

# Senate Minutes

October 18, 2013  
Senate Chamber CE-339

Chair, D. Lionais, called the meeting to order at 1:33 pm.

## 1. Roll Call and Declaration of Quorum

### **Present:**

Amin Al-Turkistani, Stephen Augustine, Judy Bailey, Brennan Boudreau, Debbie Brennick, Dannie Brown, Geoff Carre, Jane Connell, Dennis Curry, Eddie Davis, Godwin D'Cunha, Maureen Finlayson, Odette Griscti, Barb Glassey, Louis Guimond, Derrick Hayes, Rany Ibrahim, Mary Keating, Dale Keefe, Jane Lewis, Doug Lionais, Gordon MacInnis, Alexis Manley, Patricia McCann, Ben McNutt, Martin Moy, Joe Parish, Joanne Pyke, Wei Shang, Scott Stewart, Mike Tanchak, Tom Urbaniak, David Wheeler, Julie-Anne Wroblewski, Eileen Smith-Piovesan, Shawn Bethke

### **Regrets:**

Eleanor Anderson, Robert Bailey, Ed Barre, Robert Campbell, George Chen, Nicole Dixon, George Karaphillis, Cyril MacDonald, Matt Latimer, David McCorquodale, Scott Moir, Andy Parnaby

### **Absent:**

Andrew Skinner

## 2. Matters to be Considered in Closed Session

**It was moved** by M. Tanchak, seconded by S. Stewart to move into Closed Session for the purpose of conducting confidential business. **Motion carried.** Visitors were asked to leave the room until confidential business was completed.

**It was moved by** M. Tanchak, seconded by D. Keefe to move to Open Session following the completion of confidential business. **Motion carried.**

Invited guests were asked to return to the meeting upon the completion of the confidential business.

## 3. Matters Forwarded for Information

A. Manley presented the enrollment report included in the meeting material. It was noted that these numbers are static and were current to the time in which they were captured. Declines were noted in the some categories. Concerns for the declines was described as disappointing but not unexpected. These numbers underscore the need for a strong emphasis on recruitment and retention and a need for improvements in the effectiveness of marketing for CBU.

On the question of low numbers in the 'new' category, it was explained that these numbers are new to CBU not new to the program.

#### 4. Special Presentations/Updates

Representatives from the IT Services department gave an overview of the new tool, SharePoint, being used by Senate as a document sharing mechanism. Senators were given step by step instructions to view the meeting packages and advised that much more can be done with the application. Committees wishing to use SharePoint for their document sharing can contact Bruno MacInnis or Kyla Horne for assistance. On the question of the meeting packages being printed and circulated as in the past, Chair D. Lionais replied this will be discussed with the Executive at their next meeting. Many thanks were extended to Debbie Rudderham, Bruno MacInnis and Jacqueline Cote for their time, efforts and continued support on the implementation of SharePoint.

#### 5. Report of the President and Vice-President Academic & Professional Studies (Provost)

##### 5.1 Report of the President

President Wheeler gave a verbal report with the following highlights:

- Thanks were offered to those involved in the coming Convocation ceremony.
- With the results of the recent Provincial election electing a new Government, this may or may not lead to changes in the Provincial funding formula over the long term. CBU intends to highlight the fact that Cape Breton Island serves 15% of the Nova Scotian population and that CBU is the only University on CBU and currently receives less than 6% of the funding envelope.
- The search for the new Dean of SASS is expected to conclude within the next few weeks with the search for the new Dean of SSOB at the long list stage.
- A process has begun of preparing our first annual research report and our Research, Innovation, and Commercialization strategy.
- Two new Tier II Canada Research Chairs will be announced in November.
- The Verschuren Centre has secured commercial sponsorship for a number of projects and is moving toward stable operations.
- An innovation fund is been established surrounding program renewal and development in efforts to address the current and predicted enrolment challenges.
- During the annual Alumni Awards Gala Dr. Eleftherios (Terry) Hadjiskerkotis, among others, was honoured with a Lifetime Achievement Award.
- Dr. Stephanie Inglis has been awarded the Anne Marie MacKinnon Educational Leadership Award, one of only three annual awards presented by the AAU.
- Effort continue on the new branding strategy for CBU and ensuring the CBU story gets out to the communities locally, nationally and internationally.

