

# Senate Minutes

October 20, 2016  
Senate Chamber CE-339

Chair, D. Hayes called the meeting to order at 1:38 pm.

## 1. Roll Call and Declaration of Quorum

### Present:

Amar Anwar, Stephen Augustine, Pat Bates, Dannie Brown, Taylor Burton, Derrick Hayes, Katie Hillman, Barb Glassey, Patrick Howard, Stephanie Inglis, Roy Karam, George Karaphillis, Carolin Kreber, Dale Keefe, Brandon MacDonald, Kyle MacDonald, Richard MacKinnon, Bernie MacLennan, Erna MacLeod, Stewart McCann, Sean Modesto, Esrra Mostafa, Arlene Mullan, Joseph Parish, Matt Shallo, Wei Shang, Audrey Walsh, Derek Zhang, Norm Smith

### Regrets:

Tanya Brann-Barrett, Eddie Davis, Cathy Chisholm, Jane Farnsworth, Odette Griscti, Pierre Jean, Allison MacDonald, Gordon MacInnis, Elaine MacNeil, David McCorquodale, Mary Jane Morrison, Arja Vainio-Mattila, Wendy Wadden, David Wheeler

### Absent:

Sylvia Burrow, George Chen, John Hudec, Martin Mkandawire, Claudette Taylor

## 2. Consent Agenda – N/A

## 3. Matters to be Considered in Closed Session

**It was moved** by P. Bates, seconded by B. MacLennan to move into Closed Session for the purpose of conducting confidential business. **Motion carried.**

**It was moved by** P. Bates, seconded by B. MacLennan to move to Open Session following the completion of confidential business. **Motion carried.**

## 4. Matters Forwarded for Information

### 4.1 Changes to CIC Convocation list after approval

A. Mullan referred to the memo circulated which detailed the changes to the CIC graduation list after Senate's approval.

## 5. Special Presentations/Updates

### 5.1 Enrolment Number – Dale Keefe

In a PowerPoint presentation, D. Keefe provided Senators with a detailed overview of the 2016 F/W enrolment numbers with a comparison to recent year's historical data. The numbers were compared by domestic versus international, new students versus returning students, undergraduate versus graduate, and to the budget and by program. An increase of new-to-CBU student numbers broken down by domestic, international, undergraduate and graduate students is being reported. The January numbers will impact these numbers but to what degree cannot be known at this time.

## 6. Report of the President and Vice-President Academic & Research (Provost)

On behalf of the President, D. Keefe circulated the President's Report to the Board of Governors, taking place next Friday, October 28<sup>th</sup>. From the report he highlighted the CBU Fall convocation taking place on October 29<sup>th</sup> and the recently celebrated convocations at the ACK and CIC campuses. He extended congratulations to Dr. Matthias Bierenstiel, who was awarded the 2016 Anne Marie MacKinnon Education Leadership Award by the Association of Atlantic Universities (AAU). He welcomed comments or questions on this report or on any other topic of interest.

## 7. Question Period – N/A

## 8. Approval of Minutes

**8.1 It was moved** by B. MacDonald, seconded by S. Inglis, the approval of the minutes from the September 30, 2016 meeting. **Motion carried. Abstentions: 2**

## 9. Business Arising from the Minutes – N/A

## 10. Report of the Executive Committee

E. MacLeod reported that the Executive Committee met on October 7<sup>th</sup> to set the agenda for this Senate meeting. The committee also discussed future guest presentations for the remainder of the 2016/17 year.

## 11. Students' Union Report

R. Karam reported that the mayoralty debate held on October 6<sup>th</sup> was huge success and very well attended. He noted that the SRC met on October 5<sup>th</sup> to discuss the possible development of a forgiveness policy in relations to lockdown\evacuation situations or extreme weather events. Once a draft is complete it will be presented to the TLEC committee for their input. Senators were encouraged to attend the myWellness presentations being held on October 24<sup>th</sup> in the Students' Union building. These sessions are planned to equip professors and front line staff such as librarians and registrar staff, with a basic knowledge of the program.

On the question of what type of accommodations are being suggested for the forgiveness policy, R. Karam noted that they are still in the development stages and when a draft is prepared it will be brought to the TLEC committee.

## 12. Reports of Other Committees

(a) **Academic Committee** – On behalf of the Chair, A. Mullan referred to the report circulated with the meeting material.

**It was moved**, by A. Mullan, seconded by B. MacLennan to approve the proposed policy on the Introduction of New Courses. **Motion carried. Abstention 1**

(b) **TLEC** – On behalf of the Chair, A. Anwar reported that the committee met and they discussed their Terms of Reference. The committee is planning another meeting in efforts to make up for lost time in the absence of a Chair.

(c) **P&R** – On behalf of the Chair, D. Hayes referred to the informational report circulated with the meeting material.

(d) **QA** – On behalf of the Chair, R. MacKinnon referred to the informational report circulated with the meeting material. He noted that the committee is reviewing the framework for the Self Study of Academic support units and during their next meeting the committee will determine which of the units should be reviewed through the process.

(e) **Bylaws** – Nothing to report.

(f) **Research** – Nothing to report.

## 13. Board of Governors' Report – N/A

## 14. Confidential Business – N/A

## 15. Adjournment

There being no further business, it was moved by A. Anwar to adjourn the meeting at 2:22 pm.



Martin Mkandawire, Secretary