

# Senate Minutes

January 3, 2017  
Senate Chamber CE-339

The Chair called the meeting to order at 1:30 pm.

## 1. Roll Call and Declaration of Quorum

### **Present:**

Amar Anwar, Stephen Augustine, Pat Bates, Tanya Brann-Barrett, Dannie Brown, Sylvia Burrow, Taylor Burton, George Chen, Cathy Chisholm, Jane Farnsworth, Barb Glassey, Odette Griscti, Derrick Hayes, Katie Hillman, John Hudec, Roy Karam, George Karaphillis, Dale Keefe, Carolin Kreber, Jane Lewis, Allison MacDonald, Brandon MacDonald, Brendan MacDonald, Kyle MacDonald, Gordon MacInnis, Bernie MacLennan, Erna MacLeod, Stewart McCann, David McCorquodale, Martin Mkandawire, Sean Modesto, Mary Jane Morrison, Matt Shallo, Arja Vainio-Mattila, Wendy Wadden, Audrey Walsh, Shawn Bethke

### **Regrets:**

Eddie Davis, Stephanie Inglis, Pierre Jean, Catherine Levetin-Reid, Ron McCarron

### **Absent:**

Richard MacKinnon, Esrra Mostafa, Joseph Parish, Wei Shang, Claudette Taylor, Derek Zhang, Terry MacDonald

Following the roll call the Chair declared quorum.

## 2. Consent Agenda

**It was moved** by MJ Morrison, seconded by B. MacLennan to accept and approve the following items submitted via the consent agenda:

### **2.1 Academic Committee**

**(a) EDUC 4XXX - Classroom and Behaviour Management** – it was noted that the school consultation vote results were 19-0-0.

**Motion carried.**

## 3. Matters to be Considered in Closed Session

**It was moved** by W. Wadden, seconded by B. MacLennan to move in to closed sessions for the purposes of conducting confidential business. **Motion carried.**

Following the brief discussion in closed session, **it was moved** by W. Wadden, seconded by M. Shallo to move back in to open session. **Motion carried.**

#### **4. Matters Forwarded for Information**

##### **4.1 Changes to the Graduation List**

On behalf of the Registrar, MJ Morrison referred to the memo circulated with the meeting documents explaining these were changes to the fall grad list after Senate's approval.

#### **5. Special Presentations/Updates**

##### **5.1 myWellness - Roy Karam, SU President**

In a PowerPoint presentation R. Karam provided Senators with an overview of the myWellness program, describing it as an anonymous online mental health care program to assist students with emotional and mental health issues. The program was adopted after the need for these services was identified for the students of CBU. It is approved by the College of Family Physicians of Canada and a completed assessment would be credible for any further care an individual may seek. He noted the many features the plan offers and detailed the statistics of its use since the launch at CBU in October. He advised that another session will be held in January for new students and encouraged Senators to share this information with their students and welcomed suggestions.

#### **6. Report of the President and Vice-President Academic (Provost)**

##### **6.1 Report of the President**

Interim President, D. Keefe apologized that he must leave the meeting early but explained it was to join a teleconference with DLAE and other Nova Scotian university presidents who offer the BEd program. They will be discussing the impacts for students with respect to job action by the NSTU. He provided an update on the three-C courses (the online courses offered for curiosity, certificate and credit). He also noted that the budget planning process will begin in the coming weeks along with a search for an Interim VPA. He then welcomed any comments and questions.

#### **7. Question Period - N/A**

#### **8. Approval of Minutes**

**7.1 It was moved** by A. Anwar, seconded by B. MacDonald the approval of the minutes from the November 18, 2016 meeting. With the noted amendment to the Students' Union report, **motion carried.**

#### **9. Business Arising from the Minutes – N/A**

#### **10. Report of the Executive Committee**

E. MacLeod reported that the Executive Committee met on December 2<sup>nd</sup> to set the agenda for this meeting of Senate.

## 11. Students' Union Report

Students' Union President, R. Karam gave a verbal report with the following highlights:

- During the CFS AGM, two of their twelve motions were heard by the CFS and they were successful in lowering the threshold for a de-certification vote, changes in financial reporting and a question period during the national meeting.
- Discussions have begun on what a potential labour disruption would mean for CBU students and the impacts of the NSTU job action on the BEd students.

