

Senate Minutes

September 30, 2016
Senate Chamber CE-339

Vice President Academic & Provost, D. Keefe called the meeting to order at 1:35.

1. Roll Call and Declaration of Quorum

The recording secretary took roll call and quorum was declared.

Present:

Amar Anwar, Stephen Augustine, Pat Bates, Tanya Brann-Barrett, Dannie Brown, Sylvia Burrow, Taylor Burton, George Chen, Cathy Chisholm, Eddie Davis, Jane Farnsworth, Barb Glassey, Odette Griscti, Derrick Hayes, Patrick Howard, John Hudec, Stephanie Inglis, Roy Karam, Dale Keefe, Allison MacDonald, Brandon MacDonald, Kyle MacDonald, Richard MacKinnon, Gordon MacInnis, Bernie MacLennan, Erna MacLeod, Elaine MacNeil, Stewart McCann, Martin Mkandawire, Mary Jane Morrison, Sean Modesto, Arlene Mullan, Matt Shallo, Wei Shang, Claudette Taylor, Audrey Walsh, Derek Zhang, Shawn Bethke

Regrets:

George Karaphillis, Carolin Kreber, David McCorquodale, Esrra Mostafa, Joseph Parish, Arja Vainio-Mattila, Wendy Wadden, David Wheeler, Norm Smith

Absent:

Pierre Jean, Elizabeth Quirk

Following the roll call and declaration of quorum, D. Keefe welcomed the new members of Senate: Amar Anwar, Dannie Brown, Cathy Chisholm, Stephanie Inglis, Richard MacKinnon, Martin Mkandawire, Stewart McCann, Sean Modesto, Joseph Parish, and Audrey Walsh.

2. Election of Chair, Vice-Chair and Secretary

D. Keefe called for nominations for the Chair. B. Glassey nominated Derrick Hayes for Chair and with no further nominations Derrick Hayes was elected as Chair of Senate.

The duties of Chair were then passed to D. Hayes and he called for nominations for a Vice-Chair. B. Glassey nominated Erna MacLeod for the position of Vice-Chair and with no further nominations Erna MacLeod was elected as Vice-Chair.

Nominations for Secretary were then accepted. E. MacLeod nominated Martin Mkandawire for the position of Secretary and with no further nominations Martin Mkandawire was elected Secretary.

3. Consent Agenda

3.1 Academic Committee

The following items from the consent agenda were accepted as presented:

1. COMM 4XXX Political Communication
2. HIST2XXX The Early Middle Ages: Empires, Warlords and Faith
3. HIST2XXX The High and Later Middle Ages: Crusades, Commerce, Culture, and Collapse
4. MUSI2XXX Music Industry
5. MUSI2XXX Composition & Songwriting

4. Matters to be Considered in Closed Session

It was moved by T. Brann-Barrett, seconded by E. Davis to move into Closed Session for the purpose of conducting confidential business. **Motion carried.**

It was moved by B. MacDonald, seconded by J. Farnsworth, to move back in to open session following a closed session discussion. **Motion Carried.**

5. Matters Forwarded for Information – N/A

6. Special Presentations/Updates – N/A

7. Report of the President and Vice-President Academic & Professional Studies (Provost)

7.1 Vice-President Academic & Professional Studies (Provost)

D. Keefe noted that President Wheeler is currently in Kuwait to attend the ACK graduation and sends his regrets for not being in attendance today. He then welcomed Senators, new and returning to what he hopes will be a very productive year of Senate. He referred to the new strategic direction approved by the Board of Governors approved on September 19th and noted a second town hall will be held on October 7th for anyone who was unable to attend earlier today. He was pleased to note that the enrolment numbers to date, in comparison to this time last year, are on track to meet or slightly exceed the planning target numbers set out in the planning documents last year. He also noted that retention numbers are also tracking positively at this point.

On the question of the enrolment numbers, Dr. Keefe noted that there are currently 2,886 students enrolled for fall/winter with a possible 9-10% increase in January. In a follow up question of what might be driving the increase of new international numbers, D. Keefe responded that the efforts of recruitment and the diversification of international markets has been a leading factor.

8. Question Period – N/A

9. Approval of Minutes

9.1 It was moved by B. MacDonald, seconded by K. MacDonald, the approval of the minutes from the June 10th meeting of Senate. **Motion carried.** Abstentions: 10

10. Business Arising from the Minutes – N/A

11. Report of the Executive Committee

D. Keefe reported that the Executive Committee met on September 23rd to set the agenda for this meeting of Senate. He noted that committee will develop a slate of special presentations for the coming year. The committee also discussed developing a formal set of reports that would be of particular interest to Senate from the President and the VPA for certain points throughout the year. Senators were encouraged to send suggestions for these reports to any member of the Executive Committee for further discussion.

