 to read:

Members of the Department who plan to apply for a sabbatical or other leave must do so according to the procedure laid out in the CBU Collective Agreement.

**Motion carried.**

It was noted that the new School name should be reflected in the document - "School of Arts and **Social Sciences**".

Due to the number of changes to the document, a motion to refer the document back to the By-laws and Procedures for review and clarification was in order.

**Motion to Refer:**

**It was moved** by R. Bailey, seconded by W. Wadden, to refer the document to the By-laws and Procedures Committee for further review and clarification.

**Motion carried.**

### **3. Animal Care Committee**

**Motion:**

**It was moved** by T. Urbaniak, seconded by D. McCorquodale, that Senate approve, with one editorial correction, - the word "finding" be changed to read "funding", the document Animal Care Committee - Mandate and Terms of Reference.

**Motion carried.**

**(c) Nominating –** The Chair, C. Taylor, referred to the document circulated with the agenda package. It was noted there are still some vacancies on several committees. Nominations were called from the floor to fill these vacancies:

**Motion:**

**It was moved** by C. Taylor that Senate approve the following nominations:

Standing Committees of Senate:

Academic committee:

Senator – Patrick deLamirande

- Diane Janes (moved from Research Committee)

- Allen Britten (replacing Rod Nicholls who moved to Quality Assurance Committee)

By-laws & Procedures Committee – Senator – Willena Nemeth

Nominating Committee – Senator - Coleen Moore-Hayes

#### Planning & Priorities

Senators - Joe Parish  
- Karen Harroun

General Member – Brenda Jacono

#### Quality Assurance

Senator – Rod Nicholls (moved from Academic Committee)

#### Research

Senator – Maureen Finlayson (moved from Academic Committee)

#### Teaching, Learning & Evaluation

General Member – Adango Miadonye

#### Other Committees:

##### Appeals Committee:

Dr. Robert Bailey, volunteered for the Alternate School Dean position.

Mr. Adam Jamieson, volunteered for the student position on this committee and Philip Campbell volunteered for the Alternate Student

#### Quality Assurance

Dr. Princely Ifinedo accepted the nomination to this committee.

#### Non-Senate Committees:

Tributes Committee, a sub-committee of the Board of Governors.

Mike Tanchak, faculty representative, and Jennifer Howarth, senior student, volunteered to sit on the committee. There is one faculty vacancy remaining.

As there were no further nominations, all candidates were acclaimed.

**(d) Planning & Priorities** – Chair *Pro Tem*, A. Fraser, reported that the committee had met, however was unsuccessful in its quest to elect a Chair. He indicated the following issues are before the committee for discussion and recommendation: the Terms of Reference for the committee, the O'Neill Report, and providing input through consultation and review on the process leading up to the completion of the strategic academic plan for the University.

**(e) Quality Assurance** – Chair *Pro Tem*, W. Wadden reported that the Committee has not yet met.

**(f) Research** – Chair, D. McCorquodale, reported the Committee has met and he was elected Chair. He commented that the Committee reviewed the composition of the three sub-committees, Research Assistance Committee, the Research Ethics Board and the Animal Care Committee to ensure that the committees were adequately staffed. He also noted that the Committee's focus in the coming months will be on developing a research strategy.

**(g) Teaching, Learning & Evaluation** – Chair, *Pro Tem*, M. Bierenstiel, reported that the Committee hasn't yet met. He noted the Student Evaluation form that the Committee has been working on for the past few months will be coming to Senate for approval in the near future.

## 12. Additional Business

**12.1 Students' Union Report** – President, A. Haley referred to the report circulated with the agenda package. She noted the Shinerama campaign has been very successful to date.



## **12.2 Board of Governors' Report**

T. Urbaniak reported the Board met on June 24, 2010 and highlights included:

- Norma Boyd was elected Chair of the Board of Governors
- MGM & Associates were appointed as CBU's auditors. The audited 2009 financial statements were reviewed and CBU was given a 'clean bill of health' from the auditor.
- The Board of Governors approved the name, Harriss Hall, for the new student residence and dining hall.
- The Board also considered and approved the recommendation for an 'all-day dining plan' mandatory for non-apartment residents at a cost of \$3,700 for the 2010 – 2011 academic year and a \$250 mandatory declining balance meal plan for students living in the other residences.
- The Board also approved a mandatory \$40 fitness centre fee for students effective with the 2010 – 2011 academic year. This fee compares favourably to other institutions but it is a mandatory fee so there was some question about the consultation process. There was confirmation that the Students' Union was in agreement with the mandatory fee.
- The President's Annual Report was distributed.


Mr. G. MacInnis commented on the naming of the new residence and dining hall, Harriss Hall. He noted that the late Victor Harriss has been very generous to CBU and that his donation is expected to be at least \$2 million dollars – making it the largest single donation the University has ever received.

## **12. Confidential Business – N/A**

## **13. Adjournment**

The Chair noted the next meeting of Senate is October 22, 2010.

There being no further business, the meeting adjourned at 3:06 pm.



Coleen Moore Hayes, Secretary