

Senate Minutes

September 25, 2009
Senate Chamber

Chair, P. MacIntyre called the meeting to order at 1:40 p.m.

The Chair welcomed the new members to Senate.

1. Roll Call and Declaration of Quorum

Present: Stephanie Bagnall, Bob Bailey, Randolph Bowers, Mary Tanya Brann-Barrett, Keith Brown, Philip Campbell, Robert Campbell, Geoff Carre, Cathy Chisholm, Anita Delazzer, Godwin D'Cunha, Sherry Finney, Allan Fraser, Louis Guimond, President John Harker, Tracey Harris, Princely Ifinedo, Diane Janes, David Johnson, Harvey Johnstone, Ed LeBlanc, Geoff Lee-Dadswell, Jane Lewis, Peter MacIntyre, Gordon MacInnis, Mike MacKenzie, John MacKinnon, Kristen MacNeil, Alexis Manley, Ricky McCarthy, Patricia Morrison, Francis Mvere, Willena Nemeth, Rod Nicholls, Gary Nicklason, Todd Pettigrew, Sarah Pyke, Chester Pyne, Mark Silverberg, Lesley Sudworth, Claudette Taylor, Tom Urbaniak, Wendy Wadden, Tuma Young

Regrets: Matthias Bierenstiel, Allen Britten, Bernie MacLennan, Jill McPherson, Catherine O'Brien, Eileen Smith-Piovesan

Absent: Lindsay Marshall

The Secretary declared a quorum present.

2. Matters to be considered in Closed Session

MOTION:

It was moved by W. Wadden, seconded by G. D'Cunha to move into Closed Session for the purpose of conducting confidential business.

Motion Carried.

MOTION:

It was moved by T. Young, seconded by A. Manley approval of the confidential minutes of June 11, 2009

Motion Carried.

MOTION:

Following the discussion in Closed Session, it was moved by A. Manley, seconded by J. MacKinnon to move to Open Session.

Motion Carried.

3. Matters forwarded for Information

The Chair referred to information circulated with the agenda package. He noted the corrections to the Senate meeting schedule for 2009-2010.

4. Special Presentations – N/A

5. Report of the President

President Harker reported on the following issues:

- The Centre for Sustainability in Energy and the Environment (CSEE) – President Harker reported that recent months have witnessed some progress on the CSEE project. He is hopeful that remaining obstacles have now been addressed leading to a possible announcement of the CSEE, to be constructed on the CBU campus, later this fall.
- Fundraising – President Harker announced the launch of a new fundraising initiative, Creating Champions, a \$2 million dollar campaign in support of athletic scholarships. Glen LeBlanc, Vice President and CFO, Bell Aliant Regional Communications, and a former Caper athlete, will chair the campaign.

Report of the Vice-President, Academic & Research

Dr. Bailey reported on the following items:

- Academic Planning – Over the next several months, Dr. Bailey will conduct a review of CBU's mission, vision, values, and principles. The process will involve consultations with Senate's Planning & Priorities committee, school deans, the Associated Dean of MCI, the Dean of Research, the Research Advisory committee, the Students' Union and the CBU community at large.
- The MPHEC report on the assessment of CBU's Quality Assurance Policy and Procedures has been received. Copies are available from Debbie MacAulay in the President's Office
- The Bachelor of Education Program Status Report to the MPHEC is available for perusal from Debbie MacAulay.
- Academic policies relating to a potential H1N1 pandemic have been developed and distributed to School deans and department chairs.

6. Question Period – N/A

7. Approval of Minutes

MOTION:

It was moved by A. Manley, seconded by G. MacInnis approval of the minutes with the following corrections:

Page 19, item 22 – “~~Friendly~~ Amendment to the Main Motion” strike the word “Friendly”;
Page 24, the motion prior to item 11, strike the words “(no deadline included)”. The motion now reads “It was moved by T. Urbaniak, seconded by S. Profit that the Teaching, Learning and Evaluation Committee be requested to review the connection between teaching and community service.”

At the bottom of page 24, delete the word “MOTION:” and
there is a correction to the roll call – Kristen MacNeil was present at the June meeting.

Motion carried.

8. Business arising from the minutes

It was noted that the academic policies and procedures are not grouped together in one area on the CBU website as was recommended in item 30 of Academic Committee’s June report. The Vice-President (Academic & Research) will look into the matter and report back to Senate at its next meeting.

