

Senate Minutes

June 13, 2014
Senate Chamber CE-339

Chair, D. Lionais, called the meeting to order at 1:36 and welcomed Dr. Dale Keefe in his new role as Interim Vice President Academic & Research.

1. Roll Call and Declaration of Quorum

Present:

Hosam Al-Arabi, Eleanor Anderson, Judy Bailey, Ed Barre, Debbie Brennick, Robert Campbell, Jane Connell, Godwin D'Cunha, Nicole Dixon, Brandon Ellis, Louis Guimond, Derrick Hayes, Mike Henick, Sarah Hines, George Karaphillis, Mary Keating, Dale Keefe, Jane Lewis, Doug Lionais, Mitch Mader, Alexis Manley, David McCorquodale, Martin Moy, Andrew Petrie, Andy Parnaby, Sheila Profit, Joanne Pyke, Wei Shang, Ammar Tayeb, Tom Urbaniak, David Wheeler, Shawn Bethke

Regrets:

Stephen Augustine, Keith Brown, Dannie Brown, Geoffrey Carre, George Chen, Ed Davis, Odette Griscti, Barb Glassey, Rany Ibrahim, Gordon MacInnis, Scott Moir, Joe Parish, Mike Tanchak, Eileen Smith-Piovesan

Absent:

Maureen Finlayson, Cyril MacDonald, Scott Stewart, Jeana Wilson, Tuma Young

2. Matters to be Considered in Closed Session

MOTION:

It was moved by A. Manley, seconded by B. Ellis, to move into Closed Session for the purpose of approving the confidential minutes. **Motion carried.** Observers and visitors were asked to leave the room.

Following the discussions in Closed Session, **it was moved** by A. Manley, seconded by B. Ellis, to move back into open session.

3. Matters Forwarded for Information

3.1 Changes to the Graduation List

For the information of Senate, Vice-President Student Services & Registrar, A. Manley referred to the circulated memo detailing the additions/moves/deletions to the May 2014 graduation list.

4. Special Presentations/Updates – N/A

5. Report of the President and Vice-President Academic & Professional Studies (Provost)

5.1 Report of the President

President Wheeler presented a verbal report with the following highlights:

- Many thanks were offered to all those involved in the convocation ceremony where 619 credentials were granted.
- The Canadian Coast Guard College held their convocation ceremony on June 7th where 40 students were graduated.
- The search process for the Vice-President Academic has begun with the appointment of a search firm and committee soon to be formed announced.
- The composition of Senate within the Board of Governors bylaws will be proposed for updating during the coming Board meeting as detailed in a memo circulated during the meeting.

Concerns that the proposed changes to the bylaws do not indicate any reference to a majority of teaching faculty in the composition was noted. President Wheeler replied that although no distribution formula was noted in the original bylaws, this most certainly could be brought to the Board of Governors as a sentiment from Senate on these proposed updates. The proposed change from 49 voting members to 55 was explained as giving Senate the possibility of growth in the future but not necessarily a need to increase at present. **Be it resolved** that the principle of teaching faculty selected by peers in their school or division has a majority in Senate be co-described in the bylaws of the Board of Governors. It was moved by T. Urbaniak, seconded by M. Keating that this resolution be brought to the Board of Governors Bylaws Committee during their next meeting. **Motion carried. Abstentions: 2**

T. Urbaniak also mentioned the upcoming ECBC/ACOA changes and the seats dedicated to this entity on the CBU Board of Governors, that should the CBU Act be opened to review this composition, a review of Senate at that time also be covered. President Wheeler replied that due to the complexity of opening these acts that there appears to be very little urgency on this item for government.

On the question of a timetable for the needed \$500,000 of co-funding for social investments and the result if not achieved, President Wheeler replied that CBU is not currently in crisis mode however the hope would be to have these proposals submitted to government by October or November and decisions would be made depending on the status of the proposal with regard to targets not being met. However, if the CBU Act is open there is a host of things that will be reviewed at that time.

5.2 Vice-President Academic & Professional Studies (Provost)

Dr. Keefe presented a verbal report with the following highlights:

- Dr. Tanya Brann-Barrett has been appointed Associate Dean of Research and Graduate Studies from July 1, 2014 to June 30, 2015.
- Shawn Bethke has agreed to lead an academic integrity review of all policies procedures.
- Dependencies on research metrics and impacts are becoming stronger within provincial and federal governments as indicated during recent research meetings in Halifax.
- Of the 51 applications for a SHRC grant, CBU was ranked third and was fully funded for three years.

It was moved, by D. Keefe, seconded by M. Keating, that Associate Dean of Research and Graduate Studies fill the positions on Senate, committees, and sub-committees, normally held by the Dean of Research & Graduate Studies for the period of July 1, 2014 to June 30, 2015.
Motion carried.

