

Senate Minutes

March 21, 2014
Senate Chamber CE-339

Vice Chair, T. Urbaniak, called the meeting to order at 1:35 pm.

1. Roll Call and Declaration of Quorum

Present:

Eleanor Anderson, Robert Bailey, Judy Bailey, Ed Barre, Brennan Boudreau, Debbie Brennick, Keith Brown, Dannie Brown, Geoffrey Carre, George Chen, Jane Connell, Dennis Curry, Ed Davis, Godwin D'Cunha, Nicole Dixon, Marueen Finlayson, Barb Glassey, Louis Guimond, Derrick Hayes, Rany Ibrahim, Mary Keating, Matt Latimer, Jane Lewis, Doug Lionais, Gordon MacInnis, Alexis Manley, Patricia McCann, Ben McNutt, Scott Moir, Martin Moy, Sheila Profit, Joanne Pyke, Wei Shang, Scott Stewart, Mike Tanchak, Tom Urbaniak, David Wheeler, Julie-Anne Wroblewski

Regrets:

Stephen Augustine, Robert Campbell, Odette Griscti, George Karaphillis, Dale Keefe, D. Lionais, David McCorquodale, Joe Parish, Andy Parnaby, Andrew Skinner, Eileen Smith-Piovesan, Tuma Young

Absent:

Amin Al-Turkistani, Josh Sechi

Vice Chair, T. Urbaniak, acknowledged the outgoing Students' Union members for their contributions to Senate over the past year and welcomed the incoming members in attendance as observers to today's meeting.

2. Matters to be Considered in Closed Session – N/A

3. Matters Forwarded for Information – N/A

4. Special Presentations/Updates

4.1 International Student Life @ CBU – SU President, Matt Latimer

M. Latimer, along with four students representing international students at CBU, presented a report on issues facing international students in the internal and external communities. The presentation outlined issues found to be damaging to international student experience at CBU, proposed solutions to these problems, and presented an outline of an actionable plan to address the issues.

The main international student issues were identified as language barriers, extracurricular activities, integration, food and culture, and support services. Possible solutions to each of these items were identified along with actionable suggestions. The group suggested that a committee be established with representation from VP International & Aboriginal Affairs, CBU SU Executive committee and an international student from the Students' Representative Council. It was further suggested that this committee be given a \$10,000 budget to collaboratively and innovatively address the concerns outlined in the presentation.

To ensure program initiatives with an eye to integration are fully explored and discussed, it was suggested that a member of the VPA's office be included on the committee. This suggestion was welcomed and accepted.

R. Ibrahim shared his experiences as an international student who attended CBU and cautioned against too much translation. He did agree that some areas of translation would be helpful and appreciated it in the early days of arriving in Cape Breton but stressed that having to speak the learned language pushes individuals to immerse themselves fully in their new surroundings.

Suggestions were made for the committee to explore any grants or funding through various government or external agencies or organizations that could be secured to assist in achieving these goals.

A suggestion was well received to include faculty in the 'buddy system' which if developed could prove beneficial to both students and faculty. As President of CBUFA, S. Stewart offered any support or assistance they could provide. This thought was echoed by A. Manley who also indicated that she would welcome the opportunity to have an individual from Student Services serve on the committee.

Senate agreed that the TLEC committee should review the presentation to address and follow up on any items that may have direct academic implications. TLEC Chair, J. Pyke, agreed that this would be most appropriate and indicated that she will bring this back to the committee for review. For the information of Senate, A. Manley advised that co-curricular records would be produced through Student Services as an add-on to transcripts through various mechanisms.

Senate agreed that during question period of May 1st meeting, a response to the recommendations as presented be requested from the VP International & Aboriginal Affairs and the VP of Finance.

Many thanks were offered to the presenters.

5. Report of the President and Vice-President Academic & Professional Studies (Provost)

5.1 Draft Strategy

Vice Chair T. Urbaniak reminded Senate that this document was originally set to be presented and discussed during a special session on March 14th. Due to the many scheduling issues this presented, it is being circulated for discussion today. Upon the conclusion of the presentation and discussion, Senate will decide to either endorse the document or request a special session to further address any concerns or issues that cannot be resolved today.

