

Senate Minutes

June 10, 2016
Senate Chamber CE-339

Chair, G. D'Cunha, called the meeting to order at 1:30 pm.

1. Roll Call and Declaration of Quorum

Present:

Pat Bates, Keith Brown, Sylvia Burrow, George Chen, Eddie Davis, Godwin D'Cunha, Barb Glassey, Derrick Hayes, Patrick Howard, John Hudec, Roy Karam, George Karaphillis, Dale Keefe, Carolin Kreber, Catherine Levetin-Reid, Allison MacDonald, Brandon MacDonald, Kyle MacDonald, Gordon MacInnis, Bernie MacLennan, Erna MacLeod, David McCorquodale, Mary Jane Morrison, Vielka Salazar, Wei Shang, Laura Syms, Claudette Taylor, Arja Vainio-Mattila, Wendy Wadden, Richard Watuwa, David Wheeler

Regrets:

Stephen Augustine, Judy Bailey, Debbie Brennick, Tanya Brann-Barrett, Allen Britten, Taylor Burton, Margaret Dechman, Jane Farnsworth, Odette Griscti, Pierre Jean, Elaine MacNeil, Esrra Mostafa, Arlene Mullan, David Mullan, Willena Nemeth, Elizabeth Quirk, Matt Shallo

Absent:

Tuma Young, Derek Zhang

Dr. Keefe advised Senators that E. MacNeil requested that she be able to vote by proxy. He quoted section 20.v of the Senate Meeting Rules and Procedures which details the provisions for this option.

It was moved by D. Keefe, seconded by W. Wadden that G. Karaphillis would vote by proxy on behalf of Elaine MacNeil. **Motion carried.**

2. Consent Agenda

2.1 Academic Committee

The following items from the consent agenda were accepted as presented:

1. Dean's List Regulations
2. Additions to Grad List After Senate Approval of List
3. Listugui Convocation Sashes
4. BIOL 1XXX Edible Plants
5. BIOL 1XXX Human Biology

3. Matters to be Considered in Closed Session

It was moved by W. Wadden, seconded by D. Hayes to move in to closed sessions for the purposes of conducting confidential business. **Motion carried.**

Following a closed session, **it was moved** by R. Karam, seconded by W. Wadden to move back in to open session. **Motion carried.**

4. Matters Forwarded for Information

4.1 Changes to the Graduation List

On behalf of the Registrar, D. Keefe referred to the circulated memo detailing the additions, changes and deletions to the May 2016 graduation list after approvals during the May meeting of Senate.

4.2 Appeals Committee Report (David McCorquodale)

D. McCorquodale referred to the Appeals Committee report circulated with the meeting documents. He noted that an increase in students who have approached the Appeals Committee are unprepared and unaware of the process. He also noted that an overwhelming majority of appeals were based on the consequences not the unfair treatment they have received. It was discussed how to better inform the students of the appeals committee process. It was also suggested that the TLEC Committee could develop a short paragraph outlining the process and directing students to also seek advice from the Students' Union.

5. Special Presentations/Updates – N/A

6. Report of the President and Vice-President Academic & Research (Provost)

6.1 Report of the President

President Wheeler noted that he took part in the graduation ceremony of 14 graduates from the Canadian Coast Guard College on June 4th. He and Dean McCorquodale recently visited Kuwait to build on current relationships and to explore possible new relationships. Conversations are also taking place between CBU and UK universities to explore the possibility of partnering for masters delivery in the summer of 2017 and 2018. He also extended sincere thanks and appreciation to Keith Brown for all of his contributions to CBU and Senate in his vice president role and wished him many successes as he returns to teaching. President Wheeler then noted that after the presentation of the proposed new logo to Senate in April, the comments and suggestions received were taken in to consideration and he circulated a document detailing the revised icon.

In response to the question of the new Board of Governors' policies, President Wheeler replied that during the next meeting of the Board of Governors these policies will be voted on and until that point any and all input is most welcomed.