On the question of the Innovation Fund, President Wheeler replied the Innovation Fund will be grants made available to develop any proposal that stands a good chance of delivering a new or extended market of 100-200 new students per annum. Examples of looking at programs with an 'outside the box' view were discussed and the expressed hope that these proposals could be acted on in a timely manner.

#### 6. Question Period – N/A

#### 7. Approval of Minutes

**8.1 It was moved** by S. Stewart, seconded by B. Boudreau, the approval of the minutes from the September 20<sup>th</sup> meeting. **Motion carried.** Abstentions: 3



## **8. Business Arising from the Minutes – N/A**

## **9. Report of the Executive Committee**

Vice Chair, T. Urbaniak reported that prior to this meeting of Senate, faculty met to elect representative to the Board of Governors and was please to announce Scott Moir and Judy Bailey have been chosen. The Executive committee met on October 4<sup>th</sup> to set the agenda for this Senate meeting. Highlights of this meeting and topics of discussion were as follows:

- Further discussions on the Senate retreat were discussed with further details to be announced at a later date.
- Executive members were identified to meet with the short listed individuals for the position of SASS Dean.
- The challenges of populating the Committee membership was discussed. It was determined that the Nominating Committee will be tasked with ensuring a full slate of committee members is complete for the following term at the last meeting of Senate each June.
- Question period was explained as a time on the agenda where a question that has been submitted in advance is addressed. Typically these questions might require time for preparation or research and are submitted two weeks in advance of the Senate meeting to any member of the Executive Committee or the Recording Secretary.

## **10. Students' Union Report**

On behalf of the Students' Union President, SU Vice-President, B. Boudreau referred to the written report circulated prior to the meeting. Highlight of the report are as follows:

- Although official numbers are not available yet, voter turnout was up and it is the hope this is due to the on-campus polling stations.
- The updated strategic plan focuses on three main points: Improve Student Life & Increase Student Engagement; Increase Quality & Accessibility of Education; and Deepen Roots in the Community.
- The Capers Helping Capers campaign is approximately half way to is \$20,000 goal.
- CBUSU continues to review the referendum to de-federate from CFS. Legal representation has been passed to John Westdal of Sevingy Westdal law firm in Ottawa and a Pre-Trial Conference date has been set for April 11<sup>th</sup>.
- Pending budget review and approval, a graphic designer will be hired to assist the Director of Communications.
- Congratulations were extended to Dennis Curry as Chief Returning Officer for the SU by-election and Kelly Lindenschmidt as the Jennifer Keeping representative on the Students' Representative Council (SRC).
- The Sexual Diversity Centre is in the process of developing and Advisory Board.
- All societies have received their funding and are active around campus.

## **11. Reports of Other Committees**

**(a) Nominating** – On behalf of *Pro-tem* Chair, D. McCorquodale, D. Brown referred to the slate of committee members as circulated with the meeting material with the following changes:

- QA Committee - G. Karaphillis has been corrected from SST to SSOB and includes Andy Parnaby
- Bylaws and Procedures now includes Eleanor Anderson and Jane Lewis

- TLEC now includes Danny Brown and Wei Shang
- Nominating now includes Martin Moy
- Planning & Review now includes Odette Gristci

**It was moved** by D. Brown, seconded by D. Curry to accept the slate of Committee Membership as presented and revised. **Motion carried.**

**(b) Bylaws** – Chair, J. Connell, reported verbally that the committee has met to review the bylaws received by the Committee. SPS bylaws will be presented to Senate for approval at the next meeting.

**(c) TLEC** – *Pro-tem* Chair, S. Profit reported verbally that the committee met where a sub-committee is being organized to review an online learning policy with an expectation that it will be presented to Senate in the near future.

**(d) Academic** – no items to report at this time.

**(e) Planning and Review** – Chair, G. Carre report the committee met where he was elected Chair.

**(f) QA** – *Pro-tem* Chair, M. Keating reported the committee will meet to elect a Chair now that a full compliment has been established. The reviews continue for SSOB and SPS with external reviewers being selected and recommended to the VPA.

**(g) Research** – D. Keefe report the committee met where R. Campbell was elected Chair. The committee will be working on a Research Activities Report to present to Senate at a later date.

## **12. Board of Governors' Report – N/A**

## **13. Confidential Business – N/A**

## **14. Adjournment**

The next Senate meeting is scheduled for Friday, November 15, 2013.  
There being no further business, the meeting was adjourned at 3:17 pm.

  
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Godwin D'Cunha, Secretary