

Senate Minutes

December 14, 2012
Senate Chamber CE-339

Chair, D. Johnson, called the meeting to order at 1:36 pm.

1. Roll Call and Declaration of Quorum

Present:

Hosam Al-Arabi, Judy Bailey, Keith Brown, Dannie Brown, Dennis Curry, Godwin D’Cunha, Margaret Dechman, Nicole Dixon, Maureen Finlayson, Barb Glassey, Louis Guimond, John Harker, Patrick Howard, Adam Jamieson, Diane Janes, David Johnston, Mary Keating, Sue Korol, Michelle Lahey, Alana Lawrence, Doug Lionais, Jessie MacDonald, John MacKinnon, Alexis Manley, Stewart McCann, David McCorquodale, Rod Nicholls, Joe Parish, James Preen, Sheila Profit, Joanne Pyke, Mike Tanchak, Shawn Bethke

Regrets:

Eleanor Anderson, Robert Bailey, Ed Barre, Jane Connell, Maile Graham-Laidlaw, Derrick Hayes, Rany Ibrahim, Dale Keefe, Mary Suzanne MacEachern, Gordon MacInnis, Lynn MacLean, Eileen Smith-Piovesan, Scott Stewart

Absent:

Scott Moir, Carl Mercer

2. Matters to be Considered in Closed Session

It was moved by M. Tanchak, seconded by J. MacKinnon, to move into Closed Session for the purpose of conducting confidential business. **Motion carried.**

2.1 Approval of the Confidential Minutes

It was moved by M. Keating, seconded by S. Bethke, approval of the Confidential Minutes of the November 16, 2012 meeting. **Motion carried.** Abstentions: 2

There being no further confidential business, it was moved by M. Tanchak, seconded by D. Janes to move to Open Session. **Motion carried.**

3. Matters Forwarded for Information – N/A

4. Special Presentations/Updates – N/A

5. Report of the President and Vice-President Academic & Professional Studies (Provost)

5.1 Report of the President

President Harker reported that during the past month he has continued talks with Government and other surrounding state of financing the University sector. With nothing further to report he welcomed questions following the report of the Vice-President.

5.2 Vice-President Academic & Professional Studies (Provost)

On behalf of Robert Bailey, John MacKinnon provided a verbal report with the following highlights:

- Fall term course evaluations were carried out successfully with a few minor setbacks. Paper evaluations were completed for on campus courses with online courses being completed electronically. A full report will be presented to the TLEC committee in early 2013 along with recommendations for future evaluations.
- Three areas of campus infrastructure renovations continue.
- A draft outline of the 2013 Academic Plan will be present to the President and Vice-Presidents next week, followed by a presentation to the Planning and Review Committee. It will then be discussed with the new President in mid-January and a planned presentation to the University community in late January.

Referring to J. MacKinnon's comment on the new President, President Harker noted that, as circulated in a memo, the Presidential Search Committee has concluded their search. The committee will present their selected candidate to the Board of Governors for their consideration at a special meeting on January 14, 2013.

6. Question Period

- 6.1** Will there be any effort in the renovations of buildings to fully implement the name changes to the buildings (changes to door plaques, changes to the timetable, changes to the office numbers in electronic communications) that have now been in effect for the last few years?
- 6.2** If such a renovation to door plaques could be initiated, would it also be possible to initiate a re-numbering of the rooms in various buildings so that internal consistency is maintained and new students, new faculty, and visitors are able to find the places they need to be?

In response to question 6.1, President Harker responded that in the areas of renovations, signage will be addressed with the consistency outlined in the question. With regards to the timetable, every effort will be made to reflect any such changes but that with the ever changing status of the timetable it may not always be possible.

On the question if the University community will be consulted with regard to the numbering, President Harker replied that a comprehensive consult will most likely not take place on this matter. He further replied that those tasked with the project have the knowledge to develop a logical pattern.