6. Question Period – N/A

7. Approval of Minutes

7.1 It was moved by A. Petrie seconded by J. Bailey, the approval of the minutes from the May 1, 2014 meeting. **Motion carried.** Abstentions: 3

7.2 It was moved by S. Profit seconded by B. Ellis, the approval of the minutes from the May 16, 2014 meeting. **Motion carried.** Abstentions: 3

8. Business Arising from the Minutes – N/A

9. Report of the Executive Committee

Vice Chair, T. Urbaniak reported that the Executive Committee met on May 30th to set the agenda for this meeting of Senate along with a discussion on the importance of the planned Senate retreat with a tentative date being set for September 26th. This retreat will be limited to a select group of present and past Senators and/or Academic Committee members with institutional knowledge to gain a wide spectrum of how to improve Senate going forward.

10. Students' Union Report

Students' Union President, B. Ellis, reported verbally with the following highlights:

- Partnerships have been established with the Cape Breton Small Business Centre and the Sydney and Area Chamber of Commerce.
- Self defense classes for students, faculty and staff will be offered in the coming year.
- Congratulations were offered to Ammar Tayeb as the new International Students

Coordinator.

- Many thanks were offered to all involved in Convocation and appreciation was expressed to President Wheeler for the honour of being named mace bearer.
- Representative will be participating in the Walk a Mile in Her Shoes event in support of the Cape Breton Transition House.

11. Reports of Other Committees

- (a) **Nominating** – Chair, M. Moy referred to the report and committee slate as circulated within the meeting package. It was noted that Andy Parnaby is to be removed from the QA Committee and the Tributes Committee. **It was moved** by M. Moy, seconded by D. McCorquodale to accept the slate of nominations for the Standing Committees of Senate as presented and amended. **Motion carried.**
- (b) **Academic** – Chair, D. Hayes, referred to the documents circulated with the meeting package.

Items for Information:

- De-cross list BIOL2505 AND BIOL2303
- Name change to EMGN4303
- Prerequisite change to AN/S2201
- Name change to HIST2130
- Prerequisite change to MUSI2403
- POLS 2XXX Canadian Public Administration approved at Senate as POLS2111 has been added to RADAR as POLS2118 (POLS2111 was already in use)
- POLS 2XXX Canadian Public Sector Management approved at Senate as POLS2113 has been added to RADAR as POLS2119 (POLS2113 was already in use)

Following a discussion on the de-cross listing of the biology courses, it was decided that because this was being presented to Senate for information there is no course of action required. Further conversation revealed a need for the VPAR and Deans to discuss the cross and de-cross listing and develop rules, policies, and regulations to avoid future confusion or controversy.

Recommendations:

1. Student Intellectual Property Policy (Table May Senate Meeting)

It was moved by D. Hayes, seconded by S. Profit to approve Student Intellectual Property Policy as tabled during the May 1st meeting. D. Keefe explained that any internal policies referenced in the document are not meant to superseded by this policy. **Motion carried.**

2. Program name change – International Diploma in Teacher Education

It was moved by J. Lewis, seconded by T. Young to approve a program name change of International Graduate Diploma in Education (IGDE) to the International Diploma in Teacher Education. The change was described as a clarification that the courses in the diploma are undergraduate level courses and removing the term Graduate from the name would provide this clarity. **Motion carried.**

3. Updated Certificate in Science Education

It was moved by D. Hayes, seconded by J. Lewis to approve the updated Certificate in Science Education. **Motion carried.**

4. Diploma Engineering Technology (Instrumentation)

It was moved by D. Hayes, seconded by D. McCorquodale to approve the Diploma in Engineering Technology (Instrumentation) as presented. **Motion carried.**

5. ELEC21XX Process Controls 1

6. ELEC22XX Process Controls 2

It was moved by D. Hayes, seconded by W. Shang to approve ELEC21XX Process Controls 1 and ELEC22XX Process Controls 2 as presented. **Motion carried.**

7. Diploma Engineering Technology (Petroleum)

It was moved by D. Hayes, seconded by M. Henick to approve the Diploma Engineering Technology (Petroleum) as presented. **Motion carried.**

8. Pre-requisites for BHSc (2 year)

It was moved by D. Hayes, seconded by J. Lewis to approve the pre-requisites for BHSc as presented. **Motion carried.**

9. ENGI11XX Introduction to Professional Engineering

It was moved by D. Hayes, seconded by M. Henick to approve ENGI11XX Introduction to Professional Engineering as presented. **Motion carried.**

10. SASS Area Major Name Change

It was moved by D. Hayes, seconded by M. Keating to approve change the name of the "Area Major" to "Multidisciplinary Major" as presented. As noted in the circulated documentation much conversation and debate on this change occurred at each level prior to being received by Senate's Academic Committee. These debates resulted in procedural questions surrounding this process within the decision matrix and the SASS bylaws. In light of there being more information that the committees and School did not have at the time of their votes the motion was **withdrawn**.

