

Senate Minutes

October 19, 2012
Senate Chamber CE-339

Chair, D. Johnson, called the meeting to order at 1:35 pm and welcomed new Senator Scott Moir.

1. Roll Call and Declaration of Quorum

Present:

Eleanor Anderson, Judy Bailey, Ed Barre, Keith Brown, Dannie Brown, Dennis Curry, Godwin D'Cunha, Margaret Denchman, Barb Glassey, Maile Graham-Laidlaw, Louis Guimond, Patrick Howard, Rany Ibrahim, Diane Janes, David Johnson, Mary Keating, Dale Keefe, Michelle Lahey, Alana Lawrence, Doug Lionais, Jessie MacDonald, Mary Suzanne MacEachern, Gordon MacInnis, Lynn MacLean, Stewart McCann, Scott Moir, Rod Nicholls, James Preen, Sheila Profit, Scott Stewart

Regrets:

Robert Bailey, Jane Connell, Nicole Dixon, Maureen Finlayson, John Harker, Derrick Hayes, Adam Jamieson, Sue Korol, Craig MacMullin, Alexis Manley, David McCorquodale, Joe Parish, Joanne Pyke, Mike Tanchak, Eileen Smith-Piovesan

Absent:

Hosam Al-Arabi, John MacKinnon, Carl Mercer

2. Matters to be Considered in Closed Session

It was moved by S. McCann seconded by D. Janes to move into Closed Session for the purpose of conducting confidential business. **Motion carried.**

It was moved by S. Profit, seconded by D. Curry, to move back in to open session following a closed session discussion. **Motion Carried.**

3. Matters Forwarded for Information

On behalf of A. Manley, R. Nicholls presented the enrollment report circulated with the meeting package. G. MacInnis provided some context to the reported increase of 4%. Senators were asked to bear in mind that these numbers do include the large January enrollment numbers from the Saudi Cultural Bureau. Should these numbers be stripped from the report, the impact to these numbers would result in approximately a \$900,000 short fall to the fall/winter targets.

Recognizing the large international student population at CBU, a question was raised on an international student enrollment cap and if governments are looking at enforcing such a cap. G. MacInnis replied that the Federal government recently announced its intentions to double international student enrollments in Canada and Provincial government, at this point, has not introduced this policy. CBU currently has a 27 to 28 percent international enrollment and most likely could not follow suit if this policy were introduced. A provision through the funding formula states that international enrollment shall not exceed 15% for the purpose of funding. This policy has not been fully enforced but has recently been debated and is likely to be raised again.

Senators were also reminded these numbers were correct at 10:00 am on October 1, 2012 and only at that point in time. These numbers fluctuate quite frequently and are a snap shot at that point only.

On the question of transfer students with credits it was advised that these students are counted in the new to CBU category with further drilled down numbers available in RADAR.

4. Special Presentations/Updates – n\a

5. Report of the President and Vice-President Academic & Professional Studies (Provost)

5.1 Report of the President

In his absence, Chair, D. Johnson presented a report circulated in the meeting package from President Harker.

5.2 Vice-President Academic & Professional Studies (Provost)

On behalf of Robert Bailey, R. Nicholls presented a verbal report with the following highlights:

- Shawn Bethke will be the new Director of Library Services effective November 1, 2012.
- Stephen Augustine will be the new Principal of Unama'ki College effective January 1, 2013.
- CBU's Research Office has worked together with two external candidates who submitted applications for Canada Research Chairs (Tier 2). We will hear the results of these applications next spring. We will also hear the results of an internal application in the near future.
- Next month at Senate, R. Bailey has arranged a special presentation of a new, online course evaluation tool. Meanwhile, all course evaluations this fall will be done on paper except a TBA target group of courses.

Evaluation packages will be sent to faculty as they have been in the past, with the exception of last year.

6. Question Period – N/A

7. Approval of Minutes

8.1 It was moved by A. Lawrence, seconded by S. Stewart, the approval of the minutes from the June 15, 2012 meeting. With two noted amendments, **motion carried**. Abstentions: 4

8. Business Arising from the Minutes

Follow up to the Board of Governors' Report, M. Keating advised she did write the letter and with the executive's approval on its content, submitted it to the Chair of the Board and will advise on any reply received.

