

Senate Minutes

September 21, 2012
Senate Chamber CE-339

Vice President Academic & Professional Studies (Provost), R. Bailey called the meeting to order at 1:35 pm and welcomed new and returning Senators.

1. Roll Call and Declaration of Quorum

The recording secretary took roll call and quorum was declared.

Present:

Robert Bailey, Judy Bailey, Keith Brown, Dannie Brown, Jane Connell, Dennis Currie, Godwin D’Cunha, Margaret Dechman, Nicole Dixon, Maureen Finlayson, Barb Glassey, Maile Graham-Laidlaw, Louis Guimond, John Harker, Patrick Howard, Rany Ibrahim, Adam Jamieson, Diane Janes, David Johnson, Mary Keating, Dale Keefe, Sue Korol, Michelle Lahey, Alana Lawrence, Jessie MacDonald, Mary Suzanne MacEachern, John MacKinnon, Lynn MacLean, Alexis Manley, Stewart McCann, David McCorquodale, Rod Nicholls, Joe Parish, James Preen, Joanne Pyke, Scott Stewart, Mike Tanchak

Regrets:

Hosam Al-Arabi, Eleanor Anderson, Ed Barre, Derrick Hayes, Doug Lionais, Gordon MacInnis, Carl Mercer, Sheila Profit

Absent:

Craig MacMullin

2. Election of Chair, Vice-Chair and Secretary

R. Bailey called for nominations for the Chair. M. Keating nominated David Johnson for Chair, seconded by M. Lahey and with no further nominations David Johnson was elected as Chair of Senate.

The duties of Chair were then passed to D. Johnson and he called for nominations for a Vice-Chair. M. Keating nominated Doug Lionais for the position of Vice-Chair, seconded by G. D’Cunha. With no further nominations Doug Lionais was elected at Vice-Chair.

Nominations for Secretary were then accepted. S. Stewart nominated Godwin D’Cunha for the position of Secretary and with no further nominations Godwin D’Cunha was elected Secretary.

3. Matters to be Considered in Closed Session

It was moved by M. Tanchak, seconded by D. Janes to move into Closed Session for the purpose of conducting confidential business. **Motion carried.**

It was moved by D. Janes, seconded by M. Tanchak, to move back in to open session following a closed session discussion. **Motion Carried.**

4. Matters Forwarded for Information

A. Manley referred to a memo circulated with the meeting package detailing one addition to the June CIC graduation list.

5. Special Presentations/Updates – n/a

6. Report of the President and Vice-President Academic & Professional Studies (Provost)

6.1 Report of the President

President Harker gave a verbal report with the following highlights:

- He attended the CIC Convocation in June and during this time took the opportunity to reaffirm CBU's relationship with the CIC. A further emphasis is going to be put in to fostering faculty and student exchange. Due to various reasons, these efforts have been put off in the past and with Egypt's current stability this exercise will be embraced and developed to its fullest.
- A recent visit to China, along with Premier Dexter, saw President Harker sign a memorandum between CBU and a Chinese energy and research company. This company has shown interest in duplicating the current research model between CBU and Yava Technologies of Ontario.
- At the meetings of the Association of Atlantic Universities (AAU), Heather Sparling received one of the three teaching awards. AUCC President, Paul Davidson, was very impressed and moved by her presentation and will be carrying it in their publication, Current Affairs.
- On September 27th, talks between Government Deputy Ministers and Nova Scotia Universities will begin to review progress and the future of operating grants.

6.2 Vice-President Academic & Professional Studies (Provost)

Robert Bailey gave a verbal report with the following highlights:

- At the June meeting of the Board of Governors the Mission, Vision and Values statement was approved.
- Dean of Research, Dale Keefe, detailed the recent Research Chair appointment as follows: Five successful Chair searches have been completed seeing Dr. Martin Mkandawire appointed as the Industrial Research Chair in Mine Water Management and Dr. Ken Oakes appointed as the Industrial Research Chair in Environmental Remediation in connection with Verschuren Centre. Also, three tier two CRC nominations have been completed. Thanks were offered to the Chairs, faculty and student representative on these committees.
- The search for a new Principal of Unama'ki college is in its final stages and the successful candidate should be in place in November and the Director of Library Services search should conclude in early October.
- Work has begun on the 2013-2014 Academic Plan which will be subject to a special meeting of Senate in January and may be termed "Challenges of Change". Various members of the CBU community have been and will be further engaged for input.
- As of Monday, September 24th, what is now known as Student Services Centre will be called Registrar's Office.

7. Question Period – N/A

Chair, D. Johnson, explained for the benefit of new Senators, that Question Period is a dedicated portion of the meeting for a question to be addressed that has been submitted in advance of the meeting. Typically these questions would require time for preparation or research and are submitted two weeks in advance of the Senate meeting.

8. Approval of Minutes

8.1 It was moved by R. Bailey, seconded by M. Keating, the approval of the minutes from the June 15, 2012 meeting. One correction was noted to the name of the Henan Agricultural University.
Motion carried. Abstentions: 16

9. Business Arising from the Minutes – N/A

10. Report of the Executive Committee

D. Johnson reported that the Executive committee met on September 14th to set the agenda for this Senate meeting. Highlights of the meeting and topics of discussion were as follows:

- Discussion on the completion of vacancies on Senate committees and the Executive encourages all Senators to consider serving as a committee Chairs
- A luncheon will be held on October 5th with new committee Chairs and those from last year to provide support and insight on the works of the committees and their roles and responsibilities
- The current Executive, along with last year's Executive will be holding a day of discussion on the role of Senate and if it can be strengthened and improved

