



**CAPE BRETON**  
UNIVERSITY

## **Bachelor of Education Application**

**APPLICATIONS WILL BE REVIEWED AFTER JANUARY 10**

### **APPLICATION REQUIREMENTS - DOCUMENTATION**

**IN ADDITION TO A COMPLETED VERSION OF THE FORMS BELOW (RESIDENCE APPLICATION ONLY REQUIRED IF APPLICABLE), APPLICANTS ARE REQUIRED TO SUBMIT THE FOLLOWING DOCUMENTATION WITH THIS APPLICATION:**

**A RESUME** – applicants must provide a detailed resume indicating their work and volunteer experiences and community involvement. These experiences will be evaluated based on the duration and extent. Consideration will be given to candidates who possess mentoring experiences such as teaching, tutoring or coaching.

**AN ESSAY** – applicants must provide an essay (maximum 500 words) indicating their philosophy of teaching, vision of education, and reasons for wishing to enter this profession. Essays will be evaluated based on structure, clarity and readability.

**TWO REFERENCES** – Reference verification will be conducted for all applicants who successfully complete the interview stage. During application, each candidate must include two references; one from an academic and one from a non-academic referee who can speak to the individual's capacities as a learner and leader. Each reference form must be sent directly from the referee or provided in a sealed envelope. This seal must be endorsed by the referee.

Applicants who successfully complete the initial selection stage will be interviewed by a selection panel. Interviews will include general and specific questions relating to the applicant's elementary or secondary specialization, personal and professional experiences, and communication skills.

**PLEASE NOTE: STUDENTS APPLYING WITH FRENCH AS A TEACHABLE DISCIPLINE WILL COMPLETE AN ORAL AND WRITTEN PORTION OF THE INTERVIEW IN FRENCH.**

**All application materials should be submitted to CBU's Enrollment Services Department.**



**Degree/Course Admission Requirements  
for the  
Bachelor of Education Program  
Applications will be reviewed after January 10.**

Candidates for the Bachelor of Education must have successfully completed a university degree and the following university course requirements for the stream to which application is being made:

<p><b>ELEMENTARY EDUCATION STREAM</b> (For applicants interested in teaching grades P-6)</p>	<p><b>SOCIAL STUDIES:</b> Six (6) credits of <b>university</b> social studies from among History (with a preference for local and Canadian History), Geography, Political Science, Anthropology, Sociology, Economics, Law, Classics, African Canadian Studies, Mi'kmaq Studies, Acadian Studies and/or Philosophy</p> <p><b>MATHEMATICS:</b> Six (6) credits of <b>university</b> Mathematics coursework with a preference for a course in fundamental concepts</p> <p><b>SCIENCE:</b> Six (6) credits in <b>university</b> science coursework from any one or combination of the following disciplines: Biology, Chemistry, Physics, Geology/Earth Sciences, Oceanography, Environmental Studies and MSIT</p> <p><b>ENGLISH:</b> Six (6) credits in <b>university</b> English coursework</p> <p><b>DEVELOPMENTAL PSYCHOLOGY:</b> Six (6) credits in <b>university</b> developmental psychology coursework</p>
<p><b>INTERMEDIATE/SECONDARY EDUCATION STREAM</b> (For applicants interested in teaching grades 7-12)</p>	<p><b>FIRST TEACHABLE AREA:</b> A concentration of at least thirty (30) credit hours of <b>university</b> coursework in a single discipline selected from below.</p> <p><b>SECOND TEACHABLE AREA:</b> A concentration of at least eighteen (18) credit hours of <b>university</b> coursework in a second single discipline university coursework in a single discipline selected from below.</p>

**INTERMEDIATE/SECONDARY TEACHABLE DISCIPLINES:** English, Math, French, Fine Arts (Visual Arts, Theatre Arts, Drama, Music, or Dance), Technology, Science (Biology, Chemistry, Physics, Geology/Earth Sciences, Oceanography or Environmental Studies) and Social Studies (History, Geography, Political Science, Anthropology\*, Sociology, Economics, African Canadian Studies, or Mi'kmaq Studies).

\*Anthropology can be used as a second teachable area only.