## 12. Reports of Other Committees

- (a) **P&R** –Chair, S. Burrow referred to the report circulated with the meeting documents which was tabled during the November 18<sup>th</sup> meeting. She provided members with background for the recommendations presented within the report and reiterated recommendation 5 as carried forward from the 2015-16 Pre-Budge report.

**It was moved** by S. Burrow, seconded by A. Anwar, that with respect to the 10-Year Plan, all School Plans need to address the need for faculty research support such as sabbatical leave replacements and travel funding. It was clarified that the recommendation is a suggestion of what the committee feels should be considered in the budgetary planning process and their responsibility is not to direct how the recommendations might be realized. G. MacInnis provided Senators with the process and purpose of this report. He noted that the recommendations provide input from Senate to the Budget Advisory Committee for the budgetary planning process. It was suggested that industrial leaves might also be included in the recommendation and after a thorough discussion, it was agreed that a separate recommendation would be more appropriate to address industrial leaves. **Motion carried. (Yeas:21 Nays:6 Abstentions:2)** K. MacDonald requested that the record indicate his vote was against the motion. S. Burrow requested that the remainder of the recommendations be tabled until the next meeting of Senate. She will return the comments and suggestions from Senate to the committee.

- (b) **Academic** - Chair, MJ Morrison, referred to the report circulated with the meeting material. She noted that the item submitted for information (Proposed Amendment to M.Ed. (SCI) Program) must be returned to the School for approval and will be brought back at a later date. **It was moved**, by MJ Morrison, seconded by B. MacLennan, to approve the Emergency Management Program and included courses as presented. She noted one update to the proposal being that the School vote should read 19/0/0. It was noted that ample time was received to review the proposal had it not been just prior to the examination period and efforts should be made to avoid this in the future. In response to a concern with respect to the 90 credit course load possibly limiting students, C. Kreber replied that the option to take the 120 credit major is available and that sufficient information and advising will be provided to students enrolling in the 90 credit option. It was further noted that a seamless transfer to the 120 credit option is available. Questions on the content of POLS3104 with respect to the mentioned business plan were clarified. In response to questions on the practicum setting and timeline, C. Kreber advised Senators that practicum placements are not expected to be problematic. She noted that practicums are typically taken after certain academic expectations are met; however exceptions to this rule are possible in extraordinary situations. **Motion carried unanimously.**

- (c) **Bylaws** – Chair, B. Glassey, referred to the report circulated with the meeting material. She noted that these recommendations are in follow up to the June 10, 2016 meeting of Senate

where they were forwarded to the Bylaws committee. **It was moved** by B. Glassey, seconded by B. MacDonald to accept the revisions to the Senate orientation package and the guidelines to prepare transition files for members and Chairs of Standing Committees of Senate. **Motion carried.** Dr. Eddie Davis was also welcomed as a new member to the Bylaws Committee.

- (d) **TLEC** – Chair, J. Hudec read the report as circulated to ensure Senators had a strong understanding of the development process of the proposed Standard Student Lab Evaluation form. **It was moved** by J. Hudec, seconded by D. McCorquodale, to approve the Standard Student Lab Evaluation as presented. On the question of how the evaluations will be implemented, J. Hudec replied that they will follow the standard process but will also explore alternate options to improve participation rates. Many thanks were offered to the committee and to Judy MacInnis for their thorough work on the creation of this form. D. McCorquodale noted that the evaluations are not used to evaluate an instructor's teaching but rather give an indication of teaching. It was further clarified that these forms only constitute part of an evaluation. It was also clarified that student comments are not intended to be reviewed jointly by the instructor, chair of the department, and school dean. **Motion carried. Abstention: 1**

J. Hudec also noted that the committee will be submitting applications for two external awards and the internal awards process has begun.

- (e) **Research** – Nothing to report.

- (f) **QA** – G. Chen noted the committee met and he was elected as the new committee Chair and that there was not report at this time.

### 13. Board of Governors' Report

W. Wadden reported that a brief public meeting was held following an extended in camera session on December 9<sup>th</sup>. She noted that the proceedings of this meeting were captured in the various media releases from that day.

### 14. Confidential Business – N/A

### 15. Adjournment

There being no further business, the meeting was adjourned at 3:22 pm.

  
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Martin Mkandawire, Secretary