

# Senate Minutes

September 22, 2017  
Senate Chamber CE-339

The Chair, D. Hayes, called the meeting to order at 1:35.

He began with the acknowledgement that Cape Breton University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik (Maliseet) people first signed with the British Crown in 1726. The treaties did not deal with surrender of lands and resources but in fact recognized Mi'kmaq and Wolastoqiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

## 1. Roll Call and Declaration of Quorum

### Present:

Amar Anwar, Pat Bates, Debbie Brennick, Dannie Brown, Geoff Carre, Cathy Chisholm, Ed Davis, Brooklyn Galbraith, Jordan Gracie, Derrick Hayes, Stuart Heath, John Hudec, George Karaphillis, Mary Keating, Dale Keefe, Carolin Kreber, Nat Leach, Brendan MacDonald, Richard MacKinnon, Gordon MacInnis, Bernie MacLennan, Erna MacLeod, Stewart McCann, Katelyn McPherson, David McCorquodale, Martin Mkandawire, Mary Jane Morrison, Martin Moy, Chester Pyne, Vicky Salazar, Kelsey Storimans, Tom Urbaniak, Wendy Wadden, Audrey Walsh, Terry MacDonald, Shawn Bethke

### Regrets:

Stephen Augustine, Shania Boucher, Tanya Brann-Barrett, Jacob Daley, Barb Glassey, Stephanie Inglis, Pierre Jean, Jane Lewis, Kennedy Semple, Eleanor Sidley, Arja Vainio-Mattila

Following the roll call and declaration of quorum, the Chair welcomed new and returning Senators to the first meeting of Senate for 2017-18.

## 2. Consent Agenda

### 2.1 Research Committee

**It was moved** by V. Salazar, seconded by E. Davis to accept the report of the Research Committee detailing revisions to the terms of reference for the Animal Care Committee. **Motion carried.**

## 3. Confidential Business – N/A

## 4. Matters to be Considered in Closed Session

**It was moved** by T. Urbaniak, seconded by M. Keating, to move into Closed Session for the purpose of conducting confidential business. **Motion carried.**

Following a discussion in Closed Session, **it was moved** by D. Brown, seconded by W. Wadden, to move back in to Open Session. **Motion carried.**

**5. Matters Forwarded for Information – N/A**

**6. Special Presentations – N/A**

**7. Report of the President & Vice President, Academic & Provost**

**7.1 Report of the President**

D. Keefe welcomed any comments or questions on his written report posted to the Senate SharePoint. He noted how honored and pleased he was to be in attendance when Dr. Andy Parnaby was presented the AAU's Distinguished Teaching Award. From his report, he drew attention the series of planned road show visits and that the next Board of Governor's meeting will be held at the Wagmatcook Cultural Centre. Thanks were extended to the Enrolment Services department on a successful New to CBU luncheon. He gave a brief overview of the news that broke during the summer regarding provincial funding and the additional funding received by Acadia University over the last number of years. In response, CBU has had numerous meetings in attempts to get fair recognition to the 2008 inequities. In response to what took place in 2008, G. MacInnis and M. Keating explained that an unpredicted tuition freeze and a redistribution of the funding formula negatively impacted Acadia and CBU.

**7.2 Report of the Vice President, Academic & Provost**

R. MacKinnon noted that the Emergency Management proposal is with MPHEC and hopes to receive a response soon. The Business Analytics, Business Management, and Supply Chain Management Post Baccalaureate Diplomas approved by Senate in June are also with MPHEC. A delegation from the Shastri Indo-Canadian Institute visited the CBU campus in June. He also detailed the many conferences and meetings he has attended in efforts to raise CBU's profile with potential research funding agencies. He welcomed Barrie Riome as the new Director, MBA in Community Economic Development. With regret, he noted Dean Vainio-Mattila's has accepted a position with Nipissing University and will be leaving CBU. He then provided a brief overview of enrolments to date and noted a 4.5% increase from the same time last year. The enrolment numbers currently stand at 3020, with 899 being international students and 200 of these from India.

**8. Question Period – N/A**

**9. Approval of Minutes**

**9.1 It was moved** by W. Wadden, seconded by B. Galbraith, the approval of the minutes from the June 9, 2017 meeting of Senate. **Motion carried.** Abstentions: 11

**10. Business Arising from the Minutes**

D. Hayes referred to a motion that was tabled during the June meeting. Both proponents of the motion were unable to attend so the motion will remain tabled until the October meeting of Senate.

## 11. Report of the Executive Committee

E. MacLeod reported that the Executive Committee met on September 8<sup>th</sup> to set the agenda for this meeting and possible presentations for upcoming meetings of Senate.

