

EMPLOYEE PARKING POLICY

Section	Employment Policies	Policy No	4.08
Employees Covered	All employees	Effective	Oct 2016
Subject	Parking	Authorized	<i>Signed by G. MacInnis</i>

Employees who have a contract of three (3) months or greater are entitled to a free employee parking pass for the term of their employment. **Excluded are employees who are paid by timesheet.**

This pass can only be used in the lots in front of and behind the student residences (not in front of the soccer field). Employees may contact the Human Resources Department (CE329) to obtain a pass.

Revised	Oct 2016
Next Review	2019