11. Students' Union Report

Students' Union President, M. Lahey, welcomed Jessie MacDonald, Dennis Currie and Maile Graham-Laidlaw and gave a verbal report with the following highlights:

- In response to Dr. Strang's report on safe alcohol practices, Students' Union has been working with Student Services on how to approach the topic. Attempts have been made to break out of the culture surrounding the first week of university and efforts will continue throughout the year
- Preparations for a Democracy Week have begun in the week leading up to the elections on October 20th with planned debates, information sessions and hopefully a registration desk for students to vote
- An initiative has been organized with the Cape Breton Farmers Market where the Students' Union will be providing a shuttle service to the market where they can purchase fresh, local produce. There is a further hope that the market will be brought on campus one day a week for the CBU community
- Round table discussion will be held the last Tuesday of each month to discuss various topics. This month the discussion will surround Dr. Strang's report and will welcome Addictions Services

- and Mental Health Services to these discussions
- Saudi National Day will be held at the Mayflower Mall on Saturday, September 29th. The Saudi Club will be sharing their culture and practices with the Cape Breton communities

12. Reports of Other Committees

(a) Academic - Chair, S. Stewart, reported that the committee met earlier in the day where he was elected Chair and R. Nicholls as Secretary. D. Janes and R. Rooth were recognized for their work as previous Chair and Secretary. There were no questions or comments.

(b) TLEC – Chair, P. Howard, reported verbally that the committee met where he was re-elected as Chair. The committee is busy with preparations for the STHLE conference which will be held at CBU in 2013. Workshops and presentations have been ongoing over the last few months surrounding various teaching and learning issues. Draft versions of the Teaching Space and On-line Learning policies are hoped to be presented to Senate during the fall. There were no questions or comments.

(c) Bylaws – Chair, J. Connell, reported verbally that the committee met where she was elected as Chair and E. Anderson as Secretary. Orientation packages for new Senators were discussed along with the communication sent out by Tom Urbaniak to ensure all School and Departmental Bylaws are updated/revised.

On the question on the voting status of representation from Unama'ki College, the recording secretary was tasked with referring to minutes from the Board of Governors to advise if this was passed.

On the question of the status of the two School bylaws for SASS and SST it was advised that they will be received after minor adjustments were made over the summer months.

(d) Planning & Review – Chair *protemp*, M. Keating, reported that the committee met and will meet again when the committee has a complement to meet quorum to elect a Chair. The three areas the committee will be concentrating on are the procedural templates for agreements, the academic planning process and a review of policies previously approved by Academic Council.

As a point of information, R. Bailey advised that K. Horne and G. Corbett have begun the process of gathering these documents and contacting them could be a starting point for the committee.

(e) Research – The committee has not met at this point but an electronic poll was taken for interest in the Chair position. The committee is due to meet early next month where they will make appointments to their sub-committees and finalize plans for the integrity town hall on October 12th.

(f) QA – R. Bailey acknowledge the work of the previous Chair, P. Delamirande. The committee has not yet met but plans to meet within the first week of October where a Chair will be elected. The committee will be working on two school wide quality assurance process for SSOB and SPS.

(g) Nominating – Chair *protemp*, J. MacKinnon referred to an updated list circulated at the meeting and noted last minute changes to that list. D. Brown presented verbally the list of nominations detailing the following changes:

- Lynn MacLean will be moved from the Nominating Committee to the Planning and Review committee as a general member
- Kyle Smith was changed from a Student Senator to Student on Planning and Review Committee
- Coleen Moore-Hayes has been appointed to the Research Committee as a general member
- Kyle Robar has been appointed as the Student representative on the Appeals Committee with Skylar Erickson as the alternate Student representative
- Maureen Finlayson and Claudette Taylor were removed from the Quality Assurance committee as both are serving on the School QA Reviews
- Arlene Mullan will serve on the QA Committee as the Staff Member from the Registrar's Office

Further nominations from the floor were then accepted and are detailed as follows:

- Scott Stewart was nominated to serve on the Nominating Committee
- Mary Keating and Joanne Pyke were nominated to serve on the QA Committee

It was moved, by K. Brown, seconded by R. Ibrahim, to approve the list as presented with the changes and nominations noted above. **Motion Carried.**

It was moved by R. Bailey, seconded by S. Stewart, to take electronic submission of names and voting for representation on the appeals committee. These submissions will be sent to Chair *protemp*, John MacKinnon. **Motion carried.**

13. Board of Governors' Report

M. Keating reported verbally that the Board met on June 22, 2012 highlighting the following:

- The Auditors Report was presented and the Audited Financial Statements for 2011/12 were approved
- The auditing services providers were reappointed
- The revised Mission, Vision, and Values Statement was approved

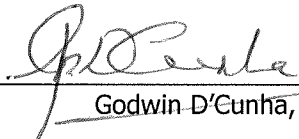
On the question of the revisions made to the Mission, Vision, and Values Statement, R. Bailey read a phrase the Board deleted from the description of the Vision.

On the question of the Presidential Search, M. Keating advised that at there has not been an update given to the Board. It was suggested that a request be made for Senate to be given an update from the committee at some point. Concerns that there is no Senate representation on the committee were expressed and it was suggested that a Senate representative on the Board request an update from the committee. A discussion was held on how Senate representation on this committee could be addressed and brought forward to the Board and it was decided that upon conclusion of the current search, Senate will put forth their concerns and request a change in the Board bylaws to include Senate representation on future search committees.

14. Confidential Business – N/A

15. Adjournment

The next Senate meeting is scheduled for Friday, October 19th.
There being no further business, it was moved by M. Lahey to adjourn at 3:20 pm.



Godwin D'Cunha, Secretary