9. Report of the Executive Committee

Vice Chair, D. Lionais reported that the Executive committee met on October 19th to set the agenda for this Senate meeting. Highlights of the meeting and topics of discussion were as follows:

- Retreat to be held to do a review process on Senate
- The status of the CBU intranet

10. Students' Union Report

Students' Union President, M. Lahey, gave a verbal report with the following highlights:

- The SU is completing their Democracy Week which focused on the importance of participating in elections.
- A question period format was held with Mark Eyking and Roger Cuzner to answer questions from students and everyone was encouraged to see students challenging MPs. Thanks were offered to Chair, D. Johnson for moderating the forum.
- A successful debate was held with all five candidates running for mayor with a very strong turn out and very relevant questions and comments from those in attendance.
- A request to have a polling station on campus was denied, the clerk's office felt time would be better spent with the sharing of information and education.
- A formal announcement will be made to welcome 3 new council members to complete the council.
- A meeting will be held with Addiction Services on October 23rd to discuss the culture surrounding drinking on campus.
- A town hall will be held on October 30th in the Pit to discuss better classroom efficiency.
- The Honours Banquet will be held on November 30th where Board of Governors member of Senate, Rany Ibrahim will be the guest speaker.

On the question of the Farmers' Marker, M. Lahey replied they are tweaking the best they can and were in contact with the vendors who confirmed they would show up and they did not.

Many thanks and congratulations were offered to the Students' Union on the mayoral debate and the entire democracy week.

11. Reports of Other Committees

(a) Research - Chair, J. Preen, referred to the document circulated with the meeting package noting one small change: RAC Chair is now Catherine O'Brien. The committee met on October 12 where the committee reviewed the Integrity in Research and Scholarship policy and the hope is to have the town hall in November. The RP Competition has begun with a November 5th deadline.

D. Keefe added that the RP Grants have moved to an electronic submission system and advised anyone submitting in the fall to sign up for one of the information sessions to obtain a user name and password.

(b) Planning & Review – Chair, M. Keating, reported verbally that the committee met where they set out their orders of business surrounding the affiliation agreement, the pre-budget report and the various polices.

(c) Academic – Chair, S. Stewart, reported verbally that the committee met on October 18th and will have motions from this meeting to bring before Senate at its November meeting.

On the question of a time line to have submissions to the committee for a 2013 approval date, previous Chair, D. Janes replied that the latest date advisable would be the end of January or early February and should be submitted with full approval as detailed in the decision matrix.

(d) QA – no items to report at this time.

(e) Bylaws – On behalf of Chair, J. Connell, E. Anderson reported verbally that the committee has met twice and noted the following:

- A reminder email will be sent to Chairs of Departments and Schools to review their bylaws.
- Emails will be sent to those whose bylaws have been received by the committee with small adjustments and tweaks.
- The process of the orientation of new Senators and a post interview\exit survey to those completing a term on Senate
- The committee will meet again on October 24th

(f) Nominating – Chair, D. Brown reported the committee met electronically to elect him as Chair. Scott Moir has been added as the alternate for Chair, David Johnson and Senators are reminded that during School meetings the vacancy of representatives on the Budget Advisory Committee should be addressed. Regarding vacancies for general membership on various committees, D. Brown asked that any names of interested individuals be forwarded to him for placement on the committees.

(g) TLEC – Chair, P. Howard, reported verbally that Matthias Bierenstiel has generated a report on his activities and initiatives as Faculty Liaison. The report was not in a finished status but will be presented to Senate upon completion. It is hoped this will become a regular report from TLEC. Some members of the committee attended webinars on the new system and will meet with the VPA to discuss further.

On the question of why the paper evaluations were brought back, it was explained that last year the system used was less than perfect and options to streamline a more efficient process are being explored. M. Keating also advised that under the MOU this option must be available until the system performs efficiently with proper access and reporting results can be delivered.

12. Board of Governors' Report – N/A

13. Confidential Business

Although not confidential business, M. Keating advised as a follow up to a document submitted last year, MPHEC has passed the concentration in French.

Further to there being no other section for special announcements, it was suggested that a section

be added to the agenda for future meetings.

Again, not confidential and for the information of Senate, K. Brown advised that next week will see Cape Breton at the centre of national meetings and discussions on Aboriginal Economic Development. CANDO (Council for the Advancement of Native Development Officers) will have its annual conference in Membertou with several hundred Economic Development Officers and officials addressing issues of national concern. CBU will host a roundtable comprised of First Nation, Métis and Inuit university students who are currently enrolled in Business. This roundtable will discuss barriers as well as the template for what may be Canada's first text book on Aboriginal Economic Development and Best Practices. The week will close with a SSHRC Funded Roundtable comprised of both academics and practitioners of Aboriginal Economic Development with a focus on best practices in partnerships. A detailed schedule of events is located on the Crawford website (www.cbu.ca/crawford) and all Senators are encouraged to participate in some of the events.

14. Adjournment

The next Senate meeting is scheduled for Friday, November 16, 2012.
There being no further business, it was moved by S. Profit to adjourn at 2:27 pm.



Godwin D'Cunha, Secretary