9. Report of the Executive Committee

A. Fraser, Vice Chair, reported that the committee met on September 11 and discussion took place on the following:

- Discussions regarding the use of electronic documentation for Senate items.
- Discussions regarding the processes involved in developing Department Bylaws and the role of the Schools in that process. The matter was referred to the Bylaws & Procedures committee for further consideration.

On the issue of electronic documentation, the Chair commented on the volume of paper generated for and by Senate committees and how this process could be streamlined by moving to an electronic method of distributing those documents. A subcommittee of the Senate Executive comprised of Peter MacIntyre, Geoff Carre, Bob Bailey and Debbie MacAulay will meet regularly with Debbie Rudderham, Chief Information Officer and Irene Khattar to develop a solution to the matter.

10. Report of Other Committees of Senate

(A) Academic Committee – the committee Chair, T. Pettigrew, reported the committee has met, he was elected chair and it was unanimously decided that committee meetings will be held on Mondays.

(B) Bylaws & Procedures Committee – the committee Chair, T. Urbaniak reported the committee has met and he was re-elected as chair. Items before the committee for discussion and recommendation include the Nursing Bylaws, developing a guideline document for Departmental Bylaws, and the issue of Senate Question Period.

Dr. Urbaniak addressed a question regarding the Senate Governance documents circulated to Senators. He noted an additional document which outlines the powers of Senate should also be circulated to the membership. On the question of an orientation session for new members, there

was a consensus that such a session would be beneficial. The Executive committee will make the arrangements.

(C) Nominating Committee – the committee Chair, C. Taylor reported the committee has met and she was elected chair. The committee is bringing forward two recommendations for Senate's approval.

MOTION:

It was moved by C. Taylor that Willena Nemeth be nominated to serve on the Research Committee and Leslie Sudworth, be nominated to serve on the Tributes Committee.

There being no further nominations, both were acclaimed.

It was moved by C. Taylor, seconded by Tuma Young that Diane Janes be nominated to serve on the Teaching, Learning and Evaluation Committee for a one year term replacing Audrey Walsh.

Motion carried.

The Chair noted there is still one vacancy from the SACS remaining on the Teaching, Learning and Evaluation Committee.

(D) Planning & Priorities Committee – C. Pyne reported there is no business to report.

(E) Research Committee – the committee Chair, G. Carre, reported the committee has met and he has been re-elected as chair. He referred to the report circulated with the agenda package listing the membership of the Research Ethics Committee and the Animal Care Committee for information purposes.

(F) Teaching, Learning & Evaluation Committee – committee Interim Chair, P. Morrison reported the committee has met and Matthias Bierenstiel has been elected chair. However, Dr. Bierenstiel will be on parental leave until early November and Patricia Morrison has been elected interim chair.

(G) Quality Assurance Committee – W. Wadden, Chair *Pro Tem*, reported that the committee has not yet met.

Mr. McInnis informed Senate the MPHEC has concluded its last institutional review. There will be a summary document forthcoming over the next couple of months which will provide observations and a general overview of the process highlighting what are considered to be the strengths and weaknesses in terms of how institutions are approaching the issue of quality assurance.

11. Additional Business

11.1 Students' Union Report

R. McCarthy, President, reported on the following:

- The renovations to the Pit Lounge have been completed.

- A new, highly visible and accessible office 'the Caper Zone' has been opened for students. This is an area where students can find information regarding student life on campus.
- Frosh week was very successful.
- The 'Sean Kingston' concert held at Center 200 was also very successful.
- SRC By-elections will be held October 14 & 15
- A new position has been created, Job Navigator Coordinator. This person is responsible for providing tools and resources to CBU students to help them better understand the available job market and to assist them with their career planning.
- The Students' Union newspaper, Caper Times, was inserted with Wednesday's (September 23) edition of *Cape Breton Post*.
- The Students' Union will be initiating themed weeks this year. Healthy Living Week, Entrepreneurship Week and Student Appreciation week are the three major events.

11.2 Quality Assurance Review - Office of Research & Academic Institutes Executive Report and Recommendations

Dr. Robert Bailey, Vice President (Academic & Research) introduced this report. He noted the recommendations have been reviewed extensively and timelines have been assigned. The document is tabled for information purposes only.

12. Confidential Business – N/A

13. Adjournment

The next meeting is **Friday, October 23.**

There being no further business, the meeting adjourned at 2:35 pm.


Tracey Harris, Secretary