

Senate Minutes

May 1, 2014
Senate Chamber CE-339

Chair, D. Lionais, called the meeting to order at 1:37. New Students' Union President Brandon Ellis introduced himself along with Executive Vice-President Andrew Petrie, Vice-President Mitch Mader-Ramsey and also noted regrets for the remainder of the Students' Union Senate representatives for 2014-2015: Sarah Hines, Hosam Al-Arabi, Cyril MacDonald, Ammar Tayeb, Jeana Wilson, and Mike Henick.

Sincere thanks for the many contributions to Senate during his term as Vice-President Academic were offered to Dr. Robert Bailey with this being his last Senate meeting as VPA.

1. Roll Call and Declaration of Quorum

Present:

Eleanor Anderson, Robert Bailey, Judy Bailey, Ed Barre, Keith Brown, Robert Campbell, Geoff Carre, George Chen, Jane Connell, Ed Davis, Nichole Dixon, Brandon Ellis, Barb Glassey, Derrick Hayes, George Karaphillis, Mary Keating, Jane Lewis, Doug Lionais, Gordon MacInnis, Mitch Mader-Ramsey, Alexis Manley, David McCorquodale, Scott Moir, Martin Moy, Andrew Petrie, Sheila Profit, Joanne Pyke, Wei Shang, Scott Stewart, Mike Tanchak, Tom Urbaniak, David Wheeler, Tuma Young, Shawn Bethke

Regrets:

Hosam Al-Arabi, Debbie Brennick, Dannie Brown, Maureen Finlayson, Louis Guimond, Sarah Hines, Dale Keefe, Cyril MacDonald, Joseph Parish, Andy Parnaby, Ammar Tayeb, Jeana Wilson, Eileen Smith-Piovesan

2. Matters to be Considered in Closed Session

MOTION:

It was moved by A. Manley, seconded by S. Stewart, to move into Closed Session for the purpose of approving the Spring graduands. **Motion carried.** Observers and visitors were asked to leave the room.

Following the discussions in Closed Session, **it was moved** by T. Young, seconded by B. Ellis, to move back into open session.

3. Matters Forwarded for Information – N/A

4. Special Presentations/Updates – N/A

5. Report of the President and Vice-President Academic & Professional Studies (Provost)

5.1 Report of the President

President Wheeler presented a verbal report with the following highlights:

- Many thanks were offered to all those involved in the convocation preparations and Senators were encouraged to attend to show how truly proud we all are of the graduates on their wonderful accomplishment.
- Dr. Robert Bailey was commended for his service as the Vice-President Academic and to Senate during his term. Acknowledgements of his tremendous contributions as an administrator were also noted.
- Welcomes were also reiterated to the Students' Union representatives.
- Question and comments were welcomed on the Board of Governors report circulated earlier in the week or on the strategy document approved by the Board of Governors.

5.2 Vice-President Academic & Professional Studies (Provost)

R. Bailey thanked all members, past and present, for the collegial experience of Senate at CBU. He noted how he truly enjoyed the meetings and proceedings. He also offered thanks to those involved in the first annual President's Academy Recognition Dinner. He then referred to the documents circulated with the meeting material. The documents were identified as revisions to dated policies and procedures.

5.2.1 Procedure for Appointment or Reappointment of Adjunct Faculty Members at CBU

It was moved by R. Bailey, seconded by M. Keating to accept the revised document as presented. On the question of criteria, R. Bailey replied that criteria would be implied in the consideration of the candidate. With respect to the Appointment Procedures, a friendly amendment to add "and appropriate academic unit" to the end of the second paragraph, was accepted. A second friendly amendment to strike "advance any partisan political position or" from the preamble was also accepted. **Motion carried as amended.**

5.2.2 Procedure for Emeritus Designation at CBU

It was moved by R. Bailey, seconded by M. Keating to accept the revised document as presented. An update in the Criteria and Procedures to replace EDA 21 with Senior Instructor 2 was noted. A friendly amendment to add "or soon to retire" directly following "Procedure: Retired" was accepted. **Motion carried as amended.**

6. Question Period

Vice-President of Finance and Vice-President, International and Aboriginal Affairs were requested to submit formal replies to the recommendations submitted during the International Student Issues presentation during the March 21st meeting.

K. Brown replied that meetings have been held between Student Services and the Saudi Student Association to address a dedicated prayer space on campus. A temporary room has been established and discussion on a permanent space nears completion. Once this item is complete, the

recommended creation of an International Students Center will be discussed at which time a more formal report will be available. With respect to the budgetary recommendation, G. MacInnis advised that the recently approved operating budget includes a provision of \$15,000 for the committee to address the issues as presented.