President Wheeler referred to the Draft Strategy document as circulated with the meeting material. It was described as a document that sets out the steps for Cape Breton University over the next 5 years and explains how CBU might navigate the challenges facing the University sector. President Wheeler noted that a special session would be worthwhile to ensure that the maximum input on the document is received.

Comments were offered that the Schools and Unama'ki College may not have expressed their thoughts, comments and suggestions on all of the draft documents to this point, so it was felt by many that a special session would be warranted.

Requests for additional information not included in the Draft Strategy, to facilitate conversation during the special session, were identified as: specific details on finances and how they relate to faculty complement, when the hiring pause will be removed, the marketing and recruitment initiatives, and details on planned discussions with CBUSU on 'win-win' supplemental fee opportunities.

It was moved by R. Bailey, seconded by R. Ibrahim to forward further discussion on the Draft Strategy document as presented to a special session after the first week of April. **Motion carried.**

5.2 Draft Mandate for the Acting Vice-President Academic

President Wheeler introduced the mandate document as a means to fill the Vice President (Academic) position on an interim basis. The interim VP(A) will be in place until the completion of a search for a full time VP(A) which is expected to be complete in early to mid 2015.

It was noted that throughout the document any reference to Schools or Deans should also include Unama'ki College and Principal, most notably in items 2, 10 and 11. President Wheeler agreed these changes were necessary and the document would be updated accordingly.

A suggestion was offered that the word "agreeing", in items 1 thru 7 should be replaced with a word with only one meaning or one that could be interpreted in only one way. It was felt that the current wording did not clearly state that the individual would be working toward an agreement rather than agreeing with the listed points.

For clarification purposes, President Wheeler advised that these points will be addressed and changed prior to the circulation of the document.

President Wheeler then advised that a committee will be formed to process those nominated and self-nominated and select the Interim Vice-President (Academic). Senate was asked to nominate two representatives on this committee.

G. D'Cunha nominated Mary Keating as a representative on the committee. M. Keating accepted the nomination with recognition that as Interim Dean of SASS she would decline if this were to be seen as an issue by any Senator.

The following points of order for clarification were addressed prior to the continuation of the nominations; President Wheeler was asked to identify the distribution of committee membership. President Wheeler replied that the committee will be kept as tight with as much inclusion as possible without it being a representative committee. He further replied that the committee, although not fully solidified at this point, should consist of approximately six people: the direct reports to the VP (A), Senate representation, and himself as Chair. Also for clarification, it was determined that Senators who are absent from this meeting can be nominated.

With regard to those that could be nominated from Senate, **it was moved** by S. Profit, seconded by D. Hayes, that Senate representatives nominated to the committee be non-administrative Senators. **Motion carried.** This motion respectfully removed Mary Keating's nomination and acceptance.

A. Manley nominated Tom Urbaniak as a representative on the committee. The nomination was accepted. Following the level of interest shown by members who would accept a nomination, T. Urbaniak rescinded his acceptance and declined the nomination.

S. Inglis nominated Tuma Young as a representative on the committee. The Vice Chair will contact Tuma Young for acceptance as he is not in attendance today. *After the conclusion of the meeting T. Urbaniak contacted T. Young who accepted the nomination and was thus appointed as a Senate representative to the committee.*

M. Finalayson nominated Sheila Profit as a representative on the committee. The nomination was accepted. Also considering the level of interest shown by members who would accept a nomination, S. Profit rescinded her acceptance and declined the nomination.

D. Brown nominated Matt Latimer as a representative on the committee. The nomination was declined. In follow up M. Latimer nominated Brennan Boudreau. The nomination was accepted.

S. Stewart nominated Scott Moir as a representative on the committee. The nomination was accepted.

With no further nominations the nominations of Brennan Boudreau, Scott Moir, and Tuma Young were put to a secret ballot to determine the two Senate representatives on the committee. As a point of order, it was clarified that should T. Young be selected by the vote but decline the nomination, the third nominee not selected by the vote would be appointed as an alternate. The Secretary, G. D'Cunha and the Vice President, Academic, R. Bailey were appointed as scrutinizers. After the submission of the count by the scrutinizers, T. Urbanik announced that Scott Moir and Tuma Young were selected as the representatives from Senate on the committee

5.2 Report of the Vice-President Academic & Professional Studies (Provost)

No report at this time.