11. COMS2XXX Experiential Introduction to Research Methodology

12. COMS2XXX An Experiential Approach to Community-based Research

It was moved by D. Hayes, seconded by D. Brennick to approve COMS2XXX Experiential Introduction to Research Methodology and COMS2XXX An Experiential Approach to Community-based Research as presented. **Motion carried.**

13. SOCO2XXX Introduction to Sociology of the Family

It was moved by D. Hayes, seconded by A. Petrie to approve the SOCO 2XXX Introduction to Sociology of the Family as presented. **Motion carried.**

14. SOC03XXX Criminology

It was moved by D. Hayes, seconded by H. Al-Arabi to approve the SOC0 3XXX Criminology as presented. **Motion carried.**

15. AN/S22XX Food for Thought

It was moved by D. Hayes, seconded by M. Keating to approve the AN/S22XX Food for Thought as presented. It was noted that the name Food for Thought: Critical Perspectives on What, How, and If We Eat exceeds the 40 character maximum and has been sent back to the proponent for updating. A request was made that the new name be brought back to Senate once determined. **Motion carried.**

16. SOC01XXX Introduction to Sociology

It was moved by D. Hayes, seconded by A. Petrie to approve the SOC0 1XXX Introduction to Sociology as presented. **Motion carried.**

17. AN/S2XXX Everyday Encounters and Emergent Realities

It was moved by D. Hayes, seconded by H. Al-Arabi to approve the AN/S2XXX Everyday Encounters and Emergent Realities as presented. **Motion carried.**

18. AN/S3XXX Negotiating Selves and Social Identities

It was moved by D. Hayes, seconded by M. Keating to approve the AN/S3XXX Negotiating Selves and Social Identities as presented. **Motion carried.**

19. AN/S2XXX Thinking About Health and Illness

20. AN/S2XXX Practicing Well-being and Healing

It was moved by D. Hayes, seconded by M. Keating to approve AN/S2XXX Thinking About Health and Illness and AN/S2XXX Practicing Well-being and Healing as presented. With the new emerging themes, A. Manley suggested that all Departments review the calendar for outdated courses and be removed until such time that they may be offered again. **Motion carried.**

21. Change to Calendar of events 2016

It was moved by D. Hayes, seconded by A. Manley to approve the Change to Calendar of events 2016 which incorporates the new February holiday as presented. **Motion carried.**

22. Change to Calendar – English Language Proficiency

It was moved by D. Hayes, seconded by A. Manley to approve a Change to Calendar – English Language Proficiency as presented. A. Manley explained that CBU will recognize the Pearson Test of Academic English to show proof of English language proficiency. Applicants whose first language is not English would need to achieve a minimum score of 59 on the Pearson Test of Academic English to achieve English language proficiency for admission to CBU. **Motion carried.**

23. GEOL/CHEM21XX

It was moved by D. Hayes, seconded by D. McCorquodale to approve GEOL 2XXX Geochemistry as presented. **Motion carried.**

24. MEd (SCI) Program

It was moved by D. Hayes, seconded by J. Lewis to approve the Master of Education Sustainability, Creativity and Innovation as presented. The program was detailed as an opportunity for CBU to further align with the Ivany report and as an underpinning of all the current education programs offered at CBU. On the question of sustainability from an academic perspective and infrastructure and the expected longevity of success, J. Lewis replied that because this program is designed for educators in Canada and around the world it assumes a strong level of sustainability. Concerns were raised with the limited timeframe for comparison and revision of this very complex program.

Motion carried. Astentions: 2

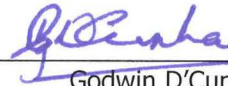
- (c) **Bylaws** – Chair J. Connell referred to the committee report circulated with the meeting material. The following recommendations were suggested:
- During the month of October, the committee host an annual information session for Department and School Chairs regarding the use of by-laws.
 - The By-laws and Procedures Committee recommend that an annual feedback form be distributed to Chairs each April. This will allow Chairs to reflect upon their by-laws and how they impact their departments and schools.
 - Once the Senate retreat process is complete, the By-laws and Procedures committee recommend the Terms of Reference for Standing Committees of Senate be updated.
- (d) **TLEC** – Chair J Pyke, referred to the revised Teaching and Learning Policy as circulated with the meeting documentation. **It was moved** by J. Pyke, seconded by J. Bailey to approve the revised document. **Motion carried.**
- For the information of Senate, a report of the President's Council on Teaching and Learning was circulated to members.
- (e) **P & R** – No report.
- (f) **QA** – No report.
- (g) **Research** – Chair R. Campbell referred to the listing of the 2013 Fall and 2014 Spring RP awards circulated with the meeting documentation in reply to a request from the last meeting of Senate.

12. Board of Governors Report – N/A

13. Confidential Business – N/A

14. Adjournment

The next regular meeting of Senate is scheduled for Friday, September 19, 2014.
The meeting was adjourned at 3:57 pm.



Godwin D'Cunha, Secretary