7. Approval of Minutes

7.1 It was moved by R. Bailey seconded by S. Moir, the approval of the minutes from the March 21, 2014 meeting. **Motion carried.** Abstentions: 4

8. Business Arising from the Minutes – N/A

9. Report of the Executive Committee

Vice Chair, T. Urbaniak reported that the Executive Committee met on April 17th to set the agenda for this meeting of Senate. Other topics of discussion included the intended special meeting of Senate to discuss the CBU strategy document. Unfortunately, due to many scheduling conflict this meeting was not held prior to the approval by the Board of Governors. The committee decided that a special meeting will be held within the coming weeks to discuss the document and that notification will be sent out early next week.

10. Students' Union Report

New Students' Union President, B. Ellis, reported that the new executive has been very busy over the last number of months with the transition from the previous executive and putting a complete employee compliment in place. The new executive plans to continue with the initiative set out during the International Student presentation along with many other exciting ideas.

T. Young noted that a formal swearing in of the Students' Union Executive was held earlier in the day and suggested that in future, Senators might want to attend this very important event.

11. Reports of Other Committees

(a) **QA** – Chair, G. Chen, referred to the report circulated with the meeting package. **It was moved** by G. Chen, seconded by R. Campbell to accept the recommendation to approve the Final Report for the Shannon School of Business QA Review as presented. **Motion carried.**

(b) **Academic** – Chair, D. Hayes, referred to the documents circulated with the meeting package.

Items for Information:

- Course change to BIOL3231
- Calendar changes to Geology

Recommendations:

- 1. Approve PHIL 2XX1 Science and Society**
- 2. Approve PHIL 2XXX Technology and Society**

It was moved by D. Hayes, seconded by S. Profit to approve PHIL 2XX1 Science and Society and PHIL 2XXX Technology and Society as presented. **Motion carried.**

3. Approve BScN program Changes

It was moved by D. Hayes, seconded by J. Bailey to approve changes to the BScN program as follows: i) to substitute the current 6 credit Philosophy course with PHIL1103-Critical Thinking and 3 credits of PHIL2129 or PHIL2131, ii) to incorporate 3 credits of English (preferably ENGL - 1109- Writing for Science or ENGL 1101- Elements of Academic Writing, and iii) to substitute 3 credits of ENGL (Preferably ENGL 1109-Writing for Science or ENGL 1101-Elements of Academic Writing for NUTR-2105-Applied Nutrition). **Motion carried.**

4. Approve Student Intellectual Property Policy

It was moved by D. Hayes, seconded by G. d’Cunha to approve the Student Intellectual Property Policy as presented. Clarification was sought on the meaning of intellectual property created by students outside their course work and claims noted in the document. The document was not seen as one that required immediate approval and without individuals in attendance to provide clarification; **it was moved** by M. Tanchak, seconded by S. Moir to table the Student Intellectual Property Policy until the next meeting. **Motion carried.**

5. Approve start of classes September, 2015

It was moved by D. Hayes, seconded by A. Manley to approve the changes to the start of classes September 2015 as presented. **Motion carried.**

6. Approve Change to Academic Regulation

It was moved by D. Hayes, seconded by A. Manley to approve the changes to Academic Regulations as presented. **Motion carried.**

- (c) Planning & Review** – Chair, G. Carre referred to the documents circulated with the meeting package. The circulated decision matrix has been revised to reflect the changes in the bylaws, essentially moving the School academic committee before the School in the decision timeline, as well as adding approval by the school for new courses, new programs, and changes to programs. **It was moved** by G. Carre, seconded by D. McCorquodale, to approve the revised document as presented. Discussion on a possible barrier at the School level existing with an approval required. A friendly amendment was accepted to replace Approval with ‘Approval\Recommendation (At the appropriate level)’ and that a formal approval or vote is not necessary but rather forwarded to the next level with their comments. For clarity it was felt that Consultation at this level might be more appropriate however, the majority felt the accepted amendment was more appropriate. **Motion carried. Nays: 1 Abstentions: 2**

- (d) **Research** – No report.
- (e) **Nominating** – No report.
- (f) **Bylaws** – No report.
- (g) **TLEC** – Chair J. Pyke reported that the committee met on March 25th and they will soon complete the Teaching Policy. The committee will then be developing the Standard Student Lab Evaluations. Senate was reminded that the Atlantic Universities' Teaching Showcase will be held at CBU in October and requests for proposals will be accepted until August 1st.

12. Board of Governors Report

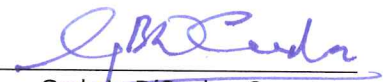
S. Moir reported that the Board of Governors met on April 25th noting the following highlights from the meeting:

- Draft strategy document was enthusiastically approved.
- The Treasurer's Report was detailed.
- 2013/2014 Proposed Operating Budget was approved.
- The Investment Committee reported a healthy endowment.
- Retiring Board members and Dr. Bailey were recognized and thanked for their service to the Board. Irene Khattar's retirement was also noted.

13. Confidential Business – N/A

14. Adjournment

The next regular meeting of Senate is scheduled for Friday, June 13, 2014.
The meeting was adjourned at 3:15 pm.



Godwin D'Cunha, Secretary