

Senate Minutes

October 23, 2009
Senate Chamber

Chair, P. MacIntyre called the meeting to order at 1:35 p.m.

1. Roll Call and Declaration of Quorum

Present: Bob Bailey, Randolph Bowers, Mary Tanya Brann-Barrett, Allen Britten, Philip Campbell, Geoff Carre, Cathy Chisholm, Godwin D'Cunha, Allan Fraser, Louis Guimond, President John Harker, Tracey Harris, Princely Ifinedo, Diane Janes, David Johnson, Harvey Johnstone, Ed LeBlanc, Geoff Lee-Dadswell, Peter MacIntyre, Mike MacKenzie, John MacKinnon, Kristen MacNeil, Alexis Manley, Ricky McCarthy, Jill McPherson, Patricia Morrison, Francis Mvere, Willena Nemeth, Rod Nicholls, Gary Nicklason, Catherine O'Brien, Todd Pettigrew, Chester Pyne, Lesley Sudworth, Claudette Taylor, Tom Urbaniak, Wendy Wadden, Tuma Young

Regrets: Stephanie Bagnell, Matthias Bierenstiel, Keith Brown, Robert Campbell, Anita Delazzer, Sherry Finney, Jane Lewis, Gordon MacInnis, Sarah Pyke, Mark Silverberg, Eileen Smith-Piovesan

The Secretary declared a quorum present.

2. Matters to be considered in Closed Session

MOTION:

It was moved by W. Wadden, seconded by A. Britten to move into Closed Session for the purpose of conducting confidential business.

Motion Carried.

MOTION:

Following the discussion in Closed Session, **it was moved** by J. MacKinnon, seconded by G. D'Cunha, to move to Open Session.

Motion Carried.

3. Matters forwarded for Information

3.1 Enrollment Report - Vice President Student Services & Registrar, A. Manley circulated a copy of the CBU Enrollment Report as at October 1, 2009 for information purposes.

3.2 Standing Committees of Senate – Two corrections were noted to the Teaching, Learning and Evaluation Committee listing, the name 'Diane Walsh' should read 'Diane Janes' and Dr. Mark Silverberg has not yet been confirmed to sit on this committee.

4. Special Presentations – N/A

5. Report of the President

President Harker reported on the following issues:

- The Centre for Sustainability in Energy and the Environment (CSEE) – President Harker commented on the October 9th funding announcement made by both the federal and provincial governments supporting the CSEE project. He noted the new Centre will be located on the CBU campus.
- Space – Dr. Bailey will be conducting consultations regarding office space allocation.
- Fundraising – President Harker will focus on private sector fundraising initiatives for the new Centre.
- Crothalls – The cleaning company contracted by CBU for its cleaning services received a national award for maintaining CBU as the best kept university campus.
- AAU – A copy of the media background report published by the AAU which includes highlights from each university is available from the President's Office.

Report of the Vice-President, Academic & Research

Dr. Bailey reported on the following items:

- Governance Webpage – The Digital Sub-Committee, which also includes the Manager, Communications and the Chief Information Officer, continues to meet regarding the issue. When completed, the site will make the work of Senate and the policies and procedures developed for the University more accessible.
- The review of CBU's mission, vision, values and principles is on-going. This initiative will be discussed at the Planning & Priorities committee meeting.
- CSEE - Detailed planning for the academic programming part of the CSEE operations and research activities has begun. Senators were encouraged to forward their ideas/input on the issue to Dr. Bailey.

Questions/concerns regarding: the possible role of social sciences and humanities in the new Centre for Sustainability in Energy and the Environment; no mention of CBU in the recent Globe & Mail article regarding the Canadian University Report; and whether there will be a protocol in place to ensure that the university secretariat will, not only post on the website policies approved by Senate, but also disseminate the policy to those people affected by it.

6. Question Period – N/A

7. Approval of Minutes

MOTION:

It was moved by W. Wadden, seconded by D. Johnson, approval of the minutes of September 25, 2009.

Motion carried. Abstentions: 3

8. Business arising from the minutes

8.1 Update re: academic policies and procedures on website

Dr. R. Bailey noted that this is a work in progress. There is a subcommittee in place and the matter will be addressed within the next couple of months.

9. Report of the Executive Committee

A. Fraser, Vice Chair, reported that the committee met on October 9 and discussion took place on the following:

- Discussions regarding the use of electronic documentation for Senate materials.
- Discussions regarding the staffing of various committees and sub-committees of Senate.

10. Report of Other Committees of Senate

(A) Academic Committee – Chair, T. Pettigrew, referred to the report circulated with the agenda package. It was noted the committee is continuing its consideration of proposed changes to the Chemistry program. Additional information was requested from the Chemistry department.

MOTION:

It was moved by T. Pettigrew, seconded by D. Janes that Senate approve Math 307: Numerical Analysis.

Motion carried.

MOTION:

It was moved by T. Pettigrew, seconded by G. Carre that Senate approve Psychology 465: Psychology of Childhood Violence.

Motion carried.

MOTION:

It was moved by T. Pettigrew, seconded by G. Lee-Dadswell that Senate approve Physics 351: Statistical Mechanics.

Motion carried.

It was noted that Items 5, 6, 7 & 8 of the report are for informational purposes only. Items 5, 6 refer to a change of pre-requisites to Math courses, item 8 refers to a change of pre-requisite for nursing and item 7 reports a minor change of calendar description for Math 271.

