

# Senate Minutes

**June 12, 2015**  
**Senate Chamber CE-339**

Chair, D. Lionais called the meeting to order at 1:34 pm.

## **1. Roll Call and Declaration of Quorum**

### **Present:**

Judy Bailey, Ed Barre, Tanya Brann-Barrett, Debbie Brennick, Geoff Carre, George Chen, Ed Davis, Margaret Dechman, Brandon Ellis, Louis Guimond, Derrick Hayes, Rany Ibrahim, Dale Keefe, Jane Lewis, Doug Lionais, Brittany MacAulay, Gordon MacInnis, Bernie MacLennan, Erna MacLeod, Elaine MacNeil, Martin Moy, Mary Jane Morrison, Arlene Mullan, Sheila Profit, Elizabeth Quirk, David Rae, Wei Shang, Liam Shannon, Laura Syms, Tom Urbaniak, David Wheeler, Norm Smith, Eileen Smith-Piovesan, Shawn Bethke

### **Regrets:**

Saleh Alghamdi, Stephen Augustine, Brennan Boudreau, Allen Britten, Dannie Brown, Keith Brown, Kenzie Cameron, Godwin D'Cunha, Barb Glassey, Odette Griscti, Tanner Leudy, Ron McCarron, David McCorquodale, Andrew Petrie, Mark Silverberg, Arja Vainio-Mattila

### **Absent:**

Pat Maher, Scott Moir, Tuma Young

## **2. Consent Agenda**

The bylaws for the Shannon School of Business were moved to the regular committee reports to address a question.

**It was moved** by E. Davis, seconded by B. Ellis to accept and approve the following items submitted by the Bylaws, Nominating, and Academic Committees as presented on the Consent Agenda:

### **2.1 Bylaws Committee**

1. The Department of Engineering Bylaws
2. The Department of Organizational Management Bylaws
3. The Department of Financial and Information Management Bylaws
4. Terms of Reference for Standing Committees of Senate

### **2.2 Nominating Committee**

1. Proposed slate of committee membership

### **2.3 Academic Committee**

1. Certificate in Industrial Chemistry
2. Admission Policy Change for the Bachelor of Science in Nursing Program
3. MGSC 21XX Supply Chain Management
4. MGSC 31XA Procurement and Supply Management

5. MGSC 31XB Logistics and Transportation
6. MGSC 41XX Global Sourcing
7. Proposed Change to CBU Official Transcripts for Saudi Scholarship Students
8. Decreasing 3 credits of Arts/Science Electives from BScN program requirements

**Motion carried.**

### **3. Matters to be Considered in Closed Session**

**It was moved** by B. Ellis, seconded by B. MacLennan to move in to closed sessions for the purposes of conducting confidential business. **Motion carried.**

Following a closed session, **it was moved** by J. Bailey, seconded by B. Ellis to move back in to open session. **Motion carried.**

### **4. Matters Forwarded for Information**

#### **4.1 Changes to the Graduation List**

For the information of Senate, Registrar, A. Mullan, referred to the circulated memo detailing the additions/moves/deletions to the May 2015 graduation list after approvals during the May meeting of Senate.

#### **4.2 Appeals Committee Report**

On behalf of Dean McCorquodale, E. MacLeod referred to the circulated memo detailing the process of the Appeals Committee and how the committee is evolving to ensure efficiencies and satisfactory outcomes.

### **5. Special Presentations/Updates – N/A**

### **6. Report of the President and Vice-President Academic & Research (Provost)**

#### **6.1 Report of the President**

President Wheeler highlighted the very successful Spring convocation as well as the 50<sup>th</sup> anniversary graduation celebrated at the Canadian Coast Guard College. He noted the importance of Senate's role in shaping and maintaining the academic values and mission of CBU through the change process as it continues to evolve. A copy of the draft minutes from an internal committee struck to oversee the process of 'rightsizing' the university as per the April budget was circulated.

On the question of benchmarking and criteria, D. Keefe replied that academic principles are currently under development with the VPA office and the academic Deans and that setting any type of criteria would be premature prior to the completion of these principles.

In response to the question of why CBU has received media attention over other universities in Nova Scotia, President Wheeler replied that the Four Year Sustainability Plan was in response to clear direction given by the Board of Governors during their December meeting and to have such a plan developed for the April budget meeting. Coincidentally, the plan was presented at the same time that the government presented Bill 100 and the two garnered media attention together. In a follow-up question on tuition he replied that his opinion of what other Nova Scotia universities will do, would be speculation and he has no knowledge of their plans. He further noted that CBU will likely remain below average or on par with comparable universities.

On the question of what areas were explored to realize the necessary savings other than salary costs, Mr. MacInnis replied that common practices throughout the university have been identified as ways to realize cost saving and that all avenues are being explored. In a follow up question on where the salary reductions will be realized, he replied that this process is in its very early stages.