6.2 Report of the Vice-President Academic & Research (Provost)

D. Keefe provided an update on the Enrolment Services Integration project. He noted the Bachelor of Science Nursing, approved by Senate in October, received MPHEC approval on June 7th. The Bachelor of Arts and Science Environment and Bachelor of Arts Community Studies Major in Applied Theatre, approved by Senate in May, were submitted to MPHEC and both have received comments to which replies have been sent. Senators were also reminded and encouraged to attend the SSOB

Dean presentations taking place on Tuesday, June 14th. Many thanks and well wishes were extended to Dr. Keith Brown who is stepping down from his role as Vice President, International and Aboriginal Affairs on June 30th and returning to teaching. Many thanks were also extended to Godwin D'Cunha and Laura Syms for their roles in Senate this past year.

7. Question Period – N/A

8. Approval of Minutes

8.1 It was moved by V. Salazar, seconded by B. MacDonald, the approval of the minutes from the May 6, 2016 meeting. **Motion carried. Abstentions: 6**

9. Business Arising from the Minutes

With regard to the motion passed under the report of the Planning and Review Committee as noted in the minutes of May 6th, V. Salazar presented to Senators draft guidelines for preparing transition files. **It was moved** by V. Salazar, seconded by S. Burrow, that the draft document be adopted by Senate as part of the new Senator information package. It was suggested that because the Bylaws Committee is responsible for the orientation packages of new Senators that the document be referred to them for consideration and possible implementation to the packages. It was agreed to **withdraw the motion** and that the document be referred to the Bylaws committee.

10. Report of the Executive Committee

L. Syms reported that the Executive Committee met on May 27th to set the agenda for this Senate meeting and to develop a slate of committee membership for the 2016/17 academic year. **It was moved** by L. Syms, seconded by C. Taylor, that the proposed slate of Standing Committees of Senate 2016/17 be approved. It was noted that as of June 30th there will be no Vice President, International and Aboriginal Affairs and that the Bylaws committee will have to revise the document to eliminate this from the document. It was also noted that Roy Karam will be removed from the Tributes Committee and replaced with a senior student. **Motion carried.**

11. Students' Union Report

R. Karam reported that the Students' Union has been actively organizing the Week of Welcome and several fundraising events. They are also working on a new initiative to incentivize students to be more active on campus in all aspects of campus life. Many thanks were offered to Senators finishing their terms on Senate on behalf of the Students' Union.

12. Reports of Other Committees

(a) **Academic** – Chair, D. Hayes, referred to the documents included with the meeting material.

Items for Information:

1. Changes to PHIL 3114
2. Changes to COMM 3131

Recommendations:

1. BET Biomedical Technology

It was moved by D. Hayes, seconded by B. MacLennan, to approve the Bachelor of Engineering Technology (Biomedical Technology) proposal as presented. **Motion carried.**

2. Changes to Bachelor of Technology Information Degree

It was moved by D. Hayes, seconded by B. MacDonald, to approve changes to the Bachelor of Technology Information Degree as presented. **Motion carried.**

3. Bachelor of Business Administration – Major in Supply Chain Management

It was moved by D. Hayes, seconded by W. Wadden, to approve the Bachelor of Business Administration – Major in Supply Chain Management proposal as presented. **Motion carried.**

(b) **Research** – E. MacLeod welcomed any questions on the informational report circulated with the meeting material and noted there was nothing further to add.

(c) **TLEC** – J. Hudec welcomed any questions on the informational report circulated with the meeting material and noted there was nothing further to add.

(d) **P&R** – V. Salazar welcomed any questions on the informational report circulated with the meeting material and noted there was nothing further to add.

(e) **Bylaws** – B. Glassey to the documentation circulated with the meeting material.

It was moved by B. Glassey, seconded by A. Vainio-Mattila to approve the revised bylaws for the School of Arts and Social Sciences as presented. **Motion carried.**

It was moved by B. Glassey, seconded to approve the amended terms of reference of Senate to remove the position of Dean of Research, Teaching, and Graduate Studies as a non-voting member of the Research Ethics Committee as presented. **Motion carried.**

It was requested that a list of all bylaws with their revision dates be circulated to ensure all Schools and Departments are aware of the next revision due date.

(f) **QA** – Nothing to report.

13. Board of Governors' Report – N/A

14. Confidential Business – N/A

15. Adjournment

There being no further business, the meeting was adjourned at 2:37 pm.



Laura Syms, Secretary