7. Approval of Minutes

7.1 It was moved by M. Lahey, seconded by A. Jamieson, the approval of the minutes from the November 16, 2012 meeting. **Motion carried.** Abstentions: 3

8. Business Arising from the Minutes – N/A

9. Report of the Executive Committee

Vice Chair, D. Lionais reported that the Executive Committee met on November 30th. Highlights of the meeting and topics of discussion were as follows:

- Agenda was set for this meeting of Senate
- Reviewed the question submitted for Question Period
- Discussed the Special Meeting of Senate to present the Academic Plan

10. Students' Union Report

Students' Union President, M. Lahey, provided a verbal report with the following highlights:

- Thanks were offered to faculty and staff who participated in the Honours banquet
- An encouraging turnout attended a municipal alcohol policy public discussion and plans for follow up meetings have been organized
- The principal of Centre Scolaire Etoile de l'Acadie has expressed interest in partnering with the Students' Union to provide a stronger presence of the French speaking student body
- The Therapeutic Paws of Canada 'staff' were on campus this past week and were very well received. The dogs are scheduled to return in April
- The Farmer's Market will be held only once a month in the Great Hall in the hopes of attracting a larger group of vendors
- During February, the SU will be hosting a Gordie Sampson Songcamp

11. Reports of Other Committees

(a) Academic – on behalf of Chair, S. Stewart, R. Nicholls, referred to the documents circulated with the meeting package.

1. Prerequisites Change

It was moved by D. Janes, seconded by M. Finlayson, that Senate approve dropping the Social Studies, Science/Math, and English prerequisites for entry into the Bed Intermediate/Secondary program at CBU.

It was explained by R. Nicholls this item was being brought forward from the Education Department and is intended to bring programming at CBU in line with other universities. A concern that there being no English at the core could decrease the effectiveness of teaching.

On the question if CBU is currently at a disadvantage with other universities with its current prerequisites, it was explained that yes, a student may wish not to enroll at CBU if additional prerequisites exist that do not at other universities for the same program.

This requirement was dropped some 12-18 months ago by the Province and it was felt that lobbying the NS Department of Education to revisit the issue should be acted upon.

Yea: 26 Nays: 5 Abstentions: 2 Motion carried.

2. Calendar of Events

It was moved by R. Nicholls, seconded by A. Manley, that Senate approve the Calendar of Events as presented. **Motion Carried.**

3. Renaming of Bachelor of Technology in Emergency Management

(i) **It was moved** by R. Nicholls, seconded by D. Janes, a name change from Bachelor of Technology in Emergency Management to Bachelor of Emergency Management Studies. Canadian Coast Guard College Representative, L. Guimond, read a prepared statement in support of the motion. President Harker also added his support and echoed L. Guimond's statement that this change can enhance the partnership between CBU and the CCGC. On the question if this will be approved by MPHEC, D. McCorquodale advised this is already approved. **Motion Carried.**

(ii) **It was moved** by R. Nicholls, seconded by A. Jamieson, to approve the following courses:
EMGN 4XXX Keystone to Emergency Management (3 credits);
EMGN 4XXX Cultivating Emergency Management Alliances (3 credits);
EMGN 4XXX Communicating Emergency Management (3 credits);
EMGN 4XXX Taxonomy and Anatomy of Hazards (3 credits);
EMGN 4XXX From Risk to Resilience (3 credits);
EMGN 4XXX Business Continuity Planning (3 credits);
EMGN 4XXX Response: Who's Running the Show? (3 credits);
EMGN 4XXX Recovery: Building the New Normal (3 credits);
EMGN 4XXX Exploiting the Potential of Technology (3 credits);
EMGN 4XXX Leadership: Black, White or Grey? (3 credits);
EMGN 4XXX Managing Management (3 credits);
EMGN 4XXX Emergency Management in a Globalized World (3 credits);
EMGN 4XXX Emergency Management Practicum (6 credits).

A discussion was held surrounding the prerequisites of the program and individual courses as well as electives. It was decided that the concerns expressed were issues that could be brought to the proponent for clarification and could be easily adapted if the courses were already approved.

It was noted that exclusions of the old 6 credit courses were not identified and Emergency Management Practicum states "all EMGN courses" but that should be specified in terms of credits since there will be electives soon.

