

Satisfactory Academic Progress (SAP) Regulations

US Financial Aid Recipients

Students receiving US Financial Aid through the Direct Loan program or other US based loan systems will be evaluated for satisfactory academic progress at the end of each academic year of study by the Student Financial Services Office by comparing cumulative grade average to hours earned. The academic year ends in April and all courses taken from the previous spring/summer and fall/winter semesters will be included. Students must maintain a minimum of half-time registration in each academic term they are receiving US Financial Aid. Non-credit courses or online courses will not be counted in assessing full-time hours.

Academic Standing:

Students must maintain an overall minimum 50% grade average out of 100% to continue receiving aid. *Students are advised that meeting this minimum standard may NOT be sufficient to satisfy the graduation requirement of their program. Students should refer to the CBU Academic Calendar to determine specific requirements for graduation from their program of study.*

If the Cumulative Average drops below 50% the student will be placed on **US Financial Aid Probation**. While on US Financial Aid Probation, the student must obtain an average of 50% or higher to continue to be eligible for US Financial Aid. Students should note that the probationary period can be extended for **one semester** only. If the student does not meet the required average, they will be placed on **US Financial Aid Suspension**. Students placed on suspension will not be eligible for US Financial Aid until they receive a semester average of 50% or higher.

Maximum Time Frame:

Students are entitled to receive aid for 150% of the allocated course time frame:

- 2 year degree – eligible for 3 years of aid
- 3 year degree – eligible for 4.5 years of aid
- 4 year degree – eligible for 6 years of aid

Financial Aid Suspension Appeal:

Student who have their eligibility suspended may appeal the suspension if one or more of the following circumstances exist:

- Death of an immediate family member
- Extended illness of the student – illness that caused student to miss at least 15 days or more – medical documentation required
- Extended illness of family member that places hardship on the student – medical documentation required
- Mitigating circumstances as determined by the Financial Aid Appeals Committee

All appeals must be received in writing within ten days of receipt of the Notice of Suspension.