For program more information please visit [www.cbu.ca/academics/education](http://www.cbu.ca/academics/education), or contact [BEEd@cbu.ca](mailto:BEEd@cbu.ca).



## CONTACT INFORMATION

### PERMANENT HOME ADDRESS (please print)

Street Address \_\_\_\_\_ Apt/PO Box Number \_\_\_\_\_ City/Town/County \_\_\_\_\_

Province/State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_

► **Email** \_\_\_\_\_

**CURRENT MAILING ADDRESS**  SAME AS ABOVE, OR UNTIL 

Y	Y	Y	Y	M	M	D	D
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Please contact [admissions@cbu.ca](mailto:admissions@cbu.ca) with address change.

Street Address \_\_\_\_\_ Apt/PO Box Number \_\_\_\_\_

City/Town/County \_\_\_\_\_ Province/State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

## CITIZENSHIP STATUS

- Canadian Citizen – If Canadian skip to **next section**
- Permanent Resident – Landed Immigrant (**copy of Landing Document must be submitted**)
- Study Permit – International Student
- Other \_\_\_\_\_

If you are not a Canadian Citizen and you are residing in Canada, indicate your date of entry into Canada

Y	Y	Y	Y	M	M	D	D
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 Country of citizenship: \_\_\_\_\_

## AGENT REPRESENTATION (INTERNATIONAL STUDENTS)

If you have employed an **educational agent** in preparing this application please indicate:

Agent No. (if applicable) \_\_\_\_\_ Agent Name \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_

Agent's Mailing Address \_\_\_\_\_

Agent's Email Address \_\_\_\_\_

- Please check here if correspondence should be addressed to Agent. All correspondence after an offer of admission has been made will be directed to the student's mailing address.

Please see our English language proficiency policy at [www.cbu.ca/admissions](http://www.cbu.ca/admissions)

- First Language (If other than English) \_\_\_\_\_

## LANGUAGE SKILLS - CHECK ALL THAT APPLY

- The language of instruction throughout my high school education was English
- I have completed at least 30 credits of post-secondary study in English
- I have taken an English language proficiency test (official marks required from test company)
- CAEL  CanTest  IELTS  MELAB  TOEFL  Other
- I will be taking an English language proficiency test on 

Y	Y	Y	Y	M	M	D	D
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- I will be studying English prior to academic studies at CBU and seek a conditional admission.

At what institution will you be studying English? \_\_\_\_\_

## ON-CAMPUS RESIDENCE ACCOMMODATIONS

If you plan to seek on-campus residence accommodations you must submit a residence application which is available in the Registrar's Office or at [www.cbu.ca/admissions](http://www.cbu.ca/admissions). For more information on meal and housing options please visit [www.cbu.ca/housing-dining](http://www.cbu.ca/housing-dining).

## SELF IDENTIFICATION (OPTIONAL)

THIS IS FOR IDENTIFICATION PURPOSES ONLY AND WILL NOT BE USED FOR DETERMINING ELIGIBILITY FOR ADMISSION TO UNIVERSITY.

- ⇒ An aboriginal person is a North American Indian or a member of a First Nation, a Métis, or an Inuit. North American Indians or members of a First Nation include status, treaty, or registered Indians, as well as non-status and non-status registered Indians.
- ⇒ Are you an aboriginal person?  Yes  No  
If yes, please specify:  North American Indian/First Nation  Métis  Inuit
- ⇒ Are you a member of another visible minority?  Yes  No  
If yes, please specify \_\_\_\_\_
- ⇒ Do you have a permanent disability?  Yes  No  
If yes, please specify:  Mobility  Hearing  Vision  Learning  Mental Health  
 Other
- ⇒ Nearest relative who attended CBU \_\_\_\_\_  
Relationship \_\_\_\_\_ Approximate year attended 

Y	Y	Y	Y
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## EMERGENCY CONTACT

Name		Relationship	
Telephone	Cell	Email	
Address <input type="checkbox"/> same as permanent home address, or:			
Street Address		Apt/PO Box Number	
City/Town/County	Province/State	Postal Code	Country

