

**Cape Breton University
Board of Governors
Public Meeting**

**Friday, October 26, 2018
Following Prologue
CE-339**

1 – 5 Opening Information/Discussion

Present:

Mr. Robert Sampson (Chair), Mr. David Dingwall (President), Mr. Gordon MacInnis (Treasurer), Dr. Richard MacKinnon (Secretary), Mr. Nagy Abdou, Mr. Pat Bates, Ms. Carol Beaton, Mr. Parteek Brar, Dr. Sheila Christie, Mr. Michael Claener, Ms. Bhreagh Gillis, Mr. Calvin Howley, Mr. Terry Kelly, Mr. Clayton Locke, Mr. Keith MacDonald, Mr. Bernie MacLennan, Ms. Emily MacLennan, Mr. Kirk MacRae, Mr. Jim Mustard, Mr. Steve Parsons, Mr. Darryl Poirier, Mr. Michael Sandalis

Regrets:

Mr. Mark Shannon (Vice Chair), Dr. Ann Francis D'Intino, Mr. Pierre Jean, Ms. Tara Milburn, Ms. Ann Sylliboy

The Chair declared quorum and called the meeting to order at 11:05 am.

2 Minutes

2.1 - It was moved by Mr. Parsons, seconded by Mr. MacRae, to approve the Public Minutes of June 22, 2018. **Motion carried.**

3 Business Arising – N/A

4 Reports

4.1 Report of the CEO/CAO

President Dingwall referred to his report as circulated electronically in advance of the meeting material and welcomed any comments or questions.

4.2 Report of Senate

Mr. Bated reported that during the September 21st and October 18th meetings Senate, the Fall graduate list and a variety of course changes were approved along with a unanimous decision to accept the Strategic Plan. New Senate members, Dr. Sheila Christie and Mr. Bernie MacLennan, were appointed to the Board and the membership of an *ad-hoc* committee, the Volunteer Advantage Committee, was determined in response to direction received during the Grand Meetings held in August.

4.3 Report of the Students' Union

Mr. Parteek Brar, CBUSU President, reported that the Union has been quite busy with the increased enrolment of international students. Unfortunately, there has been an increased uptake in use of

their food bank and the University community has responded with donations. The Union noted that the MOU signed with Cape Breton Transit has improved public transportation for students and they will continue to work with them to further improve the service. He also happily reported that the students union council is fully staffed.

Mr. Sampson encouraged the Union keep an open line of communication with administration with any issues they see arise.

4.4 Special Announcements, Questions – N/A

5 Treasurer's Report

5.1 Financial Statements

Mr. MacInnis referred to the Financial Statements circulated with the meeting package and the following key items were highlighted and discussed:

- CBU' s cash position remains relatively healthy.
- The student accounts receivable balance has increased substantially due to increased international student enrolment which, in turn, generates higher tuition and fee charges.
- Higher enrolment levels will also result in increased and unbudgeted instructional costs and student support service expenditures.
- Investments are reporting approximately \$33.4 million; market value \$37.3 million.
- Increased liabilities are due to accrued salaries, human resource obligations, accrued costs to fund anticipated growth in vacation accruals and pension contributions, monies generated through student union fees, and normal trade payables.
- Service award liability continues to decline as CBUFA members have now transitioned to the provincial pension plan (PSSP).
- The announced, and unbudgeted provincial operating support for the Beaton Institute and CBU Art Gallery is not reflected in the results of operations pending receipt of such funding.
- Expenditures are tracking as expected however, unanticipated expenses in various areas are likely, with the increased enrolment numbers.

The Chair congratulated all those involved in the realization of annual government funding for the Beaton Institute and the Art Gallery.

6 Committee Reports

6.1 Executive Committee

Mr. Sampson, reported that the Executive Committee met on October 25th when the Committee approved the agenda items for the meetings today. They also discussed the development of a policy relative to the formation of the Board make-up and committee structure to ensure there is full and diverse compliment.

7 Items Requiring Action \ Decision – N/A

8 New Business

8.1 Strategic Plan

Mr. Sampson remarked that during the Prologue session, members were provided with a fulsome presentation from President Dingwall, Dr. Vicky Salazar, and Dr. Rod Nicholls, on the extensive process, consultations, and development of the presented Strategic Plan.

President Dingwall noted that following the launch of the process on May 14th, an extensive internal and external consultation process began with the conclusion of a two-day grand meeting in August. Dr. Vicky Salazar provided members with an overview of the process which included the diverse range of consultations held, engagements with both internal and external communities, and the how the committees encapsulated the feedback in to the plan before the Board for their consideration today. Dr. Rod Nicholls provided members with substance and examples of the five strategic directions that rose from the four months of development: Invest in Our Students, Champion the Island's Prosperity, Indigenize the L'Nu Way, Globalize with a Difference and Empower Faculty and Staff.

Members expressed delight with the intense thoroughness and inclusiveness, both internally and externally, in the process. It was suggested that a formal sign of appreciation from the Board be extended to the Working Committee and Steering Committee for their tremendous work, efforts, and dedication.

With no further questions or comments, **it was moved** by Mr. MacDonald, seconded by Mr. Parsons, to accept and endorse the implementation of the Strategic Plan as presented. **Motion carried unanimously.**

9 Presentations – N/A

10 Open Session – N/A

11 Date of Next Meeting

The next meeting will be on Friday, December 7, 2018.

Prior to adjournment Mr. Sampson advised members that the 2018 AUS Championships for both men's and women's soccer will be taking place on the CBU campus from November 1st - 4th, the CBU fall graduation will take place on November 3rd in Membertou, and that the CBU Early Childhood Education Centre will be celebrating its 20th anniversary on November 20th.

12 Adjournment

It was moved by Mr. MacLennan to adjourn the meeting at 12:39 pm. **Motion carried.**

A handwritten signature in black ink, appearing to read 'Richard MacKinnon', with a long horizontal flourish extending to the right.

Dr. Richard MacKinnon, Secretary to the Board