6. Question Period - N/A

7. Approval of Minutes

7.1 It was moved by E. Davis, seconded by S. Stewart, the approval of the minutes from the Special Meeting of Senate on January 24, 2014. **Motion carried.**

7.2 It was moved by D. Hayes, seconded by E. Anderson, the approval of the February 7, 2014 meeting. **Motion carried.** Abstentions: 5

8. Business Arising from the Minutes – N/A

9. Report of the Executive Committee

Vice Chair, T. Urbaniak, reported that the Executive committee met on March 7th to set the agenda for this Senate meeting. Members discussed the proceedings for today's meeting of Senate considering the very full agenda and the planned Senate retreat. Details and further information on the retreat will be circulated once finalized.

10. Students' Union Report

Students' Union President, M. Latimer gave a verbal report with the following highlights:

- House Councils have been finalized and the process has moved to an application and interview process for appointment.
- Members attended the Summit on Youth in the Nova Scotia Economy in Halifax.
- Capers Helping Capers will be hosting a curling bonspiel on March 30th and a challenge was extended to anyone submitting a team.
- A student assembly with an open format will be held on March 24th in association with Students Nova Scotia to discuss any student issues that may be presented.
- The transition with the newly elected executive has begun.
- The "More than Yes" campaign has begun and is aimed at promoting a greater understanding of consent among students; it has garnered much media attention.
- A petition for experiential learning in the BBA program has been circulated with the hope of seeing co-op offerings in this program.
- Appreciation was offered to Senate for their attention during the International Life @ CBU presentation and to Vice Chair, T. Urbaniak for ensuring the appropriate follow up was achieved.

In conclusion many thanks were offered to Senate for the experience and guidance offered to the student reps this past year.

On the question of the House Councils, M. Latimer replied that this will not affect the RAs and they will not be replaced. It was also noted that these positions could be a way to address student employment for international students should one seat be dedicated to international students.

With respect to the circulated petition, E. Anderson offered her assistance and knowledge of programs that offer experiential learning.

11. Reports of Other Committees

(a) Academic –Chair D. Hayes referred to the documents circulated with the meeting package noting a slight change in the order of recommendation from the circulation.

The following items were submitted for informational purposes:

- Changes to calendar with regard to Psychology courses
- Changes to HIST 2101 Canada – Conquest to Confederation

- Changes to SPHK 3103 Public Relations in Sport and Recreation
- Changes to HIST 2103 Canada 1867 to the Present

On the question of average prerequisite, A. Manley replied that this is a common practice for many programs and courses and some of those identified are not changes.

Mechanisms are in place to obtain grades from transfer credits as they are not recorded on transcripts.

The following items were recommended for approval:

- 1) Approve EDUC 4XXX Teaching and Learning for a Sustainable Future**
- 2) Approve EDUC XXXX Perspectives on Schooling
(#27 and #28 as circulated)**

It was moved by J. Lewis, seconded by M. Finlayson, to approve EDUC 4XXX Teaching and Learning for a Sustainable Future and EDUC XXXX Perspectives on Schooling as presented.

For the information of Senate, M. Keating advised that these two courses were being presented without the recommendation of the Academic Committee. The committee was divided on the proposal due to the fact that the changes presented were a change to the core and the collapse of two foundation courses into one course. The committee had no issues with the course itself if were to be presented as an elective but were uncomfortable recommending it as presented.

In follow up to these concerns, J. Lewis and P. Howard advised Senate that clarification on core efficiencies with respect to the introduction of these courses was sought from the Nova Scotia Department of Education (DOE). The DOE communicated that this proposed change to the CBU curriculum aligns with their priorities and direction for teacher certification.

