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## APPLICATION FOR CAPE BRETON UNIVERSITY PHOTO ID

### PERSONAL INFORMATION

**Date of Birth:** \_\_\_\_\_ **CBU ID #:** \_\_\_\_\_

**Surname:** \_\_\_\_\_ **Given Names:** \_\_\_\_\_

**Permanent Address:** \_\_\_\_\_  
\_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

### DECLARATION OF GUARANTOR (PLEASE PRINT):

**Name:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_ **Name of Firm/Organization:** \_\_\_\_\_

**Bus. Phone:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

"I declare that I have known the student for at least one year and have certified on the back of the photo that the image is a true likeness of the student."

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please mail completed application form and photo to:

Registrar's Office, Cape Breton University, P.O. Box 5300, Sydney, NS B1L 1B3

### PHOTO SPECIFICATION

- Photo must show a full front view of the face with both edges of the face showing clearly.
- The image must be clear, sharp and in focus.
- Photos must be taken against a plain, uniform, white or light-coloured background.
- Hats or head coverings not permitted except when worn for religious purposes.
- The maximum photo size must be 50mm wide x 70mm long.
- The photo must be signed by a guarantor as a true likeness of the student.

### GUARANTOR

A guarantor is a person who confirms your identity. Your guarantor must perform free of charge the following:

1. Write on the back of your photo, "I certify this to be a true likeness of (your name)" and sign.

**YOUR GUARANTOR MUST:**

- Have known you personally for at least one year
- Sign the statement on the back of your photo
- Be included in one of the following groups:
  - Dentist, Medical Doctor or Chiropractor
  - Judge, Magistrate, Police Officer
  - Lawyer
  - Mayor
  - Member of the Clergy
  - Senior Administrator in a Community College
  - Postmaster
  - Professional Accountant (member of APA, CA, CGA, CMA, PA or RPA)
  - Optometrist or Pharmacist
  - School Principal
  - Professional Engineer
  - Senior Administrator or teacher in a university
  - Veterinarian

The list above is not a recognition or endorsement of professional status or superior qualifications