Motion Carried.

4. MA Degree in Heritage Management

It was moved, by R. Nicholls, seconded by M. Lahey, to approve the MA Degree in Heritage Management. It was noted this proposal has been in progress for six years and many housekeeping items have been identified and corrected. Senators are asked to report any such anomalies that may have been overlooked. **Motion carried**

(b) Planning & Review – Chair, M. Keating, reported verbally that the committee is currently focused on two areas. A draft process template for the various agreements has been sent to K. Brown and A. Manley with comments and suggestions received from both. This area has been put on hold to focus on the pre-budget report for presentation at the special meeting of Senate early in the new year. Academic Committee and early Senate policies are also slated for review to ensure any required updates are initiated.

With regard to the work being done by the committee on the agreements, President Harker expressed concern this work may be beyond the purview of Senate. He further wanted it noted that his responsibilities with regards to processes and agreements will not be abandoned. In follow up, M. Keating responded that she did not think the committee was working outside their boundaries and the committee is concerned only with the academic pieces of the agreements. Their concern or focus is not on the administrative portions. It was suggested that with no document to refer to, Senators outside the committee could not offer opinions or suggestions. It was also suggested that the committee and President Harker communicate further to address any issues that may exist.

(c) Nominating – Chair, D. Brown referred to the Standing Committees of Senate list circulated with the meeting package, noting the following updates:

Appeals Committee - Sylvia Burrow with alternate Barry Moore
Budget Advisory Committee – Mary Keating (SASS) with the SSOB representation still vacant

On the question of the QA Committee Chair, M. Keating advised that an issue of availability and scheduling exists and the committee is working to select a Chair. The committee will be working with Dannie Brown to see if a shuffle in committee membership might alleviate this issue.

(d) Bylaws – Interim Chair, M. Lahey, referred to the amended bylaws for the Department of Math, Physics and Geology circulated with the meeting package. It was also requested that when Schools and Departments are submitting their updated bylaws for review a date be added.

It was moved, by M. Lahey, seconded by S. Profit, the approval of the Department of Math, Physics and Geology bylaws as presented. An editorial change in the footer to the department name was noted. After a discussion on various items that must be addressed prior to approval being granted, the motion was **withdrawn**. All items discussed will be brought back to the committee for further review.

(e) TLEC - Chair, P. Howard, provided a verbal report detailing the completion of the course evaluation process and will meet with the VP Academic in the new year to discuss the process going forward. The committee has been busy with preparations for the STLHE conference to be held in partnership with the CGCC at CBU in June. Shauna Walters has been brought on board as the conference coordinator and STLHE executives will be on site in early January for a site visit.

Anyone who may be submitting an RPF or would like to assist in the review process may contact Matthias Bierenstiel for further information.

(g) Research – Chair, J. Preen, reported that at the recent meeting of the committee they made minor edits to the Integrity in Research and Scholarship policy that they hope will be ready for presentation to Senate at its next meeting. The committee also reviewed Center and Institutes Policy and will provide feedback to Research and Graduate Studies.

For the information of Senate, the Research Appeals committee has also been staffed as follows:

Student Member - Sarah Penney with alternate Robert Lovell
Non Animal User - Doug Lionais with alternate Avis Mysyk
Faculty, Expertise in Ethics – Rod Nicholls with alternate Scott Stewart
Wider Community Member – Bill Davey with alternate Melissa Lee Ross
Ethic\Animal Care Experience Member – Barb Glassey with alternate Ed Barre

QA – No report.

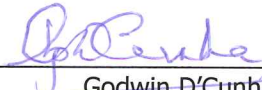
12. Board of Governors Report

- M. Keating reported the Board met on December 7th noting the meeting had a very light agenda.
- Presidential Search Committee will present their recommendation to the Board on January 14th
 - The Treasurer's Budget report was presented, spotlighting the under utilization of residence

13. Confidential Business – N/A

14. Adjournment

The next Senate meeting is scheduled for Friday, February 8, 2013
There being no further business, the meeting adjourned at 3:06 pm.



Godwin D'Cunha, Secretary