## 12. Students' Union Report

B. Galbraith reported they have been busy with strategic planning, organizing Frosh Week, obtaining sponsorships and refreshing the Pit. The 7<sup>th</sup> annual Capers Helping Capers golf tournament was another success, raising almost \$6,400 to charity.

## 13. Reports of Other Committees of Senate

i) **QA** - Referring to the Bachelor of Arts QA review documentation circulated during the June meeting of Senate. G. Karaphillis referred to the notice of motion tabled during that meeting and **it was moved** by G. Karaphillis, seconded by N. Leach to accept the BA QA review document as circulated during the June meeting of Senate. M. Keating suggested that the invitation to someone from Western be postponed until such time that the changes to the architecture are complete. She also referred to comments with regards to the flexibility in the minor should consider that SASS is a school that allows students to minor in subjects outside its subject area. She also noted, due to a calendar error not the committee's, the area major is nine credits at the 4000 level not six. In response to her questions of what the Academic Planning Committee is, R. MacKinnon noted this is a team developed by the President at the President's Council. D. Keefe noted this team was developed to work with Senate and its committees to operationalize items coming from Senate not one that would develop or change the academic responsibilities of Senate.

Referring to the institution-wide concerns noted in the review, T. Urbaniak asked if a process has begun to identify how serious they may be and how to address them. R. MacKinnon to Mark 2 for Tom's input

In response to how serious the institution-wide concerns noted in the review truly are and if a process has begun to address them, R. MacKinnon noted the recommendations have been noted and some will be actioned and brought to Senate at a future date.

M. Keating further noted that root causes of the issues identified in the report should also be investigated to ensure they are addressed.

It was suggested that the recommendation requiring students to choose a major in the second term of their first year should not be accepted because this would not allocate enough time for a student to fully explore their options. R. MacKinnon responded that not all recommendations will be implemented and that these comments are welcomed and appreciated. **Motion carried.**

ii) **Academic** - Chair, MJ Morrison, referred to the documents included with the meeting material.

### Items for Information:

1. Cross Listing SPAL3109 with PYSC3XXX
2. Policy for thesis and fees and graduate programs

## **Recommendations:**

### **1. Proposed Class/Exam Schedule Fall 2018**

**It was moved** by MJ Morrison, seconded by B. Galbraith to approve the proposed class/exam schedule for Fall 2018. On the question of make-up days, she noted that the likelihood of cancellations during the fall is considerably less than during the winter months and the committee felt that one day should be sufficient. It was argued that cancellations of more than one day have occurred during the fall months and that two make-up days should be considered. MJ Morrison also noted these changes are being piloted for the 2018/19 terms and a review will be conducted to ensure no issues arise from the suggested changes. **Motion carried.**

### **2. Proposed Class/Exam Schedule Winter 2019**

**It was moved** by MJ Morrison, seconded by B. MacLennan to approve the proposed class/exam schedule for Winter 2019. As with the fall schedule this will be piloted with a planned review. **Motion carried.**

iii) **Research** – E. MacLeod referred to the informational report circulated with the meeting documents noting she had nothing further to report.

iv) **TLEC** – J. Hudec noted that the committee met and he was elected Chair. In response to the comments concerning the Office 365 suite, he noted that he will bring this back to the committee for further discussion and exploration. T. MacDonald also noted that some of this training is offered through the Center for Teaching and Learning and that sessions are planned for early to mid-October. He also noted a video has been developed for students that shows them how to easily access Skype for business.

v) **Bylaws** – T. Urbaniak reported that the committee met and he was elected Chair. The committee will resume the periodic review of departmental and school bylaws. They will also conduct a review of the committees of Senate. It was also suggested the committee should consider inclusivity and diversity within its review.

vi) **P&R** - G. Carre noted the committee met on September 15<sup>th</sup> and he was elected Chair. During this meeting, they decided on meeting schedule and the go forward plan of action for the committee.

## **14. Board of Governors' Report**

W. Wadden reported that the AGM of the Board of Governor's was held on June 16<sup>th</sup>. During the Public session, the Audited Financial Statements and re-appointment of auditor for another year were approved. The Investment Committee presented their annual report which indicated investments are doing quite well. The Presidential Search Committee held town halls earlier in the month and continue with their work. On the question, of the October meeting being held in Wagmatcook, D. Keefe replied they will be engaging various individuals and group to invite them to join and meet the board.

## **15. Adjournment**

There being no further business the meeting was adjourned at 3:05 pm.

  
Martin Mkandawire, Secretary