## ADMISSIONS APPLICATION CHECKLIST

**ALL OF THE FOLLOWING BOXES SHOULD BE CHECKED BEFORE SUBMITTING YOUR ADMISSION APPLICATION:**

- Application form is complete and signed.
- Non-refundable application fee is enclosed (\$36 Domestic/\$103 International Student, \$50 for Education programs).
- Transcript of high school grades which must include courses currently registered in if currently completing high school. Final grades are required when they become available. (Ask your guidance counselor to send an official copy to the Admissions Office)
- If transferring from another post-secondary institution, official transcripts must be sent from the transfer institution (University or College). If seeking transfer credits please submit a Transfer Credit Assessment application (available at [www.cbu.ca/admissions](http://www.cbu.ca/admissions)) and assessment fee.
- Official copy of proof of English Language Proficiency Testing Score (if first language is not English or previous education was not delivered in English) must be submitted direct from the testing organization.
- Your application cannot be processed until the application fee and all documentation have been received.

# PROGRAM OF STUDY (CHECK ONE ONLY)

Please see our Academic Calendar at [www.cbu.ca/academic-calendar](http://www.cbu.ca/academic-calendar) for program details and admission requirements

## GRADUATE PROGRAMS (PREVIOUS DEGREE REQUIRED)

- MBA(CED) PLEASE USE MBA APPLICATION FORM AVAILABLE AT [WWW.CBU.CA/ADMISSIONS](http://WWW.CBU.CA/ADMISSIONS)
- Master of Education in Sustainability, Creativity, and Innovation

## EDUCATION PROGRAMS (PREVIOUS DEGREE REQUIRED)

- Bachelor of Education (BEd) NOTE: APPLICATION REQUIRES ADDITIONAL MATERIAL. SEE [WWW.CBU.CA/ADMISSIONS](http://WWW.CBU.CA/ADMISSIONS) FOR DETAILS. DEADLINE IS JANUARY 10 FOR APPLICATION AND ALL SUPPORTING DOCUMENTATION (INCLUDING EDUCATIONAL TRANSCRIPTS) FOR FOLLOWING MAY START DATE.
- Diploma in Education (Curriculum)
- Diploma in Education (Counseling)
- Diploma in Educational Technology
- Certificate in Educational Studies (Arts Education)
- Certificate in Science Education
- Certificate in Educational Studies (Sabbatical Offering)

## UNDERGRADUATE DEGREE PROGRAMS

- Bachelor of Arts (BA) -  General (3 YEARS), or  Major/Honours (4 YEARS)
- Bachelor of Arts Community Studies (BACS) -  General (3 YEARS), or  Major/Honours (4 YEARS)  Major in Music (4 YEARS)
- Bachelor of Bachelor of Arts and Science in the Environment (BASE) (4 YEARS)
- Bachelor of Business Administration (BBA)
- Bachelor of Arts Community Studies/Bachelor of Business Administration (BACS/BBA)
- Bachelor of Hospitality-Tourism Management (BHTM)
- Bachelor of Science (BSc) -  General (3 YEARS), or  Major/Honours (4 YEARS)
- Bachelor of Science Nursing (BScN) NOTE: APPLICATION REQUIRES ADDITIONAL MATERIAL. SEE [WWW.CBU.CA/ADMISSIONS](http://WWW.CBU.CA/ADMISSIONS) FOR DETAILS. EARLY ADMISSION IS NOT AVAILABLE FOR THIS PROGRAM. DEADLINE IS FEBRUARY 28 FOR APPLICATION AND ALL SUPPORTING DOCUMENTATION (INCLUDING ALL TRANSCRIPTS) FOR FOLLOWING SEPTEMBER START DATE.
  - Accelerated Option - First year completed September to April, remaining 2 years starts the following September and completed in 24 continuous months. Suitable for direct entry from high school or with no previous relevant university studies.
  - Advanced Standing Option (24 continuous months beginning in September) Applicant must have completed 30 relevant university credits determined by the admissions department.
- Bachelor of Health Sciences (Public Health) (BHSc) PLEASE INDICATE PROGRAM FORMAT:
  - 4-year program option
  - 2-year program option (REQUIRES RELATED DIPLOMA/DEGREE)
  - 1-year in-career program option (MUST CURRENTLY HOLD CPH(C) CREDENTIAL)
- Bachelor of Engineering Technology (BET) PLEASE INDICATE PROGRAM FORMAT:
  - Electronics & Controls  3-year program option  1-year program option (REQUIRES RELATED DIPLOMA)
  - Environmental Studies  3-year program option  1-year program option (REQUIRES RELATED DIPLOMA)
  - Manufacturing  1-year program option (REQUIRES RELATED DIPLOMA, PROGRAM ONLY AVAILABLE BY DISTANCE)
  - Petroleum  3-year program option  1-year program option (REQUIRES RELATED DIPLOMA)
  - Advanced Electronics  4-year program option