S. Stewart also noted that the committee was given communication from DOE that this change is consistent and allowable but a lack of any further detail or information on this direction was not received by the committee. Also noted, was that sustainable education as a core foundation feature was not understood by the committee nor did they see how it would be taught. These reasons were also identified as an explanation for the hesitance in recommending these courses as presented by some committee members. R. Bailey replied that this change or direction has been discussed and investigated at great length and is not a trend in the curriculum; rather, it is a direction DOE is following long term.

This statement that this curriculum initiative, not a goal setting initiative, has been adopted by DOE on a go-forward basis was also echoed by M. Finlayson who teaches in the BEd program.

On the question of the urgency of this proposal, J. Lewis replied that urgency does exist as this proposal has been before the Academic Committee since September 2013 and the original plan was for it to be offered in Spring.

With no further questions on the proposal as presented, consisting of a change to the core, the question was called.

Motion Carried. Nays: 3

**3) Approve NUTR 2XXX Introduction to Normal and Clinical Nutrition
(#2 as circulated)**

It was moved by D. Hayes, seconded by S. Profit to approve NUTR 2XXX Introduction to Normal and Clinical Nutrition as presented. **Motion carried.**

**4) Approve BAET Program Proposal
(#3 as circulated)**

It was moved by D. Hayes, seconded by M. Tanchak to approve the BAET program proposal as presented.

P. Standing was in attendance to provide Senate with background on the proposal. It was described as an increase in the course loading. The increase from 105 to 120 credits would add depth to the program, while allowing for an academic enhancement of students, allow for grad school opportunities, the enhancement of student university life outside academics, the possibility of an increase in retention, and value added courses.

On the question of the three year degree it was noted that this option will still be available. Many comments were offered in support of the proposal and of the rationale provided by P. Standing.

Motion carried.

5) Approve ELEC 216X Process Measurements 1

**6) Approve ELEC 226X Process Measurements 2
(#4 and #5 as circulated)**

It was moved by D. Hayes, seconded by S. Moir, to approve ELEC 216X Process Measurements 1, ELEC 226X Process Measurements 2. **Motion carried.**

7) Approve ELEC 4XXX Advanced Process Controls

8) Approve ELEC 4XXX Advanced Programmable Logic Controllers

9) Approve ELEC 4XXX Analytical Instrumentation

10) Approve ELEC 4XXX Electromagnetic Devices

11) Approve ELEC 4XXX Industrial Electronic Systems

12) Approve ELEC 4XXX Power System Design

(#s 6 thru 11 as circulated)

It was moved by D. Hayes, seconded by K. Brown to approve ELEC 4XXX Advanced Process Controls, ELEC 4XXX Advanced Programmable Logic Controllers, ELEC 4XXX Analytical Instrumentation, ELEC 4XXX Electromagnetic Devices, ELEC 4XXX Industrial Electronic Systems, and ELEC 4XXX Power System Design as presented. **Motion carried.**

**13) Approve Advance Standing for BSc Graduates into BET, PETR & ENVI
(#1 as circulated)**

It was moved by D. Hayes, seconded by M. Latimer to approve Advance Standing for BSc Graduates into BET, PETR & ENVI as presented. **Motion carried.**

14)Approve Requirements for Earning a Second Cape Breton University Undergraduate Degree (#12 as circulated)

It was moved by D. Hayes, seconded by S. Stewart to approve the requirements for earning a 2nd Cape Breton University Undergraduate Degree as presented.

A. Manley explained this proposal as what can and cannot be used to be granted a second CBU degree. **Motion carried.**

15)Approve ANTH 2XXX Introduction to Archaeology (#13 as circulated)

It was moved by D. Hayes, seconded by M. Keating, to approve ANTH 2XXX Introduction to Archaeology as presented. **Motion carried.**

16)Approve ENGL 2XXX Victorian Poetry

17)Approve ENGL 2XXX Romantic Poetry (#14 and #15 as circulated)

It was moved by D. Hayes, seconded by M. Keating, to approve ENGL 2XXX Victorian Poetry and ENGL 2XXX Romantic Poetry as presented. **Motion carried.**

18)Approve HIST 1101 The Ascent of Humankind

19)Approve HIST 1103 The Ascent of Humankind (#16 and #17 as circulated)