Motion:

It was moved by T. Pettigrew, seconded by D. Janes that Senate approve the academic regalia for the Education degree program as presented. Specifically, the Bachelor of Education hoods will have light blue binding with the appropriate approved green/orange lining for CBU hoods. Also, all other CBU Education programs will be represented by satin shawls that have a light blue binding on the outside and orange lining on the inside.

Motion carried.

Motion:

It was moved by A. Manley, seconded by R. Bailey that Senate approve the following amendment to the official statement contained on Page 1 of the 2009-2011 Academic Calendar to read:

"Cape Breton University produces its Academic Calendar both in a print and in an online version. While the print and online versions are considered accurate at the time of production, the information in the calendar is under continuous review. CBU reserves the right to make such amendments and additions as deemed appropriate. As it readily allows for updates, the online Academic Calendar is the most current version. Where discrepancies exist between print and online versions, the online version shall be considered CBU's official statement."

Motion carried.

(B) Bylaws & Procedures Committee – Chair, T. Urbaniak, gave an update on the following activities: the committee has completed its review of the draft Nursing Bylaws and has sent a memo to the Nursing department seeking clarification on a couple of issues; is preparing a guideline document to aid departments in the development and/or revisions of their bylaws; and is awaiting feedback from the Academic committee and Quality Assurance committee regarding a recommendation brought forward to Senate last spring concerning the Degree, Diploma and Certificate committees.

MOTION:

It was moved by T. Urbaniak, seconded by W. Wadden that Senate approve the following amendment to Section 10 (vi) Question Period, item b) of the Senate Meeting Rules and Procedures:

"That Section 10(vi) Question Period, item b) of the Senate Meeting Rules and Procedures be amended by striking "10 a.m. on the day preceding the meeting" and inserting "15 days prior to the meeting".

Motion carried.

(C) Nominating Committee – the Chair, C. Taylor referred to the report circulated with the agenda package.

MOTION:

It was moved by C. Taylor, seconded by T. Pettigrew that Dr. Mark Silverberg serve on the Teaching, Learning and Evaluation Committee.

There being no further nominations, Dr. Silverberg was acclaimed.

It was moved by C. Taylor, seconded by D. Johnson that Dr. Mary Keating, School of Arts and Community Studies, serve on the Budget Advisory Committee for the term 2009 – 2011.

There being no further nominations, Dr. Keating was acclaimed.

It was noted the other committee members are:

School of Education, Health & Wellness	Lillian Kelly (2008 – 2010)
Shannon School of Business	Doug Lionais (2008 – 2010)
School of Science & Technology	Chester Pyne (2008 – 2010)

It was also noted there is one vacancy on the Quality Assurance committee.

Dr. Allen Britten volunteered to serve on this committee. There being no further nominations, Dr. Britten was acclaimed.

(D) Quality Assurance Committee – Chair *Pro Tem*, W. Wadden reported the committee had not met due to quorum issues.

(E) Planning & Priorities Committee – Chair C. Pyne referred to the report circulated with the agenda package.

In response to a question regarding observation item # 2, it was noted that the timetable and the schedule were changed at the same time last year. While some of the exclusions were obvious to the departments, those were not successfully communicated to the automatic scheduler. The Vice-President Student Services and Registrar will meet with P & P later in the fall to discuss the matter further.

(F) Research Committee – Chair, G. Carre referred to the report circulated with the agenda package listing the membership of the Research Assistance Committee for information purposes.

(G) Teaching, Learning & Evaluation Committee – Interim Chair, P. Morrison referred to the report circulated with the agenda package.

MOTION:

It was moved by P. Morrison, seconded by G. D'Cunha that Senate approve the Service and Teaching document as presented for addition to the Teaching and Learning Policy.

On the question: After lengthy discussion concerning clarity of the document and opportunities for service based teaching, it was suggested to send the document back to the committee for further consideration.

MOTION TO REFER:

It was moved by W. Wadden, seconded by T. Pettigrew to refer the document back to the committee for further discussion.

Motion carried.

11. Additional Business

11.1 Students' Union Report

R. McCarthy, President, reported on the following:

- A By-election was held to fill the vacant seats on the Student Representative Council. There are two seats which were not filled.
- On behalf of Students' Union, he thanked the Deans for their participation in the 'Deans' Day' event during Healthy Living Week
- A 'healthier' food section has been introduced in Caper Convenience
- A 'United Way' week will be held on November 2 – 6. The Students' Union will be participating in a 'day of caring' on Friday, November 6. This will involve members going to the Whitney Pier Youth Club, helping out.
- The second annual "Entrepreneurship Week" will take place November 16 – 20th.
- Prof. David Johnson did an article for the Cape Breton Post regarding the Students' Union. He interviewed Ricky McCarthy and Sarah Pyke.
- On behalf of the Students' Union, F. Mvere and R. McCarthy will be accepting an award from the Cystic Fibrosis Society for the Union's long standing participation in the Shinerama campaign.
- Caper Times will be distributed every second week with the Cape Breton Post to 10,000 homes in CB. This will soon increase to 25,000 homes in the new year.
- ANSSA will be participating in a Canadian Student Survey . CASA has started the survey and are looking to get as much national participation as possible.
- Five CBU students are participating in a student assembly, initiated by ANSA and hosted by St. Francis Xavier University, concerning post secondary education.

D. Johnson suggested that the Students' Union, in collaboration with the Student Service Centre and the Vice President Academic & Research office, initiate a project that would encourage CBU students to participate in the Annual Globe and Mail online survey regarding how students rank their school.

12. Confidential Business – N/A

13. Adjournment

The next meeting is **Friday, November 20.**

There being no further business, the meeting adjourned at 3:30 pm.


Tracey Harris, Secretary