## DEGREE TRANSFER PROGRAMS

- Bachelor of Science - Human Nutrition (BSc) (2 YR. TRANSFER)
- Bachelor of Engineering (BEng) (2 YR. TRANSFER)

## ACCESS PROGRAMS

- Elmitok (access for Aboriginal students)
- Mi'kmaq Science Advantage

## CERTIFICATE PROGRAMS

- Canadian Institute of Management
- Heritage Studies
- Ethnomusicology
- Professional Development
- Public Administration
- Social Research
- Theatre Arts

## DIPLOMA PROGRAMS

- Public Administration & Management

## OTHER PROGRAMS

- No Specific Program
- Visiting Student
- Exchange Student
- Audit Courses
- Other (PLEASE SPECIFY) \_\_\_\_\_

## INTENDED CONCENTRATION/MAJOR \*PLEASE SPECIFY IF KNOWN

Please specify Major/Concentration: \_\_\_\_\_

## PREVIOUS EDUCATION

### CURRENTLY ARE YOU ATTENDING:

- High School                       College                                       University  
 Other secondary school               No educational institution

### SECONDARY STUDY (HIGH SCHOOL)

\_\_\_\_\_  
Last High School Attended

\_\_\_\_\_  
City/Town/County

\_\_\_\_\_  
Province/State

\_\_\_\_\_  
Country

\_\_\_\_\_  
Years Attended (eg. 2008 - 2011)

Y	Y	Y	Y	M	M
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Graduation Date (Expected date if currently in high school)

Is your school semestered?    Yes       No

Please indicate if you will write or have written International Baccalaureate or Advanced Placement (College Board)

examinations for    IB Diploma    IB Certificate(s)    AP (College Board)

Are you applying as a Mature (non-traditional) student?    Yes       No

Please see admission requirements for mature students (non-traditional learners) in CBU's Academic Calendar at [www.cbu.ca/academic-calendar](http://www.cbu.ca/academic-calendar).

### POST-SECONDARY STUDY

If you have attended any post-secondary institutions other than CBU please arrange to have official transcripts from each institution forwarded directly to the CBU Admissions Office. **Failure to disclose all post-secondary institutions attended may result in dismissal.**

\_\_\_\_\_  
College/University 1

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Province/State

\_\_\_\_\_  
Country

\_\_\_\_\_  
Years Attended

\_\_\_\_\_  
College/University 2

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Province/State

\_\_\_\_\_  
Country

\_\_\_\_\_  
Years Attended

**NOTE:** If you plan to seek transfer credits or prior learning assessment credits, you must fill out the appropriate application form and pay the assessment fee. Forms are available at the Registrar's Office and on the Cape Breton University website at [www.cbu.ca/admissions](http://www.cbu.ca/admissions). CBU does not guarantee that transfer credit or prior learning assessment applications submitted after August 1st can be processed by September registration.