12. Students' Union Report

Students' Union President R. Karam was excited to report a busy and successful summer and frosh/week of welcome events. Most notable was a downtown scavenger hunt which was very well attended and received. He advised that he was contacted by a representative of the Ryerson Students' Union to assist in the development of a letter to be presented on behalf of ten other institutions across Canada to the CFS. The purpose of the letter is to demand change from the organization in their transparency, fiscal responsibility and process for joining or leaving the organization. A new mental health program, My Wellness offered by Galvin & Associates, has been adopted to assist students with mental health issues. An initiative to move from paper ballots to an online voting system continues to be explored and along with an incentive system to engage students to attend campus events. The Students' Union will be moderating a mayoralty debate on Thursday, October 6th in the Multiversity Room (L187) and Senators were encouraged to attend.

On the question of why students were told to remain in the residences during the recent evacuation, R. Karam replied that he had not received any concerns from students about this and he had plans to follow up. G. MacInnis and D. Keefe also noted that CBU was not under any direct threat and that the closure of campus resulted in a request from police services to aide in the investigation of the event taking place at the NSCC campus. They also confirmed that the CBU evacuation plan and procedures absolutely includes all areas of campus including the residences.

In response to how the My Wellness program will be communicated to students, R. Karam noted that it is currently being displayed on the information screens and will be circulated via all social media outlets, print copy etc.

13. Reports of Other Committees

- (i) **Bylaws** – B. Glassey referred to the documentation circulated with the meeting material.

It was moved by B. Glassey, seconded by E. MacNeil to approve the addition to the Senate Meeting Rules and Procedures of Section 10 subsection iv as noted in italics below:

In the Senate Rules Members of the University Guests who wish to make presentations to Senate shall contact the Secretary, in writing, as soon as possible but in any case no later than 10:00 a.m. of the day prior to the Executive Committee meeting. From submissions received, the Secretary will prepare a list of speakers with time limits for each speaker as part of the agenda. The recommended docket of presentations, their time allotments and position in the agenda shall be considered and either approved or amended by the Executive Committee. All requests to address Senate shall be requests, in writing, to address the full membership, but the Executive Committee or the Senate may, at its discretion, direct that the presentation be made to a committee of Senate. Potential speakers shall be apprised of the Executive Committee's disposition of the docket of presentations following the Executive Committee's meeting. Senate has the authority to review and amend the Executive Committee's decision by an ordinary motion at that time.

A Guest is an individual invited by the Executive Committee of Senate to attend a single or multiple meetings for the sole purpose of providing information to the Senate. The Senate Executive may invite an individual as a guest to make a presentation to a Senate meeting and to answer questions related to their presentations. The Guest shall be informed of their right to decline an invitation to appear before Senate. No external person should ever be asked to address Senate without the proposal having been approved at a meeting of Senate or of the Executive Committee of Senate. A guest shall have the privilege of the floor but does not have the right to vote. All guests must be asked to leave the room for in camera discussions, deliberations and votes. The sole purpose of the Guest presentation is to share information and as such all questions posed to the Guest must directly relate to the information contained in the presentation by the Guest.

Motion carried.

- (ii) **Academic** – On behalf of the pro-temp Chair, B. MacLennan referred to the informational report circulated with the meeting material noting there was nothing further to add.
- (iii) **Research** – No report.
- (iv) **QA** – Chair, MJ Morrison, noted the committee met and she was elected as Chair and there was nothing further to add at this time.
- (v) **TLEC** – No report.
- (vi) **P&R** – S. Burrow noted that the committee has met twice and she was elected Chair. D. Keefe provided committee members with a presentation on the preparation of the pre-budget report they will be developing.

13. Board of Governors' Report

In W. Wadden's absence, P. Bates reported that the Board met on September 19th for a special meeting to consider the new strategic direction as noted by D. Keefe in his report and that the next regular meeting is scheduled for October 28th.

14. Confidential Business – N/A

15. Adjournment

Prior to adjournment, the Chair announced that immediately following the conclusion of the meeting a brief faculty vote will be held to elect a Senate representative to the Board of Governors. He noted that the next Senate meeting is scheduled for Thursday, October 22nd and with no further business, **it was moved** by T. Brann-Barrett to adjourn the meeting at 2:12 pm.



Martin Mkandawire, Secretary