It was moved by D. Hayes, seconded by M. Tanchak, to approve HIST 1101 and 1103 The Ascent of Humankind as presented. **Motion carried.**

20)Approve HIST 2XXX History Goes To The Movies (#18 as circulated)

It was moved by D. Hayes, seconded by M. Latimer, to approve HIST 2XXX History Goes to The Movies as presented. **Motion carried.**

21)Approve PHIL 2XXX Science, Knowledge and Proof (#19 as circulated)

It was moved by D. Hayes, seconded by M. Tanchak, to approve PHIL 2XXX Science, Knowledge and Proof as presented. **Motion carried.**

22)Approve POLS 1101 Politics, Law and Social Justice: Canadian Perspectives

23)Approve POLS 1103 Politics, Law and Social Justice: International Perspectives (#20 and #21 as circulated)

It was moved by D. Hayes , seconded by M. Keating, to approve POLS 1101 Politics, Law and Social Justice: Canadian Perspectives and POLS 1103 Politics, Law and Social Justice: International Perspectives as presented. **Motion carried.**

24)Approve POLS 2111 Canadian Public Administration

25)Approve POLS 2113 Canadian Public Sector Management (#22 and #23 as circulated)

It was moved by D. Hayes, seconded by M. Latimer, to approve POLS 2111 Canadian Public Administration and POLS 2113 Canadian Public Sector Management as presented. **Motion carried.**

26) Approve SPHK 1XXX Physical Activity and Sport Practice

27) Approve SPHK 1XXX Theories and Concepts in Physical Activity and Sport

(#24 and #25 as circulated)

It was moved by D. Hayes, seconded by S. Stewart, to approve SPHK 1XXX Physical Activity and Sport Practice and SPHK 1XXX Theories and Concepts in Physical Activity and Sport as presented.

Motion carried.

28) Approve SPHK 2XXX Sport and Recreation Delivery in the Canadian Context

29) Approve SPHK 2XXX Sport and Recreation Management (#26 and #27 as circulated)

It was moved by D. Hayes, seconded by S. Stewart, to approve SPHK 2XXX Sport and Recreation Delivery in the Canadian Context and SPHK 2XXX Sport and Recreation Management as presented. **Motion carried.**

Following the Academic Committee report, Senate gave unanimous support to move to agenda item number 12 to allow for S. Stewart to excuse himself. Following the report on the Board of Governors, committee reports resumed as per norm.

(b) QA - Chair, G. Chen referred to the committee report circulated with the meeting package and the Quality Assurance Final Report on the School of Professional Studies. **It was moved** by G. Chen, seconded by M. Latimer, to approve the Quality Assurance Final Report for SPS as presented. **Motion carried.**

(c) Bylaws – Chair, J. Connell referred to the documents circulated with the meeting package. **It was moved** by J. Connell, seconded by J. Bailey, to approve the Department of Political Science bylaws as presented. **Motion carried.**

It was further established that, following the approval of bylaws for Schools, Unama'ki College, or departments going forward, an established portion of the Intranet be dedicated to them so that they can be accessed by the University community.

(d) P & R – Chair, G. Carre referred to the report circulated with the meeting package and welcomed any questions or comments.

(e) TLEC – Chair, J. Pyke reported that other than what was circulated there is nothing additional to report.

(f) Nominating – No report at this time.

(g) Research – No report.

12. Board of Governors' Report

S. Stewart reported that the Board of Governors met on February 25th with the following highlights:

- LCI Financial Statements were circulated
- Mr. MacInnis reviewed the CBU Financial statements to January 31st
- The tentative CBUFA agreement was ratified
- Bylaws Committee suggested changes to the Presidential Search Committee composition. With a friendly amendment these changes were approved.
- PowerPoint presentation on the updated Strategic Plan and 2014/15 budgeting
- Dale Keefe provided a presentation on the Annual Research Report & Strategic Research Plan

13. Confidential Business – N/A

14. Adjournment

There being no further business, the meeting was adjourned at 4:43 pm.

Godwin D'Cunha, Secretary