Have you previously applied to:    CBU or UCCB    College of Cape Breton    Xavier Junior College    N.S. Eastern Institute of Technology

Were you accepted?    Yes       No      If Yes, did you attend?    Yes       No

If yes, years attended \_\_\_\_\_ Former ID No. (if known) \_\_\_\_\_

Have you ever been required to withdraw from any post-secondary institution, including CBU?    Yes       No

If yes, state name of institution \_\_\_\_\_ Year required to withdraw 

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How did you hear about CBU \_\_\_\_\_

## PERSONAL INTERESTS/ADDITIONAL INFORMATION (OPTIONAL)

Please use this space to include any additional information on your interests and extracurricular activities:

Please indicate if you would like more information on CBU regarding the items listed below:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Sports and recreation           | <input type="checkbox"/> On-campus accommodations                | <input type="checkbox"/> Off-campus accommodations |
| <input type="checkbox"/> Student clubs and organizations | <input type="checkbox"/> Services for students with disabilities | <input type="checkbox"/> Religious services        |
| <input type="checkbox"/> Health services                 | <input type="checkbox"/> Art                                     | <input type="checkbox"/> Tutoring                  |
| <input type="checkbox"/> On-campus employment            | <input type="checkbox"/> Volunteer service                       | <input type="checkbox"/> Writing Centre            |
| <input type="checkbox"/> Student loan                    | <input type="checkbox"/> Scholarships and bursaries              | <input type="checkbox"/> Daycare                   |
| <input type="checkbox"/> Other: _____                    |  |  |

## ENTRANCE SCHOLARSHIPS/BURSARIES/AWARDS INFORMATION

Cape Breton University has an entrance scholarship program for students entering directly from high school or directly from articulation agreement partners. It is the responsibility of the student to ensure that their most recent transcript is forwarded from his/her school to Cape Breton University prior to the deadline each year. Students must also complete an application for scholarships or bursaries and submit the required supporting documentation to the Awards Office.

Applications for entrance scholarships and bursaries are made available each January at [www.cbu.ca/scholarships/applications](http://www.cbu.ca/scholarships/applications). The deadline is early March.

For additional information please refer to [www.cbu.ca/scholarships](http://www.cbu.ca/scholarships) or email [awards@cbu.ca](mailto:awards@cbu.ca).

## SIGNATURE

I agree to abide by the regulations of Cape Breton University. I certify that the information provided is complete and correct. In submitting this application I consent to the sharing of the information supplied with faculty and staff who are facilitating my success at Cape Breton University. I understand that if I enroll in a co-operative program, I consent to the release of my academic record to prospective employers.

▶ \_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## APPLICATION FEE PAYMENT

CANADIAN STUDENTS MUST SUBMIT AN APPLICATION FEE THAT IS NOT REFUNDABLE: FOR EDUCATION DIPLOMA PROGRAMS – **\$50**, AND FOR ALL OTHER PROGRAMS – **\$36**. THE INTERNATIONAL APPLICATION FEE IS **\$103**. MAKE CHEQUE OR MONEY ORDER PAYABLE TO CAPE BRETON UNIVERSITY.

ENCLOSED CHEQUE OR MONEY ORDER PAYABLE TO CAPE BRETON UNIVERSITY, **OR**

VISA     MASTERCARD

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

▶ \_\_\_\_\_  
Cardholder Name (PLEASE PRINT)

▶ \_\_\_\_\_  
Cardholder Signature

M	M	Y	Y
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Expiry Date





## DEADLINE FOR APPLICATION JANUARY 10

Please Print

Mr.  Ms.  Mrs.  Miss or other (please specify) \_\_\_\_\_

\_\_\_\_\_  
Family Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

Address (give complete details):

Street/Apt.# \_\_\_\_\_

City/Town: \_\_\_\_\_ Province/State: \_\_\_\_\_ Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Telephone home: (    ) \_\_\_\_\_ work: (    ) \_\_\_\_\_ fax: (    ) \_\_\_\_\_

Have you ever been convicted of a criminal offense? Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Does your name appear on any child abuse register? Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Please indicate for which you are applying:

- Elementary Education       Intermediate/Secondary Education       Mi'kmaq Focus - Elementary Education
- Mi'kmaq Focus - Intermediate/Secondary Education