## **6.2 Report of the Vice-President Academic & Research (Provost):**

D. Keefe referred to the student services review, noting that a benchmarking exercise will be included in an external reviewers visit to campus. For the information of Senate, he noted the process continues to advertise for the approved increase to CBU's Canada Research Chair allocation. A successful orientation and working group of the current and in-coming Department chairs was held and will become an annual session for this group.

## **7. Question Period – N/A**

## **8. Approval of Minutes**

**7.1 It was moved** by G. Carre, seconded by B. Ellis, the approval of the minutes from the April 30, 2015 and May 13, 2015 meetings. **Motion carried. Abstentions: 6**

## **9. Business Arising from the Minutes – N/A**

## **10. Report of the Executive Committee**

The Vice Chair reported that the Executive Committee met on May 29<sup>th</sup> where the agenda for the meeting today was developed. In continued follow-up to the Senate retreat, the terms of reference for the Bylaws and Nominating committees were updated in efforts to streamline the workings of Senate and the development of Senate's Self-Assessment survey. A special meeting was also held in response to a request to appoint Senators to a committee on the rightsizing process. Members were concerned with appointing members without the input of Senate. The committee decided to appoint observers to attend on behalf of Senate until this meeting of Senate when direction could be sought. **It was moved** by J. Bailey, seconded by E. Quirk, to endorse the full participation of Doug Lionais and Geoff Carre as Senate's representatives on the rightsizing committee. **Motion carried. Abstentions: 1**

The Chair noted that the self-assessment survey is fully developed and has been added to the Senate SharePoint. An email will be circulated noting its location and all Senators are encouraged to

complete this survey to ensure the continued efforts of improving Senate.

## 11. Students' Union Report

B. Ellis welcomed new student members to their first meeting of Senate. The SU along with Student Services will meet with Asperia to explore additional mental health options that could be available to students. The executive members are busy planning summer activities and beginning the preparations for 2015 frosh week and the Fall semester. He also pass along his thanks to Senate for a very productive year on Senate and he looks forward to the coming year.

## 12. Reports of Other Committees

(a) **Academic** – On behalf of the Chair, A. Mullan, referred to the documents circulated with the meeting package.

### Items for Information:

1. Course Change MGMT 4606

### Recommendations:

#### 1. MPHEC – Emergency Management

**It was moved by** A. Mullan, seconded by J. Lewis to accept the recommended changes to the Emergency Management program and to forward the report to MPHEC. It was noted that these changes will build upon the current degree. Concerns were expressed that the increases to the required credits could make the offering less attractive to potential CCGC students. **Motion carried. Abstentions: 1**

#### 2. CBU parchment to be translated into French, Gaelic and Mi'kmaq

**It was moved by** A. Mullan, seconded by E. Quirk to approve that upon request the CBU parchment be translated into French, Gaelic or Mi'kmaq. **Motion carried.**

(b) **Planning & Review** – G. Carre reviewed the report circulated with the meeting material which contained a concise summary of the committee's work regarding the implications to the academic programs with respect to the university budget. On the questions surrounding the possibilities of administration being able to achieve the necessary reductions through attrition alone or if layoffs are inevitable, President Wheeler replied he believes that the vast majority could be possible through voluntary initiatives. Mr. MacInnis also referred back to his earlier comment the process is still in the very early stages, that every effort will be made to respond through voluntary initiatives, but that the ultimate outcomes cannot be guaranteed at this time. On the question of a mechanism for faculty members to participate in the process with suggestions or ideas, D. Keefe replied that any and all ideas or suggestion are most welcomed and encouraged and should be brought to their department Chair or Dean.

(c) **Bylaws** – Chair, J. Bailey, referred to the Shannon School of Business bylaws as presented with the meeting material. **It was moved by** J. Bailey, seconded by D. Rae to approve the Shannon School of Business bylaws as presented. On the question of the membership as noted in section 3.1(d), D. Rae replied that the only Chair within the SSOB is the Purdy Crawford Chair and plays a significant and valuable role within the SSOB and their exclusion would have been seen as unfavorable and they were added as non-voting members. **A friendly amendment**

was suggested to change 3.1(d) from the holder of any Research Chair of the School, and staff to 'the holder of the Purdy Crawford Chair in Aboriginal Studies and its staff'. It was suggested that rather than changing the proposed bylaws it was agreed that to avoid being too prescriptive Senate would remove the friendly amendment, accept the original motion with the understanding that if there were to be another Chair within the School that consideration be given to this item. As a point of clarification it was noted that 3.1(f) should read the Dean, and any Associate Dean, and Assistant to the Dean of the School. **Motion carried.**

**(d) Research** – Chair, E. Barre, noted the report circulated with the meeting material with nothing further to add to the report. It was suggested that in future the list provided could include the research titles along with the names.

**(e) QA** – No report.

**(f) TLEC** – No report.

**13. Board of Governors' Report – N/A**

**14. Confidential Business – N/A**

**15. Adjournment**

Prior to adjournment, D. Keefe presented a parting gift to D. Lionais, T. Urbaniak, and S. Profit for their time and dedication to Senate in their executive roles during the past year. There being no further business, the meeting was adjourned at 3:23 pm.

Sheila Profit, Secretary