**1st Teachable area (30 credit hours required). Indicate one area only.**

- English     Mathematics     Technology     French

**Fine Arts:**  Visual Arts     Drama     Music     Dance     Theatre Arts

**Science:**  Biology     Chemistry     Physics     Oceanography     Environmental Studies     Geology/Earth Science

**Social Studies:**  History     Geography     Economics     Sociology     Mi'kmaq Studies     Political Science

African Canadian Studies     Law     Classics     Acadian Studies

**2nd Teachable area (18 credit hours required). Indicate one area only.**

- English     Mathematics     Technology     French

**Fine Arts:**  Visual Arts     Drama     Music     Dance     Theatre Arts

**Science:**  Biology     Chemistry     Physics     Oceanography     Environmental Studies     Geology/Earth Science

**Social Studies:**  History     Geography     Economics     Sociology     Mi'kmaq Studies     Political Science

African Canadian Studies     Law     Classics     Acadian Studies     Anthropology

**Admission Requirements**

- a completed general application form with the non-refundable application fee (not applicable to CBU students)
- a completed Bachelor of Education Checklist (this document)
- official transcripts for all previous university study (not applicable to CBU transcripts)
- a resume detailing employment experience, skills, community involvement, and interests
- a 500 word statement indicating your appropriateness for the program and the teaching profession
- two references, one non-academic and one academic reference (please use sheet provided)
- satisfactory scores on the TOEFL (for students whose native language is not English)
- satisfactory performance in an interview

References:

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Reference must be sent directly by referees or submitted by the applicant in an envelope, which has been sealed and endorsed by referee. Applicants who have not undertaken academic study in the last 10 years may provide two non-academic references. Only official transcripts sent by the Registrar of the issuing institution will be accepted. Upon acceptance to the program, students must provide a completed Criminal Record Check and a Child Abuse Registry Check. The Educational Testing Service must forward TOEFL score reports. Photocopies of any of these documents will not be accepted. Please refer to the Bachelor of Education Admission Requirements and Information Sheet for additional information pertaining to Admission Requirements.

The application cannot be processed until all of the above requirements are met. To ensure consideration, endeavour to have all documents forwarded as soon as possible. Mail to: Student Services, Cape Breton University, PO Box 5300, 1250 Grand Lake Road, Sydney, NS B1P 6L2 Tel: 1-888-959-9995 / (902)563-1117 Fax: (902)563-1371 E-mail: admissions@cbu.ca Web Site: www.cbu.ca/apply

I agree to abide by the regulations of Cape Breton University. I certify that the information provided is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Deadline for Application January 10**

(Please send to Student Services, Cape Breton University, PO Box 5300, Sydney, NS B1P 6L2 or fax (902) 563-1371)

Please check

ACADEMIC REFERENCE

NON-ACADEMIC REFERENCE

**To be completed by applicant (please print):**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Former Last Name: \_\_\_\_\_

**To be completed by referee (please print):**

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long have you known the applicant: \_\_\_\_\_

In what capacity do you know the applicant: \_\_\_\_\_

Please check the box which best reflects the applicant:

Demonstrates	Exceptional	Very Good	Satisfactory	Unsatisfactory	Unable to Comment
Initiative					
Oral Communication Skills					
Written Communication Skills					
Organizational Ability					
Enthusiasm					
Commitment to Excellence					
Knowledge of Subject Area					
Time Management Skills					

Do you recommend this applicant for the Bachelor of Education program? Yes \_\_\_\_\_ No \_\_\_\_\_

Additional Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_



**Deadline for Application January 10**

(Please send to Student Services, Cape Breton University, PO Box 5300, Sydney, NS B1P 6L2 or fax (902) 563-1371)

Please check

ACADEMIC REFERENCE

NON-ACADEMIC REFERENCE

**To be completed by applicant (please print):**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Former Last Name: \_\_\_\_\_

**To be completed by referee (please print):**

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long have you known the applicant: \_\_\_\_\_

In what capacity do you know the applicant: \_\_\_\_\_

Please check the box which best reflects the applicant:

Demonstrates	Exceptional	Very Good	Satisfactory	Unsatisfactory	Unable to Comment
Initiative					
Oral Communication Skills					
Written Communication Skills					
Organizational Ability					
Enthusiasm					
Commitment to Excellence					
Knowledge of Subject Area					
Time Management Skills					

Do you recommend this applicant for the Bachelor of Education program? Yes \_\_\_\_\_ No \_\_\_\_\_

Additional Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_